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Deed of Constitution

WE, THE UNDERSIGNED being met together on the third day of September in the year one thousand nine hundred and fifty-six and being desirous of forming a Society in the Colony of Hong Kong for the general advancement of Civil Architecture and for promoting and facilitating the acquirement of the knowledge of the various Arts and Sciences connected therewith DO HEREBY BAND OURSELVES TOGETHER IN A SOCIETY TO BE KNOWN AS THE HONG KONG SOCIETY OF ARCHITECTS and do undertake as Foundation Members to subscribe to the funds and be bound by the Rules of the Society AND DO FURTHER DECLARE AND AGREE AS FOLLOWS:

1. that the Society shall consist of Members, Honorary Members, Associates, Graduates and Students;
2. that the Society shall elect and be governed by a Council consisting of a President, two Vice-Presidents, and such other Officers and Members of Council as it may decide;
3. that the Society shall make such Rules for its own good governance and the conduct of its members as it may from time to time think fit;
4. that the Society shall have power in its corporate name to acquire, hold and dispose of property and funds and shall to this end comply with Ordinances of the Government of Hong Kong;
5. that the Society shall invite and have as its Patron a person of eminence in colony.

- 1 J T Mallorie
- 2 J S Hirst
- 3 D G Farrow
- 4 R J Phillips
- 5 Faitfone Wong
- 6 W W C Shewan
- 7 Pak C Kwong
- 8 Stanley Kwok
- 9 T S C Feltham
- 10 G G Djou
- 11 Koon Hing Cheang
- 12 A J Brandt
- 13 A V Alvares
- 14 Patricia Mayne
- 15 W Elder Levie
- 16 J C Charter
- 17 A M J Wright
- 18 J B Aitken
- 19 T C Yuen
- 20 Wm S Ing
- 21 H S Luke
- 22 William Ling
- 23 Bjorn Nedberg
- 24 G Hollmann
- 25 W G Gregory
- 26 G D Su
- 27 David P Crease

Formation

On 3rd September, 1956, 27 architects gathered and formed a Society "for the general advancement of Civil Architecture and for promoting and facilitating the acquirement of the knowledge of the various Arts and Sciences." Thus The Hong Kong Society of Architects was formed. On 7th May, 1957, the first amendments were made, to stand for over two and a half years. During this period the membership of the Society increased by 50% and recognition as an Allied Society was given by Royal Institute of British Architects. In accord with this growth further amendments were made to come into effect on 3rd November, 1959. By the end of 1962, the Society expanded to a membership seven times as large as that first body of foundation members.

The changes of name from Society to Institute was effected in 1972 after a great deal of preparatory work, and has initiated a new phase of activity in the Institute's affairs. Members will use the professional affix - Architect HKIA and describe themselves as Member of The Hong Kong Institute of Architects. Associates will describe themselves as Associate of The Hong Kong Institute of Architects in full. No abbreviation of this is permitted.

Purpose

The two main purposes of the Institute are to continue to raise both the standard of architecture in Hong Kong and the standard of professional services offered by its members.

Code of Professional Conduct

In addition to the responsibilities of architects as professionals under law, members of the Institute are governed by a Code of Professional Conduct. This Code aims to provide the standard of professional conduct and self-discipline required of the members of the Institute in the interest of the general public.

Discipline

A member whose conduct is found to be in contravention of the Code or dishonouring the principle of the Code is liable to reprimand, suspension or expulsion. This ensures that the public receives from HKIA members only the highest standard of professional service.

Service to the Public

The Institute also serves the public by applying the collective expertise of its members in an advisory role to government and to the building industry. Today, HKIA is represented in numerous consultative or advisory bodies ranging from a working group which counsels the drafting of new building and planning legislation to a committee which formulates standard contracts for use in the building industry.

Architectural Education

In the field of education, the Institute works closely with the two Universities, namely, the University of Hong Kong and the Chinese University of Hong Kong and offers courses and counsel in professional practice and practical experience in architecture.

Professional Qualification

Every year, candidates aspiring to the professional qualification of Architect sit a professional examination held by the Institute. Successful candidates receive recognition not only from professional bodies in Hong Kong but also in UK, Australia, Canada, USA and other countries.

International Participation

In recent years, the Institute takes Hong Kong to the fore in international circles through its active participation in the International Union of Architects (UIA), the Commonwealth Association of Architects (CAA), and the Architects Regional Council of Asia (ARCSIA).

Organization

Today, The Hong Kong Institute of Architects has more than 2000 full members and over 400 associate members and graduate members. The Institute is governed by a Council formed by a President, two Vice-Presidents, an Honorary Secretary, an Honorary Treasurer and 14 Council members. The Council appoints 5 Boards, each charged by a member of the Council, to deal with specific areas in the objectives of the Institute. They are the Board of Internal Affairs, the Board of External Affairs, the Board of Educational Affairs, the Board of Local Affairs and the Board of Practices. These Boards in turn appoint committees to deal with matters within the area of responsibility of the Boards.

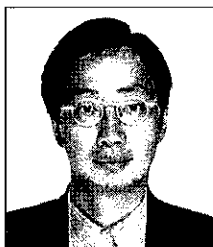
Past Presidents of HKIA

1956	G D Su
1957	G D Su
1958	A M J Wright
1959	H G F Robinson
1960	W Szeto
1961	W G Gregory
1962	G Chadwick Dovey
1963	G Chadwick Dovey
1964	W K Lee
1965	H Cedric Astbury
1966	T L Kwok
1967	Alan Fitch
1968	Alfred V J Alvares
1969	Ian James Campbell
1970	Leslie Chao Ouyang
1971	Jon A Prescott
1972	Jon A Prescott
1973	Jackson C S Wong
1974	Jackson C S Wong
1975	Andrew Lee King Fun
1976	Andrew Lee King Fun
1977	William W T Hsu
1978	William W T Hsu
1979	Lawrence K Y Lo
1980	Lawrence K Y Lo
1981	Ronald C Y Poon
1982	Ronald C Y Poon
1983	Edward S T Ho
1984	Edward S T Ho
1985	Edwin Wong
1986	Edwin Wong
1987	James H Kinoshita
1988	James H Kinoshita
1989	Christopher Haffner
1990	Christopher Haffner
1991	Stephen S C Poon
1992	Stephen S C Poon
1993	Dennis W K Lau
1994	Dennis W K Lau
1995	W N Chung
1996	W N Chung
1997	Tao Ho
1998	Tao Ho
1999	Barry F. Will
2000	Barry F. Will
2001	Patrick S S Lau
2002	Patrick S S Lau
2003	John P L Wong

The Council and Office Bearers 2004



Edward SHEN
President



WONG Wah Sang
Vice President



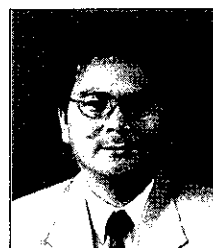
LAM Kwong Ki Dominic
Chairman
Board of Educational Affairs



TANG Wai Man Tony
Chairman
Board of External Affairs



KWONG Sum Yee Anna
Hon Secretary



CHAN Hon Wan Edwin
Hon Treasurer



LOK So Fun Rosa
Chairman
Board of Internal Affairs



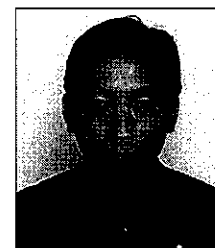
CHAN Yiu Fai Steve



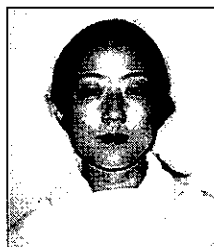
CHENG Chan Ching Ying
Elizabeth



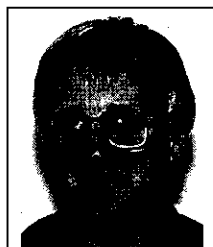
FONG Gordon



LIM Wan Fung Bernard Vincent
Chairman
Board of Local Affairs



FONG Suet Yuen Carolin



Christopher David GABRIEL



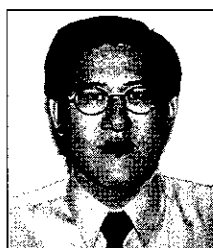
HAU Hon Fai Patrick



LU Yuen Cheung Ronald
Chairman
Board of Practices



KWOK Wai Yan Thomas



LAM Chung Wai Tony



NG Ka Yin Agnes



LAU Sau Shing Patrick
Immediate Past President

Report from the President

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All of a sudden we are already at the end of the year. Somehow this year seems to go past quicker than any other year.

2004 has been a year of great change and significant events took place one after another so that one may feel a bit overwhelmed from all the activities being generated.

Nowadays, we hear lots of voices from society I should say it is more like a chorus. Some voiced their concern for the general welfare of Hong Kong, some for one's own private interests, some are rather emotional voices, some provocative; there were many voices on the environment, or specific societal issues but most of them were aimed at government policies and governance. We also hear this year more voices from the usually quiet middle class, from professionals, from allied trades in the construction industry and certainly from the architects. The unfolding of a series of high-profit public-interest related issues from Central and Wanchai Reclamation, West Kowloon Development Wanchai Market Demolition, Lee Tung Street Redevelopment to Central Police Station Conservation Project managed to put the Institute's work under spot light and has given us good publicity and increased public awareness of our role in society. We also thought we did the right thing to stay out of the controversy surrounding Hung Hom Peninsular which nonetheless managed to secure a happy ending.

Some people are adamant that Hong Kong public are politicising every issue which in the end will make government policies difficult to implement and scare away investors. Some went as far as to say that because we treated local developers as sinners and enemies. Hong Kong has turned into a communist state more Marxist than our mother land in the north. I think these comments are grossly unfair to all of us who love Hong Kong dearly.

I think in these few years we have seen Hong Kong people grown more mature, capable of logical thinking, have the courtesy to listen, care enough to speak up, responsible enough to display patience but perseverance, and beautiful enough to say we are sorry when we have done something wrong.

We are all learning, learning how to direct our own destination instead of leaving everything to fate or decision by people appearing to have authority. In our heart, we all know what is good for Hong Kong and we refuse to be treated like retards when being told what is done for us is all done out of good intention and for our benefit without questioning. We look for participation, we desire to be heard and our objective is simple because all we wish to preserving the core value of Hong Kong (香港核心价值) because without which we would have lost all that is treasurable and what makes Hong Kong what Hong Kong is today.

This year I had the opportunity to meet a lot of people I have been on many occasions moved close to tears by the dedication demonstrated by some very good people we still have around in Hong Kong, working tirelessly and unselfishly for a better future for all of us. Our beloved Institute I am grateful to say is also blessed with such good people. I am particularly thankful to all of our members who have worked very hard this past year to allow us to accomplish what we have accomplished. I am also thankful to all our colleagues working quietly in the Secretariat, always smiling and giving us unfailing and first class support in all our projects and endeavours.

With those people I am confident our Institute will go from strength to stretch and I wish everybody a joyeous holiday season and a prosperous new year.

A handwritten signature in black ink, appearing to read 'Edward Shen', followed by a horizontal line.

Edward Shen
President FHKIA

15 December 2004

Hon Secretary's Quarterly Reports 2004

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1st Quarterly General Meeting Hon Secretary's Report, 17 March 2004

1 Coalition of Professional Services

The replacement of drain pipes in Block E of Amoy Gardens, sponsored by the Coalition, commenced on 5 February. Vice President Dr. Wong Wah Sang represented HKIA to the Commencement of Works Ceremony at Amoy Gardens.

Hong Kong Chamber of Commerce in China visited the Coalition on 5 February 2004 and Hon. Sec. Ms. Anna Kwong represented HKIA to receive them.

Tianjin Government held a large scale Forum in Hong Kong to introduce their infrastructure works on 25 February. They also met with representatives of the Coalition and Dr. Wong Wah Sang, Ms. Anna Kwong and Mr. Marvin Chen represented HKIA to meet with them.

Board of Internal Affairs (BIA)

2. Annual Awards 2003

58 nominations were received by the nomination deadline on 31 December 2003. Jury activities were conducted on 13, 16 and 17 January 2004 respectively. This year, the Jury Panel included, Mr. Winton Chu (Lay Juror), Mr. Paul Andreu (Overseas Juror), Mr. James Kinoshita, Mr. Stephen Poon and Mr. Humphrey Wong.

The Prize Presentation and Exhibition Opening Ceremony were held on Monday, 15 March 2004, 6:30pm at Park Court, Pacific Place. The Hon. Mr. Henry Tang, GBS, JP (Financial Secretary) was the Guest of Honour. The exhibition would last for 4 days, from 15 to 18 March 2004.

3. Architecture Walk

Co-organized with the Hong Kong Tourism Board, this programme had been conducted for over 90 Saturdays, starting from June 2002. The programme would be extending to 2004, with the launching of the new Mandarin Tour on 27 March 2004. 2 training workshops were conducted on 29 February and 6 March 2004 for both the newly admitted and existing architect-guides.

4. Quality Building Award 2004

Nomination period would be ended on 31 March 2004. Screening would be held in April 2004 with the final jury process in mid June 2004. A conference and a prize presentation banquet would be held in July 2004.

5. Welfare & Activities Committee

The final HKIA-HKIE-HKILA-HKIS friendly football match was completed on 3 January 2004. HKIE won the champion while HKIA was the first runner-up. On 26 January 2004, the jury session for the Glass Art Competition (Made in Hong Kong) was held and Mr. Thomas Wong was selected as the winner.

Upcoming events would include a Spring Party and the HKIA-ASD-HA-BD friendly football match in Mid April. The former would serve as both a welcoming party for newly admitted Members and an occasion to thank all Council / Boards / Committee Members for their efforts in supporting the Institute's affairs.

This year, the HKIA Dragon Boat Team would be opened to a mix of both male and female members. A circular was sent in early March to invite participation.

6. HKIA Publications

The Annual Awards 2002 Monograph was printed before the Chinese New Year. 2,000 copies were made available for local and internal circulation, while 1,000 copies were printed for Mainland market.

7. Premises Improvement

A second tender interview for the premises face-lifting project was held on 27 February 2004. In view of the tight budget and time allowed, the Committee decided to reduce and simplify all the production items. The tender was returned by 12 March 2004, while the tentative construction period would be from 6 to 30 April 2004.

8. Website Revamp Project

The appointment of a contract full-time programmer and the equipment/software acquisition for necessary infrastructure upgrading, etc. were confirmed on 31 December 2003. With this preliminary setup, the Committee would act at its full speed in the coming 6 months, starting from late February, to revamp the web site structure, email system and office programming, etc. after all necessary hard and software were in place.



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1.-2. HKIA Annual Awards 2003 Press Conference at HKIA Premises, 14 March 2004

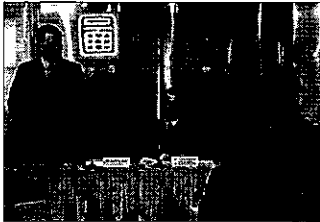
3.-5. HKIA Annual Awards 2003 Prize Presentation and Exhibition Opening Ceremony held at the Park Court, Pacific Place



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Board of External Affairs (BExA)

9. International Conference / Overseas Meeting

HKIA Delegation to visit Shanghai, 3-6 March 2004

The President led 20 other delegates for an official visit to the Shanghai Municipal Government, which was organised with the assistance of the Liaison Office of the Central People's Government in HKSAR. The group met with Vice Mayor Mr. Jiang Sixian and representatives of Construction & Management Commission, United Front Work Department and Foreign Economic Relations & Trade Commission...etc.

UIA Professional Practice Commission Meeting, 11-14 March 2004 in Kuala Lumpur

Mr. Alexander Lush represented the Institute to attend the captioned meeting.

Short Excursion to Angkor Wat in April 2004

The Overseas Excursion Committee has organized a short 4 days excursion to Angkor Wat to be held in April 2004.

HKIA/NABAR Agreement on Mutual Recognition of the Qualification of Architects

The Agreement on Mutual Recognition of the Qualification of Architects was signed on 17 February 2004 in Beijing, witnessed by Vice Minister for Commerce Mr. An Min and the Financial Secretary the Hon. Henry Tang. The ceremony was held at the end of a High Level CEPA conference and several Past Presidents were also present to witness the solemn occasion.

Board of Local Affairs (BLA)

10. Nomination

- Marvin Chen was nominated to be the HKIA representative to Asbestos Administration Committee for a period of 2 years starting 8 March 2004.
- In response to Leisure and Cultural Services Department, the Board nominated Edward Shen and Anna Kwong to be jurors for the Best Landscape Award for Private Property Development.
- Edward Shen accepted the invitation of the Urban Renewal Authority to be the juror for the Lee Tung Street/McGregor Street Project Development Concept Competition.
- Marvin Chen, Edward Shen and Jason Yuen were nominated to the Board of Review (Inland Revenue Ordinance).
- Philip Chan was nominated as the HKIA representative to the Construction Industry Safety and Health Committee of the Occupational Safety and Health Council for a term of 3 years starting 1 April 2004.

11. Kinoshita Lecture

The first Kinoshita Lecture co-organized by the Department of Architecture, The Chinese University of Hong Kong and HKIA on 'The Strategy for Sustainable Buildings' was held on 15 January 2004 at HKIA Premises. Prof. Max Fordham spoke and 35 participants attended the lecture.

The second Kinoshita Lecture was held on 18 February 2004 at HKIA Premises. Prof. Anthony Hunt spoke on 'Structure for Sustainability'.

12. Green Tour to Brazil & Peru, 19 June - 4 July 2004

A tour to Brazil and Peru in 2004 was being organized. Members are invited to join the tour.

Board of Practices (BP)

13. Recent activities

13.1 Seminar series jointly hosted by HKIA and AIA HK Chapter (AIA)

The CPD Seminar Series jointly organized by HKIA and AIA HK Chapter would be resumed on Wednesday 17 March 2004 at 6:30pm. Mr. Timothy Hill and Mr. Ashley Bell of Lovells will look at a number of certificates issued by the Architect and consider particular legal problems which arise and possible solutions.

13.2 Seminar by 于春普 on 12 January 2004

北京市勘察設計管理處副處長于春普 conducted a seminar to brief members on current regulations on administration of reconnoitering and designing of construction on projects in Beijing. The seminar was attended by 30 HKIA members

14. ArchSD Consultancy Agreement

The Board is of the view that architectural consultants should not shoulder liabilities of sub-consultants. The Consultants Procurement Committee was seeking quotations for advice from lawyers on the subject. On the other hand, the Association of Consulting Engineers Hong Kong (ACEHK) had proposed to ArchSD for direct appointment of Consultants. A proposal on separate appointment of consultants jointly supported by ACEHK and HKIA would be submitted to ArchSD for consideration.

6. Education & Careers Expo 2004

7. Education & Careers Expo 2004, Career Seminar by Ms. Anna Kwong

8. Seminar on HKIA and AIA HK Chapter by Mr. Timothy Hill & Mr. Ashley Bell held on 17 March 2005

15. Review of the AACSB List entry requirement

ArchSD explained in a meeting with BP members that the current AACSB list admission criteria could not be lowered any further because of the public concern about the quality of services delivered by consultants and the possibility of creating an uneven distribution of firms among the existing two bands. Although ArchSD would not create a Band 3 Consultants List, it was being considered that small architectural consultants might be admitted to an informal list, with less restrictive entry requirements, to undertake project with value less than \$15M and fee below \$1.3M each. HKIA was invited to make proposals on acceptable arrangements such as site supervision, procurement document, consultants and selection of sub-consultants under the lead consultancy.



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16. Additional Guidelines to HKIA members / firms on Architectural Competitions

The captioned guidelines were further reviewed in a task force meeting held in January. It was decided to delete clause 3.5 regarding HKIA recommended fee scales and revise the table on 3.2 regarding remuneration as some members opined that the figures listed were not pragmatic. As there were different views amongst members on the table of minimum remuneration, the Consultants Procurement Committee would see if a finalized version could be made.

17. HA Fee Claims

Consultants fee claims on prolonged services was not resolved and it was currently being look after by the Fee Claims committee in collaboration with the Association of Architectural Practices (AAP).



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18. Letters issued and information released to members

18.1 Graduate Employment Training Scheme

A letter was sent to Mr. Andrew Hui, Assistant Secretary (Education and Training) of ETWB on 12 January 2004 enclosing earlier comments to Economic Development and Labour Bureau on the captioned scheme which only applies to graduates of Bachelor Degree.

18.2 HKSAR Govt Procurement of Professional Services

In response to Mr. CY Leung's email inviting the Institute's comments on the above subject, a report compiled by Board Chairman was emailed to Mr. Leung on 31 December 2003. HKIA's views on the ArchSD Agreement for Architectural Consultancy Services; Direct Employment of Sub-consultants; Direct Employment of Resident Site Supervisory Staffs; Design and Construct projects were conveyed.

The Board suggested a two stage tendering system: The first stage would be to select three tenderers out of six who meet the requirement of design, budget and time. The second stage would be the detail stage. The two unsuccessful tenderers should be given a nominal fee for their effort.

19. Nomination of HKIA representative to join the ETWB AutoCAD Standard for Works Project working group

The following members were nominated to the captioned working group:

Mr. S S Yim, Chairman of IT Committee, representing Anthony Ng Architects;

Mr. David Fung, member of IT committee, representing Aedas LPT;

Mr. Desmond Leung, member of IT Committee, representing Leigh & Orange & Mr. Anthony Cheung, member of IT Committee, representing Ronald Lu and Partners.

20. Salary Survey

A survey was being conducted to find out the current salary levels for member practices' information.

21. HKIA Guidelines for the Promotion of Professional services

The guidelines were revised to allow members to advertise in the technical and local press. A forum (with the joint effort of BP and BIA) was held on Wednesday 25 February to solicit general members' consensus to the revisions. Members generally support to lessen the restrictions but further touch up on the existing clauses would be required.

Board of Educational Affairs (BEA)

22. Reciprocity with the Mainland training/test/interview

The Subject Panels of the Professional Assessment Committee and the Membership Admission Committee are making rigorous preparations for the training / test / interview in accordance with the reciprocity agreement with the Mainland.

23. Continuing Professional Development

Aside from launching more CPD seminars and events, the CPD Committee is reviewing Members' submissions of CPD Declaration Forms. At the time of reporting, around 1,600 Fellows/Members/Graduate Members have submitted their Declaration Forms. The Committee is continuing to encourage the remaining members to make their submissions.

24. Education & Careers Expo

The Expo took place during 19-22 February at the HKCEC. With the coordinated efforts of the HKU, CUHK, CityU and HKU-SPACE, the HKIA successfully staged a double booth. Hon. Secretary Anna delivered a Careers Seminar on The Architectural Profession on Friday, 20 February 2004, which was well-received by the participants.

9.-10. Architecture Walk was co-organized with HK Tourism Board



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25. Professional Assessment 2003

The overall passing rate of written papers 2003 was 24.1%.

The passing rate per paper was:

Paper 1	Statutory Controls in Building Works	40.1%
Paper 2	Building Contracts, Professional Practice, Professional Conduct, Conditions of Agreement & Scale of Charges	45.9%
Paper 3	Building Structures	18.6%
Paper 4	Building Services & Environmental Controls	20.8%
Paper 5	Building Materials & Technology	58.8%
Paper 6	Site Design	49.7%
Paper 7	Building Design, Construction Details & Document	57.4%
Paper 8	Case Study	87.4%

83 candidates will sit for Paper 9 Professional Interview to be held on 25 March 2004.

26. Professional Assessment 2004

Registration for PA 2004 shall start in May and would end in late-July. Nominations for Adviser and Office Supervisor have been received from 108 candidates intending to sit for Professional Assessment 2004.

27. Membership Admission

The next **Professional Induction Workshop** for admission of Non-local Professionals shall be held on 24 April. Speakers are being engaged. Over 30 applications have been received and these are being processed at the Secretariat.

Membership Admission Committee continues to liaise closely with the ETWB / PCICB Working Group on Manpower Training & Development, paving the way for admission of Affiliates.

28. Informal Meetings with HKU & CUHK and Visitation to CUHK

An informal meeting with staff & students of HKU was scheduled to be held on 19 April 2004 (Monday).

An informal meeting with staff & students of CUHK was scheduled to be held in early April. A formal visitation to the CUHK will be held in the Fall Semester of the 2004-2005 academic year, the exact date and programme would have to be agreed upon with the school.

29. Mutual Recognition with Singapore & Australia

Singapore and Australia have been responding positively to HKIA's suggestion to discuss mutual recognition. The Education Development & Accreditation Committee has been taking this up as a matter of priority.

30. Architectural Research

Agreement was secured from HKU and CUHK for uploading of lists of titles of student thesis and staff research onto the Institute's website. It is hoped that this will serve as a start for a full-fledged online research database in future.

Anna Kwong
Hon. Secretary

17 March 2004

2nd Quarterly General Meeting Hon Secretary Report, 16 June 2004

Coalition of Professional Services

1. The Coalition has organised a series of 'Mainland Orientation Program for Hong Kong Professionals' and HKIA was one of the supporting organisations. A specific course for the architectural professionals would be held later this year.

Board of Internal Affairs (BIA)

2. Annual Awards 2003

A press conference was held at HKIA Premises on 14 March 2004 to announce the results and over 15 media organizations reported on the event.

The Prize Presentation and Exhibition Opening Ceremony were held on Monday, 15 March 2004, 6:30pm at Park Court, Pacific Place. The Hon. Mr. Henry Tang, GBS, JP (Financial Secretary) was the Guest of Honour. This year, there were 8 winning projects and the project No. 1 Peking Road had won the HKIA Medal of the Year.

3. 100 year of Hong Kong Architecture

Funded by the Lord Wilson Heritage Trust Fund, this project had conducted over 14 oral interviews with our senior members last year and early this year. While the highlight of this project would be an public exhibition which would be held later this year.

Its first talk series, being co-organized with HKU SPACE, was launched in May 2004, with the title "Senior Architects Series - 資深建築師系列". The first talk was conducted by Edwin Wong on the topic Hospital Architecture on 22 May 2004. The second one was on Heritage Protection to Municipal Architecture by Jason Yuen on 29 May 2004. The third one was The story of his Connaught Centre and other works by James Kinoshita on 7 June 2004. While the last one was held on 12 June 2004, by Patrick Lau on Architecture Made in Hong Kong.

The second talk series "軟硬兼思" would be held at the History Museum during July/August 2004.

4. Quality Building Award 2004

Nomination period was closed on 31 March 2004. The first screening process was completed on 24 and 25 April 2004. It was a 2-days site visit conducted by 10 constituting bodies. 8 projects were being short listed to enter the second stage of the assessment. Final jury process would be conducted on 15 June 2004 by the Jury Panel.

A presentation conference on the 8 final short listed projects would be held on 10 July 2004 (Saturday) morning in the Joint Professional Centre. While the Award Presentation Banquet would be held on 16 July 2004 (Friday) in Langham Hotel in Tsimshatsui.

5. Welfare & Activities Committee

- The Welcoming & Fun Party
The party was held in 6 May 2004 at a bar named Shelter. It served both as a welcoming party for newly admitted Members and an occasion to thank all Council / Boards/ Committee Members for their efforts in supporting the Institute's affairs.
- HKIA-ASD-BD-URA Football Match
The HKIA-ASD-BD-URA friendly football match was held on 5 June 2004 at Hong Kong Football Club. The results were ASD (Champion), BD (1st Runner-up), HKIA (2nd Runner-up) and URA (3rd Runner-up).
- HKIA Dragon Boat Team
The HKIA Dragon Boat team had their first 2 races on 11/4 at Tai Po and on 30/5 at Deep Water Bay organised by HKIPC. The coming race would be on Tuen Ng Festival, 22 June at Shatin Shing Mun River Channel.

6. Premises Improvement

The work was commenced at 17 April 2004 and finished at the end of May 2004. The HKIA and ARB House Committee representatives would meet in June to confirm acceptance of work.

7. Office Automation and Website Revamp Project

The dedicated engineer of the production team had been changed on 2 April 2004 leading to some loss in productivity. Staff training for the ACCPAC accounting software was carried out in March and April 2004. The Membership and Examination Database would be put on trial in late June 2004, while the Webpage revamp project would be followed up.

8. Annual Ball 2004

The Annual Ball 2004 was confirmed to be held on 6 November 2004 (Saturday) at Room 301 of the HK Convention & Exhibition Centre.



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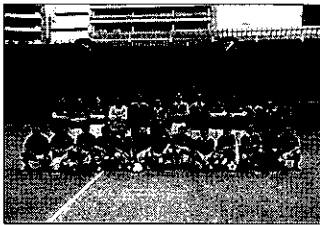
14. 2nd Quarterly General Meeting 2004

15. Senior Architects Series: Talk by Edwin Wong held on 22 May 2004

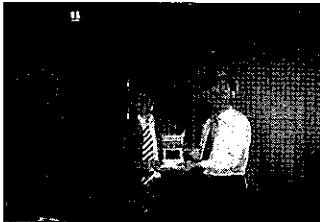
16. Senior Architects Series: Talk by Jason Yuen held on 29 May 2004



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Board of External Affairs (BExA)

9. International Conference / Overseas Meeting

Ministry of Construction 2004 Conference on 'Development of Construction, Real Estate & Professional Services', Dalian, 16-18 August 2004

HKIA was elected the Chairman of the Organising Committee for this year's Conference and would be responsible for the organization and logistics of the event. The Institute has invited Prof. Patrick Lau to represent HKIA to sit on the Technical Paper Selection Committee for vetting of papers.

Official Visit by Zhongshan Construction Bureau

22 delegates from Zhongshan paid an official visit to the HKIA on 24 May 2004 and were received by the President and Council Members. On 25 May 2004, HKIA arranged for the group to visit various Annual Awards winning projects. HKIA would like to thank and acknowledge the support of Anthony Ng Architects Ltd and The Architectural Services Department.

China Real Expo 2004, Shanghai New International Exhibition Centre, 21-23 April 2004

HKIA supported the captioned event and prepared an exhibition display at the Expo.

New Trends of Architecture in Europe & Asia Pacific Exhibition, Central Library, 5-19 January 2005

The captioned architectural exhibition was organised by the Home Affairs Bureau (HAB) and Artfront of Japan. HKIA has agreed to administer and organise the exhibition for HAB. The organisers have also invited Mr. Rocco Yim to represent HKIA and display his works in the exhibition.

HKIA Representation to UIA Region IV Work Programme 'Architecture Heritage'

Ms. Chan Hoi Ming and Ms. Ida Sze have been nominated by HKIA to join the captioned regional Work Programme.

Overseas Excursion 2004

The overseas excursion would be held in September 2004 and destinations are Budapest, Vienna and Prague.

Board of Local Affairs (BLA)

10. Nomination

- Phillip Chan was nominated to be the HKIA representative to the Construction Industry Safety and Health Committee of the Occupational Safety & Health Council for 3 years starting from 1 April 2004.
- Clement Chu, Robert Lam and Agnes Ng were nominated to the Authorized Persons and Registered Structural Engineers Committee (AP/RSE) under Buildings Department for a period of 2 years with effect from 1 June 2004.
- Vincent Ng was nominated to represent HKIA to the Harbour-front Enhancement Committee for two years.
- Patrick Lau was re-nominated to serve in the Construction Industry Training Authority (CITA).
- Anna Kwong was nominated in her personal capacity to serve as a member of Certification Advisory Board of Hong Kong Certification Body Accreditation Scheme on accreditation of construction product certification.
- Jimmy Koo was nominated to be the HKIA representative to Urban Design Task Force of Highways Department.
- In response to Central Policy Unit, all Council members and members of all the five Boards were nominated for possible appointment to Government boards and committees.
- Tsang Man Biu, Wong Wah Sang, Hai Si Hung and Henry Lau were re-appointed by Buildings Department to serve as members of the Building Safety Loan Scheme Vetting Committee for 1 year with effect from 1 June 2004.

11. Save Wanchai Market

A questionnaire survey was conducted to solicit members' views on the need and manner of preserving Wanchai Market in April and May 2004. 155 out of 161 replies indicated the need to preserve Wanchai Market and a majority of them held the view to carry out an adaptive re-use of Wanchai Market by introducing new functions accessible by the public. A letter and a study report on Wanchai Market were submitted to Antiquities Advisory Board to express the views of HKIA on 24 May 2004.

12. Seminar on Participatory Planning Process in Bhuj, Kutch, India

The Seminar was delivered by Azhar Tyabji of the Environmental Planning Collaborative, Ahmedabad, India on 15 June 2004 at HKIA Premises. The presentation described the need to preserve Wanchai Market and a majority of them held the view to carry out an adaptive re-use of Wanchai Market by introducing new functions accessible by the public. A letter and a study report on Wanchai Market were submitted to Antiquities Advisory Board to express the views of HKIA on 24 May 2004.

13. Green Tour 2004 to Brazil & Peru, 19 June - 4 July 2004

The Green Tour 2004 is formed by a total of 20 participants, of which 11 are HKIA members and 5 are architectural students who are the HKIA scholarship recipients for the Tour.

17-18. HKIA-ASD-BD-URA Friendly Football Match held on 5 June 2004 at HK Football Club

19-20. Visit by Zhongshan Construction Bureau, held on 24 May 2004 at HKIA Premises

Board of Educational Affairs (BEaA)**14. Reciprocity with Mainland training/test/interview**

The reciprocity training / test / interview was held in Shenzhen during 17-20 May 2004. 118 HKIA Members attended this exercise, and HKIA conducted training, test and interview for 101 mainland architects. The results of the test and interview are being finalized, and a further meeting with National Administrative Board for Architectural Registration was held on 11 June in Beijing.



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15. Continuing Professional Development

The CPD Committee continues to arrange for more CPD seminars & events, and administer the mandatory CPD programme. A highlight of the recently held events include:

- CPD 2-day Arbitration Course "A Comprehensive outline of all aspects of the practice and law of arbitration for the Architects" on 8 & 9 May 2004, which was well-attended by over 60 Members.
- Another popular event forthcoming would be a Seminar on "What is new in lighting for the built environment?" to be held at HKIA on 17 June 2004.

This year, HKIA is taking the lead in organizing the HKIA/HKIE/HKIS Joint Conference to be held in late-November. This self-financing event is being co-ordinated by the CPD Committee.



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16. Professional Assessment 2003

61 candidates passed Paper 9 Professional Interview held on 25 March 2004, representing a passing rate of 73.5% in the Interview, and an overall passing rate of 20%.

17. Professional Assessment 2004

Registration for PA 2004 started on 1 June and would end on 30 July.

18. Membership Admission

The 2nd Professional Induction Workshop for admission of Non-local Professionals (NLP) held on 24 April was attended by 17 candidates. The Workshop, co-ordinated by Ms. Anna Kwong and the Membership Admission Committee, was well-received by the candidates. The Professional Interview for these NLPs would be held on 28 June.

Affiliates

Membership Admission Committee continues to liaise closely with the ETWB / PCICB Working Group on Manpower Training & Development, as well as various interest groups, paving the way for admission of Affiliates.



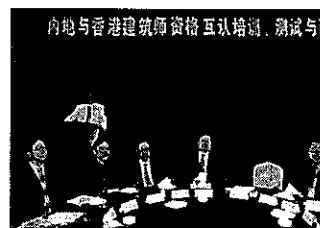
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19. Pursue of Specialization

The pursue of specialization was supported by Council, and details of implementation are being taken forward by BEaA.

20. Mutual Recognition with Singapore & Australia

Singapore and Australia are responding positively to discussing mutual recognition of educational qualifications with the HKIA. The Education Development & Accreditation Committee is taking this up as a matter of priority. ARB's involvement is being solicited as to mutual recognition work with the Architects Accreditation Council of Australia.



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Board of Practices (BP)**21. Seminar series jointly hosted by HKIA and AIA HK Chapter (AIA)**

The CPD Seminar jointly organized by HKIA and AIA HK Chapter was held on Thursday 3 June 2004. The talk, presented by Ms. Gabriela Kennedy, Partner of Lovells, would cover copyright law relevant to architects.

22. Guidelines to HKIA Members on Participation in Invited Consultancy Proposals without Remuneration

In view of the fact that the existing Guidelines to HKIA Members on Participation in Invited Competitions are impractical for prevailing job bidding conditions, especially the ASD's E.O.I. and tender formats, several attempts were made to revise the Guidelines. Unfortunately, after several ad-hoc, Board and Committee meetings, it was still not possible to arrive at a new set of guidelines applicable to all situations. The Board decided to resolve the matter by separating Invited Competitions Without Remuneration from the ones With Remunerations in the Guidelines, since the revised terms for the former seemed acceptable to all. The Captioned Guidelines were released to general members in early June as a circular for implementation.

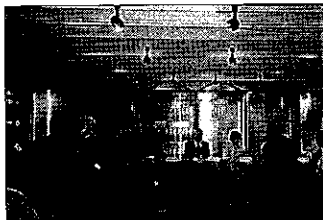
Regarding Invited Competitions With Remunerations, a survey was issued to member practices to solicit their comments on the scale of remuneration.

23. Salary Survey 2004

61 firms responded to the captioned survey. The result was sent to individual practices for their information.

21.-22. Reciprocity training was held in Shenzhen on 17-21 May 2004

23.-24. HKIA and NABAR co-hosted a friendship dinner for reciprocity participants, lecturers and examiners in Shenzhen on 18 May 2004



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24. Survey on ArchSD's Consultants Selection Method

A survey on the present consultants selection method and other ArchSD project problems were sent to AACSB list practices.

25. CEPA for Architectural Practices in China

In order to speed up the CEPA arrangement and to lower the minimum requirements for setting up of private architectural practices in the Mainland, the Board has sought assistance from Ronald Poon to initiate dialogue with Ministry of Construction. The Board also intended to send out a petition to be signed by at least 500 architects, prior to the Legislative Election in September 2004. A seminar will be held on 6 July 2004 at 6:30pm at the Institute to brief members on the progress.



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26. HKIA Shanghai Exhibition

The Overseas & Mainland Projects and Works Procurement Committee would stage an exhibition in Shanghai at the China (Shanghai) International Urban Planning & Architectural Design Exhibition during 12-14 July, 2004. Currently 18 member firms have confirmed to exhibit their panels at the Exhibition. The exhibition is a self-financing project organized by the Committee annually with an aim to promote member firms in the Mainland China.

27. Electronic Submission of plans

The IT Committee was made aware of a recent consultant report which advised Lands Department to accept ONI Microstation formats for drawing submissions - the drawings in AutoCAD format are not recognised and will not be permitted. The Committee believed this should become a major concern of architectural practices as most of them, if not

all, were using AutoCAD format in drawing submissions for the majority of their projects. It was therefore essential to raise our concerns to relevant Departments as soon as possible before such policy was established. This issue was being resolved and a survey would be conducted to see which formats member firms are currently using.

Anna Kwong
Hon. Secretary

16 June 2004

- 25. Two days CPD 'Arbitration Course' held on 8 & 9 May 2004 at HKIA Premises
- 26. Seminar on HKIA and AIA HK Chapter by Ms Gabriela Kennedy held on 3 June 2004 at HKIA Premises

3rd Quarterly General Meeting Hon Secretary Report, 15 September 2004

1. Coalition of Professional Services Joint Professional Centre

As Hong Kong Productivity Council could no longer provide support to the Joint Professional Centre (JPC), i-LegalServices Limited has taken over as the new Centre Manager of JPC for a term of 2 years.

Board of Internal Affairs (BIA)

2. Annual Awards

The Annual Awards 2003 Special Issue was published in early September to showcase all winning and nominated projects of the Annual Award 2003 programme. The Annual Awards 2004 programme would be launched in early October.

3. 100 year of Hong Kong Architecture

Following its first talk series - the "Senior Architects Series - 資深建築師系列" in May-June 2004, the second talk series "軟硬兼恩" was conducted in July-September 2004, co-organized with the Museum of History. Two talks were held on 24 July and 14 August 2004 respectively. Responses were overwhelming and the Committee was invited by the Museum of History to organize further talks/seminars/tours later on. The last talk on Fleming Road would be conducted on 18 September 2004. A small scale exhibition in parallel with the event would be held at Tai Yau Shopping Center (at Fleming Road) from 20 September to 25 October 2004.

The last event committed under the Lord Wilson Heritage Trust project fund would be a public exhibition in November 2004. Tentative locations would be the MTR Central Station and KCR Tin Shui Wai station.

The Committee would also organize 4 architectural tours with Tramways on 6 and 20 November, 4 and 18 December 2004.

4. Quality Building Award 2004

The Presentation Conference was held on 10 July 2004 morning in the Joint Professional Centre.

The Award Presentation Banquet was held on 27 August 2004 in Langham Hotel in Tsimshatsui. Winners of the two categories were: 1 Peking Road for the non-residential category and Jolly Place for the residential category.

The QBA2004 was hosted by HKIA and the next one would be held in 2006, with HKIS as the leading organization.

5. Annual Ball 2004

The Annual Ball would be held on 6 November 2004 (Saturday) at the HK Convention & Exhibition Centre. The theme this year would be AI, which stands for Architectural Intelligence.

6. Young Architects' Award and Activities Committee renamed as Young Architects' Committee

a) Establishment of a new Young Architects Project Fund (YAPF)

Young Architects Project Fund (YAPF) would be set up to allow young members to bid for meaningful project that enriched architects' interest. The theme of the proposal could be of any kind, with the objectives of: (1) Promotion of architectural excellence to HKIA members and the general public; and (2) Fostering young members' participation.

b) Publication 2021 Emerging Hong Kong Architects

This book was published on 1 September 2004, presenting a spectrum of 20 architectural works from 20 Hong Kong Architects selected from an open competition Emerging Hong Kong Architects organized by the Institute in April 2003.

A launching party would be held on 15 October 2004 evening at HKIA, which served as a platform for young architects to exchange views. The Committee was also considering organizing a public exhibition in November and a exchange tour to Shanghai in January 2005.

7. Coalition of Young Professionals

An invitation was received for the setting up of a Coalition of Young Professionals. This primer network of young professionals intended to encourage cross-disciplinary collaboration amongst professionals in HK and China. Constituting bodies include: HKSA, HKIA, HKBA, HKDA, HKILA, HKIE, Law Society, HKMA, HKIP and HKIS. Brain Chan (representing Young Architects' Committee under BIA), Franki Choi and Cecilia Suen (representation Welfare and Activities Committee under BIA) were being nominated as HKIA representatives.

8. Welfare & Activities Committee

The HKIA Dragon Boat Team won the Professional Cup in the International Dragon Boat Race which was held on 31 July to 1 August 2004. Their next challenge would be a marathon race at Sai Kung which would be held on 19 September 2004.



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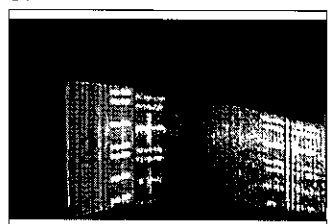
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27.-28. Quality Building Award 2004 Presentation Conference held on 10 July 2004 in Joint Professional Centre

29.-30. Quality Building Award 2004 Presentation Banquet held on 27 August 2004 in Langham Hotel

31.-32. 2021 Book launching party held on 15 October 2004 at HKIA



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9. RTHK TV Programme on Local Professionals

Mr. Lam Wo Hei, Mr. Rocco Yim, Mr. Raymond Fung and Young Member Mr. Stan Lai were interviewed and filmed by a RTHK TV series on local professional “專之驕子”. The episode on Architects was broadcast on 15 August 2004, 7:30 pm on TVB Jade.

Board of External Affairs (BExA)

10. International Conference / Overseas Meeting

2004 Mainland & Hong Kong Conference on Development of Construction, Real Estate and Professional Services, Dalian, 16-18 August

The Conference was organized by Ministry of Construction and the Environment, Transport & Works Bureau and 150 delegates from Hong Kong and 110 from the Mainland attended the event in Dalian. It provided an opportunity for Hong Kong delegates to meet with their Mainland counterparts and promote the image of Hong Kong's construction industry. HKIA was the Chairman of the Organising Committee this year and provided secretarial support.

Dr. Edwin Chan, Prof. Bernard Lim and Mr. Louis Lor contributed technical papers for the captioned conference and the papers were published in the conference proceedings.

UIA Congress 2005

The Institute has nominated Mr. Patrick Lau, Mr. Rocco Yim and Mr. Kyran Sze (representing Aedas) for selection to be speakers for the UIA Congress 2005, to be held in Istanbul, Turkey in July 2005.

Architects Regional Council Asia (ARCASIA) Congress 11, Macau, 30 Nov - 2 Dec

ARCASIA Congress would be hosted by Association of Architects of Macau and HKIA has agreed to take up the organization of the Student Jamboree. Over 100 delegates and 40 students from 18 Asian countries were expected to attend the event.

HKIA would like to acknowledge the assistance of the Department of Architecture, University of Hong Kong and Department of Architecture, The Chinese University of Hong Kong in helping to organize the Student Jamboree Programme.

11. Excursion 2004

35 members and families joined in the academic excursion to Prague, Vienna and Budapest to be held from 22 September to 3 October 2004. Besides visiting architectural sites, the group would also pay official visits to architectural firms and institutions.

The Academic Exchange Committee would like to extend its appreciation to the following companies / person for their generous donation of student travel scholarship for 2 local architectural students from The Chinese University of Hong Kong and Chu Hai College to join the excursion:

Swire Properties Limited
Wong Tung & Partners (HK) Limited

L.W.K. & Partners (HK) Limited
Ms. Josie Dee

Wong & Ouyang (HK) Limited
Swire Travel Limited

12. ARCASIA Awards 2003

Rocco Design Limited has won the ARCASIA Awards 2003 Gold Medal for Hollywood Terrace under category A-2: Multiple Family Residential projects (Multi-storey Apartments / Flats). The award presentation would be made at ARCASIA Congress in Macau in November 2004.

13. UIA Work Programme 'Architecture for All'

The Work Programme would be organizing a half day Seminar for the ARCASIA Student Jamboree, to be held on 30 Nov 2004. The theme of the seminar was Sustainability in Architectural Preservation and 2 overseas speakers from Australia and Japan were invited to make presentations.

Board of Educational Affairs (BEaA)

14. Reciprocity with the Mainland

A Qualification Certificate Presentation Ceremony was held in Dalian on 16 August to the 99 PRC Class I Registered Architects and 106 HKIA Members who passed the mutual recognition assessment in May 2004.

It was agreed with the National Administration Board of Registered Architects (NABAR) that the next mutual recognition assessment exercise would be held in the first half of 2005.

15. Continuing Professional Development

The CPD Committee continues to arrange for more CPD seminars & events, and administer the mandatory CPD programme.

This year, HKIA is taking the lead in organizing the HKIA/HKIE/HKIS Joint Conference on Heritage Conservation: Opportunities & Challenges to be held on 23 October.

The CPD Committee has drawn up initial events plan for 2005.

Starting from 1 January 2005, the mandatory CPD policy shall be implemented, and Members would be required to complete 25 hours of CPD activities per year.



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33. HKIA Dragon Boat Team won the Professional Cup in the International Dragon Boat Race held on 31 July 1 August 2004

34. Dragon Boat celebration party held on 14 August 2004

35.-36. 3rd Quarterly General Meeting

16. HKIA/ARB Professional Assessment 2003

21 candidates will sit the Second Professional Interview for Professional Assessment 2003 on 23 September 2004.

17. HKIA/ARB Professional Assessment 2004

306 applications were received for Professional Assessment (PA) 2004. Assessment of Case Study Synopses was underway. The 18-session Lecture & Seminar Series 2004 began on 4 August 2004 with a Professional Assessment Seminar given by the Chairpersons of PA Committee and Subject Panels. The Series would run until end-October. This year, the PA written papers shall be held on 17, 18, 20, 22 and 23 December.

18. Membership Admission

The Second Interview for Non-local Professionals who completed the Professional Induction Workshop would be held on 15 September 2004.

Affiliates

Membership Admission Committee continues to liaise closely with the ETWB / PCICB Working Group on Manpower Training & Development, as well as various interest groups, paving the way for admission of Affiliates.

19. Pursue of Specialization

A new Architectural Specialization Committee was set up under the Board of Educational Affairs. Details on the pursue of specialization are being drawn up.

20. Mutual Recognition with Singapore & Australia

With ARB's support to pursue mutual recognition work with the Architects Accreditation Council of Australia (AACA), HKIA /ARB representatives would meet with the AACA President and Registrar during the APEC Architect Conference to be held in Hawaii in late-September.

Board of Local Affairs (BLA)

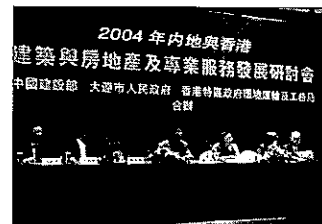
21. Nomination

- Edwin Chan, Anna Kwong, Thomas Ling, Carolin Fong, Gidget Lun, Carmen Wong were nominated to the Appeal Boards under the :
 - Hotel and Guesthouse Accommodation Ordinance (Cap.349)
 - Clubs (Safety of Premises) Ordinance (Cap.376)
 - Bedspace Apartments Ordinance (Cap.447)
 for a 2-year term starting 1 November 2004.
 - Tony Tang was nominated to Po Leung Kuk to be the Honorary Advisor of Property and Project Development Committee in 2004/2005.
 - Ivan Ho was nominated to Wanchai District Council to be the member of Urban Renewal Task Force.
- Edward Leung was nominated to Wanchai District Council to be the member of Transport and Environment Committee.
- Edward Shen and Henry Lau were reappointed by the Board of Review (Inland Revenue Ordinance) for another term of 3 years taking effect from 1 July 2004. Agnes Ng and Antonio Tam were appointed for the same term.
 - Alex Lui was nominated to be the Honorary Advisor of newspaper column of the Urban Renewal Authority.
 - Our President, Edward Shen, accepted the invitation to be the Advisor of the Greening Master Plan Committee under Civil Engineering and Development Department.
 - Ha Si Hung was nominated to be the member of Construction Workers Registration Authority.
 - Glenn Lau was nominated to be the alternate member of the Fire Services Department / Authorized Persons Liaison Committee.
 - Kenneth Tam and Dominic Wong were nominated to be the members of Working Group on Heritage Conservation under Wanchai District Council.

22. Save Wanchai Market

- A series of events were held in July and August on Wanchai Heritage Conservation, including :
- Wanchai Memory Photo and Writing Competition
 - "Wanchai Today, Tomorrow and After" Roadshow
 - Design Charrette on Conserving Wanchai Market
 - Exhibition on Wanchai Heritage Conservation Participatory Activities

A supplementary report on Wanchai Market Heritage Conservation was also submitted to the Antiquities Advisory Board and circulated to various government departments and organizations in August.



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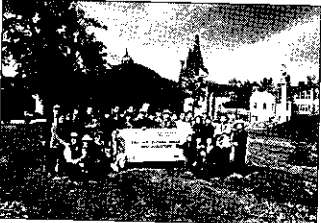
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37.-39. 2004 Mainland & Hong Kong Conference on Development of Construction, Real Estate and Professional Services, Dalian 16-18 August 2004

40.-41. Qualification Certificate Presentation Ceremony for successful mutual recognition applicants held in Dalian on 16 August 2004



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42.-45. Academic Excursion to Eastern Europe from 22 September to 3 October 2004

46.-48. Green Tour 2004 to Brazil & Peru, 9 June to 4 July 2004

49. Green Tour 2004 Presentation held on 28 August 2004 at HKIA Premises

23. Seminar on Ecological Footprint

The Seminar was delivered by Dr. Mathis Wackernagel, Executive Director of Global Footprint Network, and Mr. Peter Sharrat, Director of Sustainability WSP Environmental Ltd, on 22 July 2004 at HKIA Premises. The presentation focused on the applications of Ecological Footprints in the public and private sector, and lessons for the architects and building professionals.

24. Green Tour 2004 Presentation

The Green Tour 2004 Presentation was held on 28 August 2004. The HKIA scholarship award recipients presented the findings of the study tour to Brazil and Peru.

Board of Practices (BP)

25. Seminar series jointly hosted by HKIA and AIA HK Chapter (AIA)

The CPD Seminar jointly organized by HKIA and AIA HK Chapter was resumed on Tuesday 14 September 2004. The topic was Case Studies on the Role of Project Managers.

26. Seminar on the Setting up of Design Institute in the Mainland after CEPA

The captioned seminar was held on 6 July 2004. A tax consultant from Ernst & Young was invited to brief members about the tax implication on setting up of design institutes in the Mainland. A recording of the seminar was kept by the Secretariat and the presentation material was uploaded onto HKIA website for members' information.

27. Survey on Guidelines to HKIA Members on Participation in Invited Competitions

A survey was issued to member practices for their opinions in May 2004. Based on the results, it was reckoned that there was a need to revise the existing remuneration and the following averages were agreed initially by the Board: HK\$65,000 for project less than 5,000 s.m. GFA; HK\$110,000 for project with 5,000 25,000s.m. GFA; HK\$170,000 for projects with 25,000 50,000s.m. GFA. For projects with more than 50,000s.m. GFA, remuneration to be negotiable but not less than HK\$300,000. Minimum time allowed for the above projects would be 2, 3, 4 weeks and to be agreed respectively. A circular was issued to member practices in August 2004 in order to inform them about the survey results and to see if there were any objections to the implementation of the above-mentioned remunerations. The Institute did not receive further comments from member practices and a new set of revised Guidelines was being prepared by the Board.

28. Survey on ArchSD's Consultants Selection Method

A survey on the present consultants selection method and other ArchSD project problems was conducted among AACSB listed practices. 11 practices responded and they all indicated dissatisfaction with the present procurement method. Most of them favoured the rotation system and preferred the addition of a middle band. Based on the survey result, a formal letter would be issued to ArchSD to present the findings of the survey and the views of HKIA.

29. HKIA/ ArchSD Communication Meeting

In order to enhance communication on matters relating to the appointment of architectural consultants for ArchSD projects, regular meetings with ArchSD would be held half-yearly. The first meeting was held on 8 July 2004 and the following items were discussed: Review of AACSB Listing Requirements; Reporting on Sub-consultants' Performance; Management of Consultants' Performance; Employment of Resident Site Staff by Consultants; Ethical Commitment by Consultants; Feedback of ArchSD Consultants Information Centre; Joint Venture by Consultants in Bidding ArchSD Consultancies; and Excavation Permit.

30. Land (Miscellaneous Provisions) Amendment Ordinance 2003 (LMPAO) Proposed Amendment to the General Conditions of Employment (GCE)

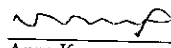
The Board was concerned about the LMPAO new clauses proposed to the GCE which shall place undue risk on the part of Consultants who are required to bear the responsibility or liability arising from non-performance of the contractor. HKIA comments and suggestions were sent to ETWB for consideration.

31. General Conditions of Employment of Architectural and Associated Consultants

An international law firm was commissioned to review and comment on the sub-consultants as well as resident site staff issues in the captioned document.

32. HKIA Consultant List of minor works/ Conservation works/ Maintenance works and Interior works

The captioned lists of architectural practices that are interested in provision of specific services were uploaded onto the HKIA website for public reference.


Anna Kwong
Hon. Secretary
15 September 2004

Annual General Meeting Hon Secretary Report, 15 December 2004

Board of Internal Affairs (BIA)

1. Annual Ball 2004

With Dr. Sarah Liao, JP, Secretary for the Environment, Transport and Works as our Guest of Honour, the HKIA Annual Ball 2004 Architectural Intelligence was held on 6 November 2004 at the Hong Kong Convention and Exhibition Centre. This year, we had 21 tables with 265 guests attending the event.

2. 100-years of Architecture in Hong Kong

Public Talk Series

2 public talk series were held this year and a total of over 1000 attendance were recorded. The second series namely "軟硬兼思系列" was collaborated with the Hong Kong Museum of History and it was overwhelmingly well received by both the public and architects. By invitation, the talk would be encored in February 2005, to be held at the HK Film Archive.

Architecture Tour on Tram

Co-presented with the Hongkong Tramways Limited, 4 tram tours were organized on 6 Nov, 20 Nov, 4 Dec and 18 Dec afternoon. The programme intended to introduce to the general public information on the Heritage of Hong Kong Architecture along the tram route. The responses received from the participants were overwhelming. The first tour was held on 6 Nov tour and all participants were students; the second and third tours were held on 20 Nov and 4 Dec tours and it were co-organized with the Hong Kong Museum of History for general public's free enrollment; the last tour on 18 Dec was reserved as an internal function for HKIA, Lord Wilson Heritage Trust as sponsors and other supporting bodies. The overall attendance of 4 tours exceeded 100 people.

Public Exhibition

A Public Exhibition would be held from 15 January 2005 to 9 February 2005 at MTR Central Station. With the theme "朝行晚拆", 'Tai-Pei-Tong大排檔' style foldable round tables would be used as the exhibition panels.

3. Annual Awards

The Annual Awards 2004 Jury Panel was composed of Mr. William Tang (Lay Juror), Mr. H-Sang SEUNG (Overseas Juror from Korea), Mr. Anthony Ng and Mr. Winston Shu (HKIA Members) and Mr. Tim Li (Young Architects Representative). Nomination was launched in early October, and Nomination deadline would be on 31 December 2004.

In order to promote the architectural excellence of our Members' work, the Annual Awards Committee have taken the initiatives to improve the quality standard of the exhibition material and the monograph to capture the good works of our members in the HKIA Annual Awards programme since 2002. This year, several new arrangements were introduced:

- Limiting the nominations that were completed within the last 5 years up to 31/12/2004 (i.e. OP Date within 1/1/2000 to 31/12/2004);
- Nominations which not meeting the objectives of the Award Programme will be screened out; and
- Introduction of Participation Fee (\$2,000) for Exhibition and Publication, which would be refundable for all non-shortlisted projects;

To allow all nominated interior projects to compete in the same level playing field, all interior design building type nominations would be put under the category of Special Architectural Award.

4. Young Architects' Committee

Young Architects' Project Fund (YAPF)

The newly established Young Architects' Project Fund (YAPF) of HK\$100,000 would be intended to allow young members under the age of 36 to bid for meaningful project that enriched architects' interest. This new programme was officially launched on 15 October 2004 and submission deadline would be on 28 February 2005.

2021 Emerging Hong Kong Architects

A book launching party cum exhibition was held on 15 October 2004 evening at HKIA Premises, with an award presentation to the twenty '2021' participants. The "2021" Architects had transformed the premises into an attractive and psychedelic venue.

The 2021 team was being invited to participate in the New Trends of Exhibition to be held from 5-19 January 2005 at Central Library Exhibition Galleries.

Young Architects' Award 2004

The competition was officially launched on 15 October 2004 with the theme "Creating New Observation Decks". Jury Panel was composed of HKIA Members Mr. Rocco Yim and Mr. Donald Choi, YAA2002 Prize Recipient Mr. Frankie Lui; representative from co-organizer Ms. Michelle Vosper of Asian Cultural Council, sponsor Dr. Geoffrey Yeh of the Hsin Chong - K. N. Godfrey Yeh Education Fund and collaborator Ms. Clara Chong of Hong Kong Tourism Board. Registration deadline was on 22 November 2004 and a total of 31 registrations were received. Submission deadline was on 13 December 2004 and Jury process to be carried out in mid-January 2005.

5. Welfare & Activities Committee

Hong Kong Coalition of Professional Services, a Walkathon

Organised by the Hong Kong Coalition of Professional Services, a Walkathon to raise fund for the HKCPS was held on 28 November 2004 at the Peak. Chief Executive Mr. Tung Chee Hwa was the guest of honour and a total of HK\$888,950 sponsorship was raised. Being one of the founding members of the HKCPS, HKIA had enrolled over 75 architects and their families to join the Walk, which was the largest group in the event.



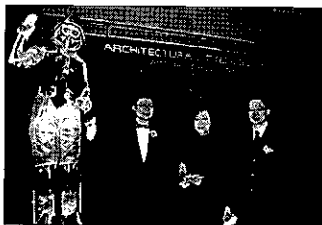
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50.-54. HKIA Annual Ball at Hong Kong Convention Exhibition Centre on 6 November 2004

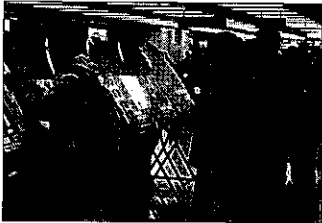
55.-56. Architecture Tour on Tram was organized on 6 November, 20 November, 4 December and 18 December 2004



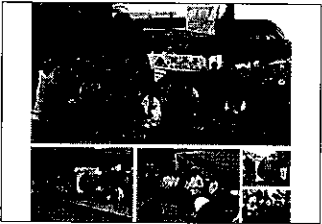
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57-58. 100 years architecture public exhibition at MTR Central Station

59. Walkathon organized by Hong Kong Coalition of Professional Services to raise fund for the HKCPS held on 28 November 2004 at the Peak

60. Heritage Walk to Lung Yeuk Tau held on 5 December

Heritage Walk to Lung Yeuk Tau

The Heritage Walk to Lung Yeuk Tau with 'Pun Choi' was held on 5 December 2004. There were over 110 participants 10 tables of 'Pun Choi' were arranged.

HKIA Christmas Party

A Christmas Party would be organized after the AGM on 15 December 2005.

Board of Educational Affairs (BEA)

6. Reciprocity with the Mainland

A Qualification Certificate Presentation Ceremony was held in Dalian on 16 August to the 99 PRC Class I Registered Architects and 106 HKIA Members who passed the mutual recognition assessment in May 2004.

It was agreed with the National Administration Board of Registered Architects (NABAR) that the next mutual recognition assessment exercise would be held in the first half of 2005.

7. Continuing Professional Development

The CPD Committee would continue to arrange for more CPD seminars & events, and administer the mandatory CPD program

This year, HKIA would be taking the lead in organizing the HKIA/HKIE/HKIS Joint Conference on Heritage Conservation Opportunities & Challenges to be held on 23 October.

The CPD Committee has drawn up initial events plan for 2005.

Starting from 1 January 2005, the mandatory CPD policy shall be implemented, and Members would be required to complete 25 hours of CPD activities per year.

8. HKIA/ARB Professional Assessment 2003

21 candidates would sit the Second Professional Interview for Professional Assessment 2003 on 23 September 2004.

9. HKIA/ARB Professional Assessment 2004

306 applications were received for Professional Assessment (PA) 2004. Assessment of Case Study Synopses was underway. The 18-session Lecture & Seminar Series 2004 began on 4 August 2004 with a Professional Assessment Seminar given by the Chairpersons of PA Committee and Subject Panels. The Series would run until end-October. This year, the PA written papers shall be held on 17, 18, 20, 22 and 23 December.

10. Membership Admission

The Second Interview for Non-local Professionals who completed the Professional Induction Workshop would be held on 23 September 2004.

Affiliates

Membership Admission Committee would continue to liaise closely with the ETWB / PCICB Working Group on Manpower Training & Development, as well as various interest groups, paving the way for admission of Affiliates.

11. Pursue of Specialization

A new Architectural Specialization Committee was set up under the Board of Educational Affairs. Details on the pursue of specialization are being drawn up.

12. Mutual Recognition with Singapore & Australia

With ARB's support to pursue mutual recognition work with the Architects Accreditation Council of Australia (AAC), HKIA /ARB representatives would meet with the AACA President and Registrar during the APEC Architect Conference to be held in Hawaii in late-September.

Board of Local Affairs (BLA)

13. Nomination

- Prof. Bernard Lim was nominated to PCICB Taskforce to Review the Construction Stage of the Development Process
- Mr. Kyran Sze was nominated to Building and Civil Engineering Training Board of VTC;
- Mr. Bernard Hui was nominated to Working Group for Minor Works Control System under Buildings Department.

14. Central Police Station Project

A round table forum on Central Police Station Project organized by Central Police Station Heritage Taskforce was held at Hong Kong Design Centre on 25 September 2004. Over 60 guests attended the forum. A proposal compiled by Taskforce was then submitted to the Chief Executive on 12 October 2004 proposing a Citizen-Envisioned Participatory Assessment Model for the assessing the beneficial use of the Heritage Compound.

15. Forum on LACO Circular Memo on Consent Scheme

On 18 October 2004, BD Committee organized a forum on the subject to solicit members' views on the newly implemented measures of this new Circular Memo and also the practices experience came across in monitoring Consent Scheme projects.

16. West Kowloon Cultural District Development

A public forum on West Kowloon Cultural District Development was held at HKU SPACE Admiralty Learning Centre on 11 December 2004. 10 guest speakers from cultural, arts, architectural, and academic fields were invited to present their views in the forum and discussed the subject with about 120 participants.

Board of External Affairs (BExA)

17. Exhibition

'New Trends of Architecture in Europe and Asia Pacific' Exhibition presented by Home Affairs Bureau and organized by HKIA

The Exhibition would be held from 5 January 2005 to 19 January 2005 at the Exhibition Gallery of Central Library. The opening ceremony would be held on 5 January 2005 and there would be 2 Symposiums held in the evening of 6 and 7 January 2005. 10 overseas architects and several local architects have been invited to attend the symposiums to discuss the latest trends in architecture.

18. International Conference / Overseas Meeting

Tianjin Hong Kong Week, 27 October to 3 Nov 2004

The event was organized by the Office of the HKSAR in Beijing and President represented HKIA to the event and was one of the guest speakers. HKIA also prepared a display panel to join the exhibition.

ARCASIA 25th Council, Congress 12 and Student Jamboree, 27 Nov to 2 Dec 2004

The annual ARCASIA Council Meeting was held from 28 to 29 November in Macau and was chaired by Mr. Barry Will, ARCASIA Chairman, assisted by Mr. Tony Tang, Hon. Secretary, Ms. Alice Yeung, Hon. Treasurer and the Registrar.

President represented HKIA to attend the ARCASIA Council Meeting, while Mr. Dominic Lam and Prof. Essy Baniassad attended the ARCASIA Committee for Architectural Education Meeting. The ARCASIA Congress 12 was held from 30 November to 1 December 2004. Other attendees included Mr. Ronald Poon, ARCASIA Advisor; Ms. Anna Kwong; Prof. Bernard Lim; 3 academic staff from HKU and a strong delegation of 5 representatives from ArchSD.

The related Student Jamboree programme was organized by HKIA with assistance from Department of Architecture, The University of Hong Kong; The Department of Architecture, The Chinese University of Hong Kong and UIA Region IV Work Programme 'Architecture for All'. 58 students from 13 countries (Bangladesh, China & Hong Kong, India, Japan, Korea, Malaysia, Pakistan, Philippines, Singapore, Sri Lanka, Thailand, Vietnam) joined the programme. The students spent 2 days in Hong Kong and then 2 days in Macau joining the ARCASIA delegates. The Student Jamboree programme included site visits, forum and workshop with presentations and discussion.

Sponsors of the ARCASIA Student Jamboree

The Institute would like to acknowledge the following Member / Practices for their sponsorship towards the ARCASIA Student Jamboree:

Aedas Limited
The Hon. Patrick S.S. Lau, SBS, JP
Rocco Design Limited
WCWP International Limited
Wong & Ouyang (HK) Limited

Without the support of the above mentioned sponsors and co-organisers, the Student Jamboree would not have been conducted with such success.

19. Excursion 2004

A powerpoint presentation on excursion to Prague, Vienna and Budapest was held on 9 December 2004 and about 50 members attended the event.

20. UIA Work Programme Architecture for All

The Work Programme (WP) organised a Workshop on Universal Design and Accessibility for the ARCASIA Student Jamboree. The 3 speakers were Mr. Eric Martin, Dr. T. H. Tse and Mr. Joseph Kwan. After the presentations, students broke into groups for informal discussion.

Board of Practices (BP)

21. Seminar series jointly hosted by HKIA and AIA HK Chapter (AIA)

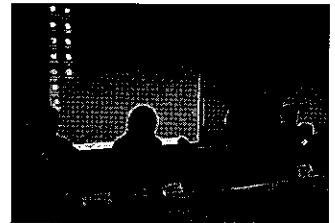
The captioned CPD Seminar Case Studies on the Role of Project Managers held on 14 September 2004 was attended by 75 members. The next seminar would be resumed in January / February 2005. Details of the seminar would be announced via HKIA circular.

22. Guidelines to HKIA Members on Participation in Invited Submissions for Consultancy Proposals

A new set of Guidelines was compiled by the BP and endorsed by the Council to replace the current Guidelines to HKIA Members on Participation in Invited Competitions. The new Guidelines would be incorporating both sets of guidelines on 1) Invited Submission for Architectural Consultancy Proposal without Remuneration, which was adopted by Council and circulated to general members in June 2004; 2) Invited Submission for Architectural Consultancy Proposal with Remuneration, which was reviewed by the BP after receiving comments from member practices through a survey conducted in May 2004. The new Guidelines were as follows:



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- 61.-62. HKIA Christmas Party was held on 15 December 2004
- 63. Public forum on West Kowloon Cultural District Development was held on 11 December 2004 at HKU SPACE
- 64.-65. Arcasia Student Jamboree programme was organized by HKIA held on 27 November to 2 December 2004
- 66. Arcasia 25th Council Meeting was held from 28 to 29 November 2004 in Macau



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Total GFA of Project	Minimum Remuneration *	Minimum Time Allowed by Client
below 5,000 s.m.	HK\$60,000.00	2 weeks
5,000-24,999 s.m.	HK\$120,000.00	4 weeks
25,000-49,999 s.m.	HK\$200,000.00	6 weeks
50,000-99,999 s.m.	HK\$250,000.00	6 weeks
100,000-149,999 s.m.	HK\$300,000.00	8 weeks
Above 149,999 s.m.	HK\$350,000.00	8 weeks

* The minimum remuneration is subject to review by the HKIA from time to time.

If the remuneration of the invited submission for architectural consultancy proposal is less than HK\$60,000.00 approved by the HKIA in writing, no more than 6 sheets of A3 conceptual drawings may be submitted consisting plans, elevations, sections and/or 3D sketches. No working/study or presentation models shall be submitted.

The new Guidelines would be put forward for endorsement in the first QGM in 2005.

23. ArchSD's Consultants Selection Method

A position paper on the problems of consultancy procurement method was formally submitted to ArchSD in October 2004. It presented the findings of a survey conducted amongst member practices and the views of HKIA. The Board would follow up with ArchSD during the next HKIA/ArchSD Communication Meeting.

24. General Conditions of Employment of Architectural and Associated Consultants

The Consultants Procurement Committee, after commissioning Lovells to study the captioned document, would write ETWB and suggest the way forward to minimize Architects' risk and liability. The Committee insisted that a warranty should be signed directly between the sub-consultant and the employer and to have direct employment of sub consultants so that architects' liability could be limited reasonably.

25. Electronic Area Calculation (EAC) requirements from various Departments

The Board noted that BD, LD and ArchSD had developed their own EAC checking software. The IT Committee was of the view that it would be more efficient if the AP can pre-check the submission document by a similar checking software adopted by the government departments. Upon initial testing of the software, the Committee was of the view that ArchSD's software was able to generate all area calculations, including area diagrams, it would be of mutual benefit ArchSD and HKIA if all Architects employ a mainstream software. The Board would explore with ArchSD on the use of their software by all private practices via special agreement.

26. Architectural Layer Pull Down Menu

The IT Committee released the captioned menu for the application of CAD standard for Works Projects (CSWP) to HK members and practices on 24th November 2004 via e-mail. By adopting this pull down menu, users can easily apply the CSWP layer naming standard to the drawings.

27. Circulars issued to Member Practices by email or by fax

- 1) Circular 88/2004 dated 29 November 2004 Statement by the Hong Kong Institute of Architects in response to International Christian School regarding submission of consultancy proposals. (by fax only)
- 2) Circular 77 and 78/2004 dated 11 and 15 November 2004 respectively - Fraudulent Working Opportunities. (by e-mail only)
- 3) Circular 76/2004 dated 29 October 2004 Invitation for submission of consultancy proposals. (by fax only)

Anna Kwong
Hon. Secretary

15 December 2004

67. Arcasia Awards Presentation Ceremony

68. UIA Region IV Work Programme 'Architecture for All' organized a Workshop for the Arcasia Student Jamboree in Macau

69.-71. Round Table forum on Central Police Station Project organized by Central Police Station Heritage Taskforce was held at Hong Kong Design Centre on 25 September 2004

Board of Educational Affairs 2004

Lam Kwong Ki Dominic (Chairman) 林光祺 (主席)
 Chan Hon Wan Edwin (Deputy Chairman) 陳漢雲 (副主席)
 Essy Baniassad
 Nelson K Chen 陳丙驊
 Cheng Chan Ching Ying Elizabeth 鄭曾靜英
 Cheung Yuk Kwan Hector 張玉崑
 Fong Suet Yuen Carolin 方雪原
 Fung Yin Suen Ada 馮宜萱
 Hui Man Bock Bernard 許文博
 Kwong Wing Man Denise 鄭穎文
 Lam Ping Hong Robert 林秉康
 Lau Sau Shing Patrick 劉秀成
 Law Hoo Yan Francis 羅浩仁
 Lung Ping Yee David 龍炳頤
 Mo Chu Kwok Wah Julie 毛朱國華
 Wong Shiu Kwan 黃兆鈞
 Wong Wah Sang 黃華生
 Edward Shen ex-officio 沈埃迪
 Kwong Sum Yee Anna ex-officio 鄭心怡

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 Cheung Yuk Kwan Hector 張玉崑

Membership Admission Committee

Chairlady
 Mo Chu Kwok Wah Julie 毛朱國華

Continuing Professional Development Committee

Chairlady
 Fong Suet Yuen Carolin 方雪原

Architectural Research Committee

Lye Kum Chew Eric Chairman 黎錦超
 Fung Yin Suen Ada Chairlady 馮宜萱

Education Development & Accreditation Committee

Chairman
 Hui Man Bock Bernard 許文博

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 Lam Chung Wai Tony (Deputy Chairman) 林中偉 (副主席)
 Chan Chui Yi Corrin 陳翠兒
 Chan Hon Wan Edwin 陳漢雲
 Cheung Kwok Fan Daniel 張國勳
 Choi Kam Lung Franki 蔡錦龍
 Hau Hon Fai Patrick 侯漢輝
 Kwan Kwok Lok Joseph 關國樂
 Ng Wing Shun Vincent 吳永順
 Tung Kai Kong Bernard 董繼光
 Wong Wah Sang 黃華生
 Edward Shen ex-officio 沈埃迪
 Kwong Sum Yee Anna ex-officio 鄭心怡

100-Year of Hong Kong Architecture Committee

Chairlady
 Chan Chui Yi Corrin 陳翠兒

Media Resources & Publication Committee

Chairman
 Chan Hon Wan Edwin 陳漢雲

Annual Awards Committee

Chairman
 Hau Hon Fai Patrick 侯漢輝

Quality Building Award 2004 Committee

Chairman
 Kwan Kwok Lok Joseph 關國樂

Young Architects' Award & Activities Committee

Chairman
 Ng Wing Shun Vincent 吳永順

House Committee

Chairman
 Tung Kai Kwong Bernard 董繼光

Community Development Committee

Co-Chair
 Cheung Kwong Fan Daniel 張國勳

Co-Chair
 Au Long Hin Aubrey 區朗軒

Practice Regularization Committee

Chairman
 Chan Hon Wan Edwin 陳漢雲

Annual Ball Committee

Chairman
 Hau Hon Fai Patrick 侯漢輝

Welfare & Activities Committee

Chairman
 Choi Kam Lung Franki 蔡錦龍

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 Chan Chiu Ming 陳超明
 Chan Hon Wan Edwin 陳漢雲
 Chan Yiu Fai Steve 陳耀輝
 Marvin Chen 陳沐文
 Chu Hok Wang Clement 朱學宏
 Hui Man Bock Bernard 許文博
 Kyran Sze 施家殷
 Lam Wo Hei 林和起
 Lau Tai Wai David 劉大偉
 Leung Man Kit 梁文傑
 Leung Kit Man Andy 梁傑文
 Ling Chi Kong Thomas 林子剛
 Lui Chun Wan Alex 雷震寰
 Ng Wing Shun Vincent 吳永順
 Tam Si Wai Kenneth 譚士偉
 Tang Wai Man Tony 鄧偉文
 Tsang Man Bui 曾文彪
 Wong Kam Sing 黃錦星
 Wong Kwok Hing Dominic 王國興
 Wong Wah Sang 黃華生
 Edward Shen, ex-officio 沈埃迪
 Kwong Sum Yee Anna, ex-officio 鄭心怡

BD Committee

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 Hui Man Bock Bernard, 許文博

Competition Committee

Chairman
 Lau Tai Wai David, 劉大偉

Environment & Sustainable Development Committee
 Chairman
 Leung Man Kit, 梁文傑

Heritage and Conservation Committee
 Co-Chair
 Tam Si Wai Kenneth, 譚士偉
 Co-Chair
 Wong Kwok Hing Dominic, 王國興

Planning & Lands Committee
 Chairman
 Ng Wing Shun Vincent, 吳永順

School Design Committee
 Chairman
 Chu Hok Wang Clement, 朱學宏

Taskforce on Constitutional Development Review
 Convenor
 Chan Yiu Fai Steve, 陳耀輝

West Kowloon Concern Group
 Spokesman
 Lim Wan Fung, Bernard Vincent, 林雲峯
 Spokesman
 Ng Wing Shun Vincent, 吳永順

Board of External Affairs 2004

Tang Wai Man Tony (Chairman) 鄧偉文 (主席)
 Christopher Gabriel (Deputy Chairman) (副主席)
 Marvin Chen 陳沐文
 Cheng Chan Ching Ying Elizabeth 鄭曾靜英
 Josie Dee 李慧玲
 Errol Hugh
 Kwan Kwok Lok Joseph 關國樂
 Kwong Wing Man Denise 鄭穎文
 LU Lyn Wah Dennis 呂聯華
 WONG Ka Man Carmen 黃嘉雯
 Yeung Lai Fong Alice 楊麗芳
 Edward Shen, ex-officio 沈埃迪
 Kwong Sum Yee Anna, ex-officio 鄭心怡

Academic Exchange Committee
 Chairman
 Errol Hugh

ARCASIA Committee

Chairlady
 Yeung Lai Fong Alice 楊麗芳

Mainland Affairs Committee
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 Marvin Chen 陳沐文

New Trends of Architecture Exhibition Organizing Committee
 Chairman
 Fu Chin Shing Ivan 符展成

Overseas Excursion Organizing Committee
 Chairman
 LU Lyn Wah Dennis 呂聯華

Working Group on UIA Region IV Work Programme 'Architecture for All'
 Chairlady
 WONG Ka Man Carmen 黃嘉雯

UIA Committee
 Chairlady
 WONG Ka Man Carmen 黃嘉雯

Board of Practices 2004

Ronald Lu Chairman 呂元祥 (主席)

Nelson K. Chen 陳丙驊

Cheung Pak Chiu Patrick 張伯昭

Chi Wuh Cherng Daniel 戚務誠

Grover Dear

Hui Man Bock Bernard 許文博

Kwok Wai Yan Thomas 郭偉仁

Kwong Wing Man Denise 鄭穎文

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Lew Wing Tim George 劉榮添

Lee Kar Yan Douglas 李嘉胤

Lau Kwing Lam Glenn 劉炯林

Ling Chi Kong Thomas 林子剛

Ng Wing Shun Vincent 吳永順

Kyran Sze 施家殷

Yim Shun See 嚴迅思

Edward Shen ex-officio 沈埃迪

Kwong Sun Yee Anna ex-officio 鄭心怡

Overseas & Mainland Projects & Work Procurement Committee

Chairman

Chi Wuh Cherng Daniel 戚務誠

Small Practices Committee

Chairman

Ng Wing Shun Vincent 吳永順

Consultant Procurement Committee

Chairman

Kyran Sze 施家殷

I T Committee

Chairman

Yim Shun See 嚴迅思

COUNCIL'S REPORT

The Council have pleasure in presenting their annual report and the audited financial statements of the Institute and of the Group for the year ended 30th September 2004.

PRINCIPAL ACTIVITIES

The principal activities of the Institute are holding of meetings, lectures, examinations, exhibitions and competitions and similar activities. The activities of the subsidiaries are set out in note 13 to the financial statements.

RESULTS

The results of the Group for the year ended 30th September 2004 are set out in the consolidated income and expenditure account on page 5 of the annual report.

PROPERTY, PLANT AND EQUIPMENT

Details of the movements in the property, plant and equipment of the Institute and of the Group during the year are set out in note 11 to the financial statements.

COUNCIL AND OFFICE BEARERS

The council and office bearers of the Institute during the year and up to the date of this report were:

Mr. Shen Edward	(President)	(elected on 1 January 2004)
Dr. Wong Wah Sang	(Vice President)	
Ms. Kwong Sum Yee, Anna	(Honorary Secretary)	
Dr. Chan Hon Wan, Edwin	(Honorary Treasurer)	(elected on 1 January 2004)
Mr. Chan Yiu Fai, Steve	(Council member)	(elected on 1 January 2004)
Mrs. Cheng Chan Ching Ying, Elizabeth	(Council member)	(elected on 1 January 2004)
Mr. Hau Hon Fai, Patrick	(Council member)	(elected on 1 January 2004)
Ms. Ng Ka Yin, Agnes	(Council member)	(elected on 1 January 2004)
Dr. Fong Gordon	(Council member)	
Ms. Fong Suet Yuen, Carolin	(Council member)	
Ms. Gabriel, Christopher	(Council member)	
Mr. Lam Chung Wai, Tony	(Council member)	
Mr. Lam Kwong Ki, Dominic	(Council member)	
Prof. Lim Wan Fung, Bernard	(Council member)	
Ms. Lok So Fun, Rosa	(Council member)	
Dr. Lu Yuen Cheung, Ronald	(Council member)	
Mr. Kwok Wai Yan, Thomas	(Council member)	
Mr. Tang Wai Man, Tony	(Council member)	
Mr. Lau Sau Shing, Patrick	(Immediate past president)	

HONORARY AUDITORS

The honorary auditors of the Institute during the year and up to the date of this report were:

Mr. Jose Lei
Mr. Ng Yook Man

COUNCIL'S INTERESTS IN CONTRACTS OF SIGNIFICANCE

Except as set out in note 20 to the financial statements, no other contracts of significance to which the Institute or any of its subsidiaries was a party and in which a council of the Institute had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

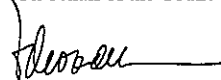
MANAGEMENT CONTRACTS

No contracts of significance concerning the management and administration of the whole or any substantial part of the business of the Institute or any of its subsidiaries were entered into during the year or subsisted at the end of the year.

AUDITORS

The financial statements have been audited by Katon CPA Limited who retire and, being eligible, offer themselves for re-appointment.

On behalf of the Council



Shen Edward
President

Hong Kong, 30th November 2004

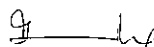
**STATEMENT BY THE HONORARY AUDITORS
TO THE MEMBERS OF THE HONG KONG INSTITUTE OF ARCHITECTS**
(Registered under the Hong Kong Institute of Architects Incorporation Ordinance)

We have reviewed the accompanying financial statements of the Hong Kong Institute of Architects together with the Council's and the Auditors' reports for the year ended 30th September 2004 and confirm that, in accordance with the Rule 48 of The Rules of the Institute, we approve the financial statements and reports referred to above.



Jose Lei
Honorary Auditor

Hong Kong,
30th November 2004



Ng Yook Man
Honorary Auditor

**AUDITORS' REPORT TO THE MEMBERS OF
THE HONG KONG INSTITUTE OF ARCHITECTS**
(Registered under the Hong Kong Institute of Architects Incorporation Ordinance)

We have audited the financial statements on pages 5 to 23 which have been prepared in accordance with accounting principles generally accepted in Hong Kong.

Respective responsibilities of council and auditors

The Hong Kong Institute of Architects Incorporation Ordinance requires the Council to prepare financial statements which give a true and fair view. In preparing financial statements which give a true and fair view it is fundamental that appropriate accounting policies are selected and applied consistently.

It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion solely to you, as a body, in accordance with the Rule 64 of The Rules of the Institute, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Basis of opinion

We conducted our audit in accordance with Statements of Auditing Standards issued by the Hong Kong Institute of Certified Public Accountants. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the council in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Council's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the Institute and of the Group as at 30th September 2004 and of the surplus of the Group for the year then ended.



Katon CPA Limited
Certified Public Accountants
Hong Kong
Date: 30th November 2004

Lee Kit Wah
Practising Certificate number P1453

Aud Acc\HKIA 04

CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30TH SEPTEMBER 2004

	Notes	2004 HK\$	2003 HK\$ (As restated)
Turnover	3	11,837,195	10,352,92
Costs			
Function costs	4	-5,421,674	-1,860,59
Lecture and examination costs		-445,885	-764,90
Publication costs		-496,263	-362,28
Gross profit		5,473,373	7,365,14
Other revenue	3	221,661	268,87
Less: Employment costs	5	-2,089,661	-3,322,66
Other operating and administrative expenses	7	-2,955,522	-2,977,75
Operating surplus before taxation		649,851	1,333,59
Taxation			
Hong Kong profits tax	8	-22,301	-21,282
Deferred taxation	8	11,294	24,802
Operating surplus after taxation		638,844	1,337,118

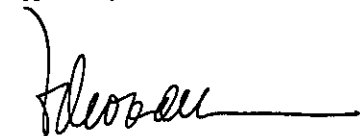
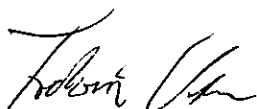
CONSOLIDATED STATEMENT OF CHANGES IN RESERVES
FOR THE YEAR ENDED 30TH SEPTEMBER 2004

	Notes	Property revaluation reserve HK\$	General reserve HK\$	Accumulated surplus HK\$	Total HK\$
Balance at 30th September 2002					
As previously reported		3,418,018	903,575	13,447,318	17,768,911
Prior year adjustments in respect of deferred taxation	2(b)	0	0	108,750	108,750
Prior year adjustment	10	-2,383,691	0	2,383,691	0
As restated		1,034,327	903,575	15,939,759	17,877,661
Surplus on revaluation of property		100,000	0	0	100,000
Deficit on revaluation of functions		0	-3,622	0	-3,622
Net surplus for the year		0	0	1,337,118	1,337,118
Balance at 30th September 2003		1,134,327	899,953	17,276,877	19,311,157
Surplus on revaluation of property		1,150,000	0	0	1,150,000
Net surplus for the year		0	0	638,844	638,844
Balance at 30th September 2004		2,284,327	899,953	17,915,721	21,100,001

CONSOLIDATED BALANCE SHEET AS AT 30TH SEPTEMBER 2004

	Notes	HK\$	2004 HK\$	2003 HK\$ (As restated)
ASSETS				
Non-current assets				
Property, plant and equipment	11	3,917,376		2,656,739
Intangible assets	12	105,329		160,283
Other investments	15	5,108,680		4,123,476
Deferred tax assets	18	176,707		160,861
			9,308,092	7,101,359
Current assets				
Inventories		380,111		133,484
Accounts receivable		1,656,415		1,526,599
Interest receivable and prepayments		154,198		188,450
Deposits		217,296		188,581
Bank and cash balances		12,014,514		12,875,542
			14,422,534	14,912,656
TOTAL ASSETS			<u>23,730,626</u>	<u>22,014,015</u>
RESERVES AND LIABILITIES				
Members' funds				
Property revaluation reserve		2,284,327		1,134,327
General reserve	16	899,953		899,953
Accumulated surplus	17	17,915,721		17,276,877
			21,100,001	19,311,157
Non-current liabilities				
Interest-bearing borrowings	19	6,400		21,760
Deferred tax liabilities	18	31,861		27,309
			38,261	49,069
Current liabilities				
Deposits and receipts in advance		2,069,749		2,427,332
Accruals and other payable		486,241		191,194
Current portion of interest-bearing borrowings	19	15,360		15,360
Taxation		21,014		19,903
			2,592,364	2,653,789
TOTAL RESERVES AND LIABILITIES			<u>23,730,626</u>	<u>22,014,015</u>

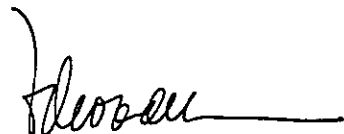
Approved by the Council on 30th November 2004.


Shen Edward
President

Chan Hon Wan, Edwin
Honorary Treasurer

BALANCE SHEET AS AT 30TH SEPTEMBER 2004

	Notes	HK\$	2004 HK\$	2003 HK\$
ASSETS				
Non-current assets				
Property, plant and equipment	11	267,376		126,1
Investment in subsidiaries	13	3		
Other investments	15	5,108,680		4,123,4
			5,376,059	4,250,3
Current assets				
Inventories				
Accounts receivable		380,111		133,4
Amount due from subsidiaries		1,646,265		1,516,4
Interest receivable and prepayments	13	2,576,701		2,562,7
Deposits		154,198		188,3
Bank and cash balances		149,824		119,8
		11,011,775		11,912,9
			15,918,874	16,433,7
TOTAL ASSETS			21,294,933	20,684,0
RESERVES AND LIABILITIES				
Members' funds				
General reserve	16	899,953		899,9
Accumulated surplus	17	17,896,410		17,228,9
			18,796,363	18,128,9
Non-current liabilities				
Interest-bearing borrowings	19		6,400	21,7
Current liabilities				
Membership fees in advance		2,006,569		2,364,15
Accruals and other payable		470,241		153,89
Current portion of interest-bearing borrowings	19	15,360		15,36
			2,492,170	2,533,40
TOTAL RESERVES AND LIABILITIES			21,294,933	20,684,07

Approved by the Council on 30th November 2004.


Shen Edward
President

Chan Hon Wan, Edwin
Honorary Treasurer

NOTES TO THE FINANCIAL STATEMENTS**1 GENERAL**

The Institute is registered under the Hong Kong Institute of Architects Incorporation Ordinance for the general advancement of Civil Architecture and for promoting and facilitating the acquisition of the knowledge of the various Arts and Sciences connected therewith.

The principal activities of the Institute are holding of meetings, lectures, examinations, exhibitions and competitions and similar activities. The activities of the subsidiaries are set out in note 13 to the financial statements.

2 SIGNIFICANT ACCOUNTING POLICIES**(a) Basis of preparation**

The financial statements have been prepared in accordance with accounting principles generally accepted in Hong Kong and comply with accounting standards issued by the Hong Kong Institute of Certified Public Accountants. The financial statements are prepared under the historical cost convention, as modified for the revaluation of certain properties and investment in securities.

(b) Adoption of Statements of Standard Accounting Practice (SSAP)

In the current year, the Group has adopted the revised SSAP 12 "Income Taxes" issued by the Hong Kong Institute of Certified Public Accountants. In prior years, deferred taxation was accounted for in respect of timing differences between profit as computed for taxation purposes and profit as stated in the financial statements to the extent that a liability or an asset was expected to be payable or recoverable in the foreseeable future. Pursuant to the revised SSAP 12, deferred taxation is provided in full, using the liability method, for all temporary differences arising between the tax bases of assets and liabilities and their carrying values in the financial statements. Deferred tax liabilities are provided full on taxable temporary differences while deferred tax assets are recognised to the extent that it is probable that future taxable profits will be available against which the deductible temporary differences can be utilised.

The adoption of the revised SSAP 12 represents a change in accounting policy, which has been applied retrospectively and the comparative figures have been restated accordingly.

(c) Basis of consolidation

The consolidated financial statements incorporate the financial statements of the Institute and its subsidiaries made up to 30 September each year.

The results of subsidiaries acquired or disposed of during the year are included in the consolidated income and expenditure account from the effective dates of acquisition or up to the effective dates of disposal, as appropriate. Any significant inter-company transactions and balances within the Group are eliminated on consolidation.

(d) Investment properties

Investment properties are completed properties which are held for their investment potential, any rental income being negotiated at arm's length.

Investment properties are stated at open market value at balance sheet date. Any revaluation increase or decrease arising on the revaluation of investment properties is credited or charged to the investment properties revaluation reserve unless the balance on this reserve is insufficient to cover a revaluation decrease, in which case the excess of revaluation decrease over the balance on the investment properties revaluation reserve is charged to the income and expenditure account. Where a decrease has previously been charged to the income and expenditure account and a revaluation increase subsequently arises, this increase is credited to the income and expenditure account to the extent of the decrease previously charged.

On disposal of an investment property, the balance on the investment properties revaluation reserve attributable to that property is transferred to the income and expenditure account.

No depreciation is provided on investment properties except where the unexpired term of the relevant lease is 20 years or less.

(e) Property, plant and equipment and depreciation

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided to write off the cost of property, plant and equipment over their estimated useful lives, using the straight-line method, on the following bases:

Leasehold improvements 20%

Furniture, fixtures and office equipment 25%

(f) Intangible asset

The intangible asset represents the expenditure incurred for and capitalised for development and production of a web site. The costs were capitalised and are being amortized from 1st September 2001, when the asset was available for use, over a period of twenty years.

With effect from 1st October 2002, following a reappraisal of the estimated useful life of the intangible asset, the amortised period for the intangible asset was changed from twenty years to five years.

(g) Investments in subsidiaries

Subsidiaries, in accordance with the Hong Kong Companies Ordinance, are companies in which the Institute, directly or indirectly, hold more than half of the issued share capital, or controls more than half of the voting power, or controls the composition of the board of directors. Investments in subsidiaries are stated at cost less any identified impairment loss.

(h) Interests in associates

An associated company is a company in which the Institute has significant influence, but not control or joint control, over its management, including participation in the financial and operating policy decisions. Interests in associates are stated at cost less any identified impairment loss.

(i) Other investments

Securities other than investment securities or held-to-maturity securities are classified as other investments and are carried at fair value in the balance sheet. Any unrealised holding gain or loss on other investments is recognised in the income statement in the period when it arises.

Upon disposal or transfer of other investments, any gain or loss thereon is accounted for in the income statement.

(j) Impairment

At each balance sheet date, the Group reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. Impairment losses are recognised as an expense immediately, unless the relevant asset is carried at a revalued amount under another SSAP, in which case the impairment loss is treated as a revaluation decrease under that SSAP.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income immediately, unless the relevant asset is carried at a revalued amount under another SSAP, in which case the reversal of the impairment loss is treated as a revaluation increase under that SSAP.

(k) Inventories

Inventories consist mainly of standard contract forms, Standard Form of Building Contract, Form of Tender which are stated at the lower of cost or net realisable value. Cost includes direct costs of purchases and incidental costs in bringing the inventory to their present location and condition. Net realisable value is based on anticipated selling price less all further costs to be incurred prior to sale.

(l) Trade and other receivables

Provision is made against trade and other receivable to the extent they are considered to be doubtful. Trade and other receivables are stated at cost net of such provision.

(m) Revenue recognition

- i) Members' entrance and subscription fees are recognised to the extent of cash received. Annual subscription fees are accrued on a time basis.
- ii) Lecture and examination fees are recognised when the lecture and the examination are held.
- iii) Revenue from sales of publications and advertisement is recognised when the publications are sold and advertisements are published.
- iv) Revenue from exhibitions and other functions are recognised when the exhibitions and the functions are held.
- v) Rental income under operating leases is recognised on a straight-line basis over the terms of the relevant leases.
- vi) Interest income is accrued on a time basis, by reference to the principal outstanding and at the interest rate applicable.

(n) Taxation (continued)

The Institute has been granted exemption from Hong Kong Profits Tax by the Inland Revenue Department for its excess of income over expenditure in prior years. The Council believes that the exemptions will continue to be granted accordingly no provision for Profits Tax has been made.

The tax currently payable is based on taxable profit of the Institutes' subsidiaries for the year. Taxable profit differs from net profit as reported in the income and expenditure account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The Group's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the balance sheet date.

Deferred tax is the tax expected to be payable or recoverable on differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit, and is accounted for using the balance sheet liability method. Deferred tax liabilities are generally recognised for all taxable temporary differences, and deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which deductible temporary differences can be utilised. Such assets and liabilities are not recognised if the temporary difference arises from goodwill (or negative goodwill) or from the initial recognition (other than in a business combination) of other assets and liabilities in a transaction that affects neither the tax profit nor the accounting profit.

Deferred tax liabilities are recognised for taxable temporary difference arising on investments in subsidiaries and associates, and interests in joint ventures, except where the Group is able to control the reversal of the temporary difference and it is probable that the temporary difference will not reverse in the foreseeable future.

The carrying amount of deferred tax assets is reviewed at each balance sheet date and reduced to the extent that it is no longer probable that sufficient taxable profit will be available to allow all or part of the asset to be recovered.

Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset realised. Deferred tax is charged or credited in the income and expenditure account, except when it relates to items charged or credited directly to equity, in which case the deferred tax is also dealt with in equity.

(o) Assets held under finance leases

Assets are classified as being held under finance leases when the terms of the leases transfer substantially all the risks and rewards of ownership of the assets concerned to the Group. Assets held under finance leases are capitalised at their fair value at the date of acquisition. The corresponding liabilities to the lessors, net of interest charges, are included in the balance sheet as a finance lease obligation. The finance costs, which represent the difference between the total leasing commitments and the fair value of the assets acquired, are charged to the income and expenditure account over the period of the relevant leases so as to produce a constant periodic rate of charge on the remaining balance of the obligations for each accounting period.

(p) Borrowing costs

All borrowing costs are charged to the income statement in the year in which they are incurred.

(q) Related parties

For the purposes of these financial statements, parties are considered to be related to the Group if the Group has the ability, directly or indirectly, to control the party or exercise significant influence over the party in making financial and operating decisions, or vice versa, or where the Group and the party are subject to common control or common significant influence. Related parties may be individuals or other entities.

(r) Operating leases

Leases where substantially all the rewards and risks of ownership of assets remain with the leasing companies are accounted for as operating leases. Rentals applicable to such operating leases are charged to the income and expenditure account on a straight-line basis over the lease term.

(s) Employee benefits

(i) Pension obligations

Contributions to defined contribution retirement plans, including the mandatory provident fund as required under the Hong Kong Mandatory Provident Fund Schemes Ordinance, are recognised as an expense in the income and expenditure account as incurred.

(ii) Employee leave entitlements

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

Employee entitlements to sick leave and maternity leave are not recognised until the time of leave.

(t) Government grants

A government grant is recognised as other revenue, when there is reasonable assurance that the Group will comply with the conditions attaching with it and the right to receive is established.

Grants relating to income are deferred and recognised in the income and expenditure account over the period necessary to match them with the costs they are intended to compensate.

3 TURNOVER AND OTHER REVENUE

	Group	
	2004 HK\$	2003 HK\$
Turnover		
Members' subscription and entrance fees	3,982,845	3,802,634
Functions income [Note 4]	5,274,511	1,924,585
Lecture and examination fees	1,842,312	2,585,643
Management fee income	0	1,415,321
Rental income from investment property	174,000	174,000
Sales of Architects Practices Directory	384,000	286,400
Sales of publications and advertisements	179,527	164,343
	<u>11,837,195</u>	<u>10,352,926</u>
Other revenue		
Annual Awards	9,448	73,693
Arbitrators	31,000	19,000
Bank interest income	4,709	50,970
HKIA credit card rebate commissions	51,758	52,761
Interest income on certificates of deposit	88,377	54,974
Sales of souvenirs	235	150
Sundry income	36,134	0
Unrealised gain on investments	0	17,326
	<u>221,661</u>	<u>268,874</u>

4 FUNCTIONS INCOME AND COSTS

Receipts and expenses relating to various functions held during the year were as follows: -

			Group	
	Income HK\$	Expenses HK\$	2004 HK\$	2003 HK\$
Academic Exchange	0	-10,001	-10,001	0
A Century of Hong Kong Architecture	258,500	-156,359	102,141	0
Annual ball	318,720	-315,549	3,171	73,967
ARCASIA function				
2003	0	-46,790	-46,790	11,928
2004	0	-4,826	-4,826	0
Beijing - H.K. Economic Excursion	0	0	0	-1,634
CAA Conference	0	0	0	-14,032
Central Police Station Project	0	-13,750	-13,750	0
CEPA Forum	1,466	0	1,466	-4,283
Coalition of Professional Services	0	0	0	-8,000
CPD (2002: CEPD)				
Seminars and Events	59,700	-39,220	20,480	-8,924
Putonghua Course	10,400	-13,230	-2,830	10,180
Dragon Boat and others	0	-67,679	-67,679	-35,296
General Activity	18,532	-31,205	-12,673	-6,011
Greening				
2002	0	0	0	-13,332
2003	0	0	0	562
2004	0	-1,350	-1,350	0
Green Building Challenge				
2002	0	0	0	-9,682
Green Tour 2004	846,200	-856,952	-10,752	0
Guangzhou Exhibition	0	0	0	91,033
Guided Architecture Tour sponsored by Hong Kong Tourism Board	195,400	-96,228	99,172	-6,139
c/f	1,708,918	-1,653,139	55,779	80,337

4 FUNCTIONS INCOME AND COSTS (continued)

		Income	Expenses	Group	
		HK\$	HK\$	2004 HK\$	2003 HK\$
	b/f	1,708,918	-1,653,139	55,779	80,337
HKADC					
City of Life, Hong Kong		478,900	-391,071	87,829	0
HKIA/HKIE/HKIS Joint Conference					
2004		23,040	-70,000	-46,960	-10,000
Ministry of Construction Meeting					
2004 Dalian		624,547	-626,915	-2,368	0
Mainland Exhibition		96,000	-95,232	768	0
Mutual Recognition with Mainland		487,850	-435,714	52,136	0
Others		0	-22,730	-22,730	8,703
Overseas Excursion					
2002 Australia		0	0	0	-485
2003 France		0	-22,099	-22,099	17,532
2004 Eastern Europe		589,705	-614,355	-24,650	0
Professional Induction Workshop		123,900	-16,056	107,844	0
Quality Building Awards 2004		832,540	-717,183	115,357	0
SARS Forum		0	-6,442	-6,442	-14,572
Shanghai Exhibition		40,000	-70,122	-30,122	0
Shanghai - Hong Kong Exchange					
Conference		0	0	0	5,100
Shanghai Visit (3 - 6 March 2004)		96,600	-101,000	-4,400	0
Site Safety Training Seminars		21,400	-25,261	-3,861	2,000
UIA					
International competition -					
"Celebration of Cities"		18,450	-30,041	-11,591	0
Work Programme - "Architecture					
for All"		0	-17,582	-17,582	0
Work Programme - "Architecture					
and the Disabled"		3,381	0	3,381	-7,845
Wanchai Memory					
Photo & Writing Competition		0	-74,500	-74,500	0
World Day of Architecture 2002		100,000	-196,882	-96,882	-10,256
YAA					
Emerging Hong Kong Young					
Architects Publication		29,280	-223,255	-193,975	0
Young Architects Awards		0	-12,095	-12,095	-6,521
		<u>5,274,511</u>	<u>-5,421,674</u>	<u>-147,163</u>	<u>63,993</u>

5 EMPLOYMENT COSTS

	Group	
	2004 HK\$	2003 HK\$
Salaries and allowances	1,917,299	3,164,532
Provision for unused annual leave	87,930	87,349
Provident fund contribution	81,682	70,407
Personnel costs	<u>2,750</u>	<u>380</u>
	<u>2,089,661</u>	<u>3,322,668</u>

6 COUNCILS' REMUNERATION

No remuneration was paid or payable to the Councils in respect of their services to the Group during the year (2003 : Nil).

7 OTHER OPERATING AND ADMINISTRATIVE EXPENSES

	Group	
	2004	2003
	HK\$	HK\$
Advertising	33,523	0
Air conditioning charges	145,122	64,010
Auditors' remuneration	37,000	31,450
Bank charges and credit card commission	86,022	4,698
Books and magazines	25,246	0
Building management fee	153,533	255,888
Business registration fee	7,800	5,800
Cleaning	26,050	36,562
Computer upgrade and support	727	25,643
Congress expenses [Note 9]	82,819	125,164
Consultancy fees	259,818	0
Depreciation on property, plant and equipment	161,878	112,296
Disciplinary board legal expenses	0	45,598
Discount on credit card interest	0	68,085
Donations	200	6,500
Education and career expo expenses	103,912	87,348
Electricity and telephone	55,835	78,878
Finance lease interest	4,800	8,000
Legal and professional fees	54,040	132,966
Meeting expenses	27,828	22,597
Insurance	110,726	115,830
Postage and courier	10,407	69,991
Printing and stationery	400,777	319,205
Production of CD Rom expense	0	53,367
Provision for amortization	54,954	99,605
Quarterly general meeting expenses	107,567	52,760
Rent and rates	475,120	775,590
Repairs and maintenance	38,040	63,404
Sponsorship	150,000	0
Subscriptions to professional bodies	171,053	157,333
Sundry expenses	25,129	21,043
Unrealised loss on investments	14,796	0
Website programming, IT support and upgrading	130,800	138,142
	<u>2,955,522</u>	<u>2,977,753</u>

8 TAXATION

	Group	
	2004	2003
	HK\$	HK\$
		(As restated)
The tax credit/(charge) comprises:		
Hong Kong profits tax		
Current year	-23,049	-21,282
Over-provision in prior years	748	0
	<u>-22,301</u>	<u>-21,282</u>
Deferred tax credit/(charge) [Note 18]	11,294	24,802
	<u>-11,007</u>	<u>3,520</u>

Hong Kong profits tax has been provided at the rate of 17.5% (2003 : 17.5%) on estimated assessable profits for the year.

The tax credit/(charge) for the year can be reconciled to the profit/(loss) before taxation per the income and expenditure account as follows:

	Group	
	2004	2003
	HK\$	HK\$
Profit/(Loss) before taxation	649,851	1,333,598
Tax credit/(charge) of Hong Kong Profit Tax rate of 17.5% (2003 : 17.5%)	-113,724	-233,380
Tax effect of non-assessable revenues	9	222
Tax effect of non-deductible expenses	-14,097	-25,606
Effect of zero tax rate of tax exempted institution	116,805	262,284
Tax credit/(charge) for the year	-11,007	3,520

Details of the deferred tax are set out in note 18.

9 CONGRESS EXPENSES

	Group	
	2004	2003
	HK\$	HK\$
APEC Arch Project Meeting in Honolulu	22,022	0
APEC Meeting in Malaysia	0	6,934
APEC Meeting in Taiwan	4,436	0
ETWB-MOC Meeting in Beijing	0	6,165
HKIA Official Representative to Overseas Visit/ Services Promotion	21,946	77,811
Jiangsu Hong Kong Week - Exhibition in Nanjing	0	2,084
Mainland and HK Conference on the Development and Co-operation of Construction in Kunming	0	2,500
Ministry of Construction Meeting 2003 - Wuhan	6,276	6,703
Ministry of Construction Meeting 2004 - Dalian	7,170	0
Shanghai Exhibition 2004	9,404	0
Shanghai Expo	4,211	0
Study Mission on Construction (Design and Management) Practice in United Kingdom and Ireland for Construction Industry	0	15,300
UIA Work Programme "The Role of the Architect 2003" - Istanbul	7,354	0
UIA Professional Practice	0	7,667
	82,819	125,164

10 PRIOR YEAR ADJUSTMENT

The prior year adjustment represents a reversal of accumulated depreciation on the Group's investment property (formerly classified as leasehold land and buildings), previously recognised in the Group's income and expenditure account, against the property revaluation reserve as a result of a revaluation of the Group's investment property carried out as at 30th September 1998.

11 PROPERTY, PLANT AND EQUIPMENT

Group	Investment property HK\$	Leasehold improvements HK\$	Furniture, fixtures, and office equipment HK\$	Total HK\$
Cost or valuation				
At 30/9/2003	2,500,000	1,893,143	998,051	5,391,194
Additions	0	98,300	174,215	272,515
Revaluation	1,150,000	0	0	1,150,000
At 30/9/2004	3,650,000	1,991,443	1,172,266	6,813,709
Accumulated depreciation				
At 30/9/2003	0	1,893,143	841,312	2,734,455
Charge for the year	0	19,660	142,218	161,878
At 30/9/2004	0	1,912,803	983,530	2,896,333
Net book value				
At 30/9/2004	3,650,000	78,640	188,736	3,917,376
At 30/9/2003	2,500,000	0	156,739	2,656,739

The Group's investment property is held for rental purposes under operating leases.

The investment property is held under long term leases and situated in Hong Kong.

The property was first revalued on 30th September 1993 on an open market value basis, by Prudential Surveyors International Limited, an independent professional property valuer. The surplus arose on valuation of this investment property amounted to HK\$8,697,185 was credited to revaluation reserve.

The second revaluation was carried out on 30th September 1998 by the Council's representation. The surplus arose on valuation of this investment property amounted to HK\$2,616,833 was credited to revaluation reserve.

The third revaluation was carried out on 30th September 2001 on an open market value basis, by Debenham Tie Leung Limited, an independent professional property valuer. The deficit arose on valuation of this investment property amounted to HK\$7,896,000 was debited to revaluation reserve.

The fourth revaluation was carried out on 30th September 2003 on an open market value basis, by Debenham Tie Leung Limited, an independent professional property valuer. The surplus arose on valuation of this investment property amounted to HK\$100,000 was credited to revaluation reserve.

The latest revaluation was carried out on 25th November 2004 on an open market value basis, by Debenham Tie Leung Limited, an independent professional property valuer. The surplus arose on valuation of this investment property amounted to HK\$1,150,000 was credited to revaluation reserve.

Institute	Leasehold improvements HK\$	Furniture, fixtures, and office equipment HK\$	Total HK\$
Cost			
At 30/9/2003	1,893,143	821,636	2,714,779
Additions	98,300	174,215	272,515
At 30/9/2004	1,991,443	995,851	2,987,294
Accumulated depreciation			
At 30/9/2003	1,893,143	694,773	2,587,916
Charge for the year	19,660	112,342	132,002
At 30/9/2004	1,912,803	807,115	2,719,918
Net book value			
At 30/9/2004	78,640	188,736	267,376
At 30/9/2003	0	126,863	126,863

12 INTANGIBLE ASSETS

Group	Website development cost HK\$
Cost	
At 30/9/2003 and at 30/9/2004	274,771
Aggregate amortization	
At 30/9/2003	114,488
Charge for the year	54,954
At 30/9/2004	169,442
Net book value	
At 30/9/2004	105,329
At 30/9/2003	160,283

13 INVESTMENT IN SUBSIDIARIES

	Institute	
	2004 HK\$	2003 HK\$
Unlisted shares, at cost	3	3
Amount due from subsidiaries	2,576,701	2,562,701
	2,576,704	2,562,704

The amount is interest free, unsecured and without fixed repayment terms.

Particulars of the subsidiary companies at 30th September 2004 are as follows: -

Name of subsidiary companies	Country of incorporation	Percentage of ordinary shares held	Principal activities
HKIA Services Limited	Hong Kong	100%	Investment holding
Star Creation Development Limited * 50% Indirect shareholding	Hong Kong	* 100%	General trading

14 ASSOCIATED COMPANY

The associated company, Professional Green Building Council Limited, is a company incorporated in Hong Kong under the Companies Ordinance with limited liability by guarantee. Its principal activities are conducting collaborative research and public research results on local and global developments of green building, organizing researches seminars and training courses in green building design and technology and advising the government on the formulation, setting up and monitoring of a local green building labelling scheme.

The aggregate amounts of the Group's share of net assets and result of its associates, in accordance with SSAP 10, are disclosed as supplementary information as follows:

	2004 HK\$	2003 HK\$
Share of net assets	5,740	12,737
Share of results		
(Deficit)/Surplus before taxation	-5,754	288
Taxation	1,007	-50
(Deficit)/Surplus after taxation	-4,747	238

14 ASSOCIATED COMPANY (continued)

Extracts of audited accounts of the associated company are as follows:

Balance Sheet

	2004 HK\$	2003 HK\$
Non-current assets	4,029	0
Current assets	860,883	60,106
Current liabilities	-841,951	-9,156
Total net assets	22,961	50,950
Reserves	22,961	50,950

Income statement

	2004 HK\$	2003 HK\$
Turnover	0	175,000
(Deficit)/Surplus before taxation	-23,018	1,151
Taxation	4,029	-201
(Deficit)/Surplus after taxation	-18,989	950

15 OTHER INVESTMENTS

	Group & Institute	
	2004 HK\$	2003 HK\$
Unlisted securities:		
Certificates of deposit, at fair value	5,108,680	4,123,476

16 GENERAL RESERVE

	Group & Institute	
	2004 HK\$	2003 HK\$
Balance of donation for Radio Television Hong Kong programs production	456,897	456,897
HKIA Funds for Public Conferences, Seminars & Exhibitions in 1996	200,000	200,000
Donation for Public Conference, Seminar, Exhibition, Research and Competition	150,000	150,000
Balance of donation from Mr. Dennis Lau Wing Kwong in 1994	67,248	67,248
Balance of donation from Mr. Stephen Poon in 1995	25,808	25,808
	899,953	899,953

17 ACCUMULATED SURPLUS

	Group HK\$	Institute HK\$
Balance at 30th September 2002		
As previously reported	13,447,318	15,730,188
Prior year adjustments in respect of deferred taxation [Note 2(b)]	108,750	0
Prior year adjustment [Note 10]	2,383,691	0
As restated	15,939,759	15,730,188
Net surplus for the year	1,337,118	1,498,765
Balance at 30th September 2003	17,276,877	17,228,953
Net surplus for the year	638,844	667,457
Balance at 30th September 2004	17,915,721	17,896,410

18 DEFERRED TAXATION

At the balance sheet date and during the year, deferred tax assets/(liabilities) have been recognised in respect of the temporary differences attributable to the following:

Group	Investment property HK\$	Tax losses HK\$	Total HK\$
At 30th September 2002	-22,757	131,507	108,750
Credited/(Charged) to income statement	-4,552	29,354	24,802
At 30th September 2003	-27,309	160,861	133,552
Credited/(Charged) to income statement	-4,552	15,846	11,294
At 30th September 2004	-31,861	176,707	144,846

19 INTEREST - BEARING BORROWINGS

	Group & Institute	
	2004	2003
	HK\$	HK\$
Obligation under finance leases	21,760	37,120
Less: Current portion included in current liabilities	-15,360	-15,360
Non-current portion	6,400	21,760
(a) The maturity of the above obligation is as follows:		
	2004	2003
	HK\$	HK\$
Within 1 year	15,360	15,360
Within 2 to 5 years	6,400	21,760
Less: Current portion	-15,360	-15,360
	6,400	21,760
(b) Interest is charged on the outstanding balances at various rates.		

20 RELATED PARTY TRANSACTION

The following is a summary of significant related party transactions entered into by the Group and the Institute which were carried out in the normal course of the Group's and the Institute's business during the year:

		Group & Institute	
		2004	2003
Name of related party	Nature of transaction	HK\$	HK\$
Architects Registration Board	Management fee income	0	1,415,321

Architects Registration Board ("ARB") is an affiliated board with The Hong Kong Institute of Architects.

		Group & Institute	
		2004	2003
		HK\$	HK\$
Balance included in accounts receivable at the year end:			
Architects Registration Board		1,553,105	1,486,289

21 LEASE COMMITMENTS

The Group and the Institute as a lessee

At the balance sheet date, the Group and the Institute had commitments for future minimum lease payments under non-cancellable operating leases in respect of rented premises, which fall due as follows:

	Group		Institute	
	2004 HK\$	2003 HK\$	2004 HK\$	2003 HK\$
Within one year	676,324	1,015,488	658,592	987,888
In the second to fifth years inclusive	0	676,324	0	658,592
	<u>676,324</u>	<u>1,691,812</u>	<u>658,592</u>	<u>1,646,480</u>

The Group as a lessor

At the balance sheet date, the Group had contracted with tenants for the following future minimum lease payments:

	Group	
	2004 HK\$	2003 HK\$
Within one year	105,850	174,000
In the second to fifth years inclusive	0	105,850
	<u>105,850</u>	<u>279,850</u>

22 COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

HKIA Services Limited 2003 Accounts**43****DIRECTORS' REPORT AND FINANCIAL
STATEMENTS FOR THE YEAR ENDED
30TH SEPTEMBER 2004****DIRECTORS' REPORT**

The directors have pleasure in presenting their annual report and the audited financial statements of the Company for the year ended 30th September 2004.

PRINCIPAL ACTIVITY

The principal activity of the Company is investment holding.

RESULTS AND APPROPRIATIONS

The results of the Company for the year ended 30th September 2004 are set out in the income statement on page 4 of the annual report.

The directors do not recommend the payment of a dividend.

PROPERTY, PLANT AND EQUIPMENT

Details of the movements in the property, plant and equipment of the Company during the year are set out in note 8 to the financial statements.

DIRECTORS

The directors of the Company during the year and up to the date of this report were:

Mr. Wong Wah Sang
Mr. Shen Edward
Ms. Kwong Sum Yee, Anna
Mr. Wong Po Lung, John(resigned on 1st January 2004)

There being no provision in the Company's Articles of Association for retirement of directors, all directors continue in office.

DIRECTORS' INTERESTS IN CONTRACTS OF SIGNIFICANCE

No contracts of significance to which the Company or its holding company was a party and in which a director of the Company had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

MANAGEMENT CONTRACTS

No contracts concerning the management and administration of the whole or any substantial part of the business of the Company were entered into or existed during the year.

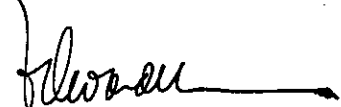
ARRANGEMENTS TO PURCHASE SHARES OR DEBENTURES

At no time during the year was the Company or its holding company a party to any arrangements to enable the directors of the Company to acquire benefits by means of the acquisition of shares in or debentures of the Company or any other body corporate.

AUDITORS

The financial statements have been audited by Katon CPA Limited who retire and, being eligible, offer themselves for re-appointment.

On behalf of the Board



Director

Hong Kong, 29th November 2004

AUDITORS' REPORT TO THE SHAREHOLDERS OF HKIA SERVICES LIMITED
(incorporated in Hong Kong with limited liability)

We have audited the financial statements on pages 4 to 12 which have been prepared in accordance with accounting principles generally accepted in Hong Kong.

Respective responsibilities of directors and auditors

The Hong Kong Companies Ordinance requires the directors to prepare financial statements which give a true and fair view. In preparing financial statements which give a true and fair view it is fundamental that appropriate accounting policies are selected and applied consistently.

It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion solely to you, as a body, in accordance with section 141 of the Hong Kong Companies Ordinance, and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report.

Basis of opinion

We conducted our audit in accordance with Statements of Auditing Standards issued by the Hong Kong Institute of Certified Public Accountants. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance as to whether the financial statements are free from material misstatement. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements. We believe that our audit provides a reasonable basis for our opinion.

Opinion

In our opinion the financial statements give a true and fair view of the state of the Company's affairs as at 30th September 2004 and of its profit for the year then ended and have been properly prepared in accordance with the Hong Kong Companies Ordinance.



Katon CPA Limited
Certified Public Accountants
Hong Kong
Date: 29th November 2004

Lee Kit Wah
Practising Certificate number P1453
Aud Acc HKIA Services 04

INCOME STATEMENT
FOR THE YEAR ENDED 30TH SEPTEMBER 2004

	Notes	2004 HK\$	2003 HK\$ (As restated)
Turnover	3	174,000	174,000
Other revenue	3	624	1,269
		174,624	175,269
Less: Administrative and other operating expenses		-16,852	-30,650
Profit before taxation	4	157,772	144,619
Taxation			
Hong Kong profits tax	6	-22,301	-21,282
Deferred taxation	6	-4,552	-4,552
Profit after taxation		130,919	118,785

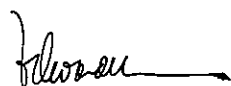
**STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH SEPTEMBER 2004**

	Notes	Share capital HK\$	Property revaluation reserve HK\$	Accumulated profits/(losses) HK\$	Total HK\$
Balance at 30th September 2002					
As previously reported		2	3,418,018	-1,851,609	1,566,411
Prior year adjustments in respect of deferred taxation	2(b)	0	0	-22,757	-22,757
Prior year adjustment	7	0	-2,383,691	2,383,691	0
As restated		2	1,034,327	509,325	1,543,654
Surplus on revaluation of properties		0	100,000	0	100,000
Net profit for the year		0	0	118,785	118,785
Balance at 30th September 2003		2	1,134,327	628,110	1,762,439
Surplus on revaluation of properties		0	1,150,000	0	1,150,000
Net profit for the year		0	0	130,919	130,919
Balance at 30th September 2004		2	2,284,327	759,029	3,043,358

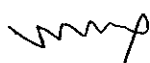
BALANCE SHEET AS AT 30TH SEPTEMBER 2004

	Notes	HK\$	2004 HK\$	2003 HK\$ (As restated)
ASSETS				
Non-current assets				
Property, plant and equipment	8	3,650,000		2,500,000
Associated company	9	1		1
			3,650,001	2,500,001
Current assets				
Accounts receivable		10,150		10,150
Deposits and prepayments		16,267		16,472
Bank balances				
			1,024,369	897,787
TOTAL ASSETS			<u>4,674,370</u>	<u>3,397,788</u>
EQUITY AND LIABILITIES				
Capital and reserves				
Share capital	10	997,952		871,165
Revaluation reserve		2		2
Accumulated profits		2,284,327		1,134,327
		759,029		628,110
			3,043,358	1,762,439
Non-current liabilities				
Long term loan from ultimate holding company	11	1,508,957		1,508,957
Deferred taxation	12	31,861		27,309
			1,540,818	1,536,266
Current liabilities				
Deposits received		63,180		63,180
Accruals		6,000		16,000
Taxation		21,014		19,903
			90,194	99,083
TOTAL EQUITY AND LIABILITIES			<u>4,674,370</u>	<u>3,397,788</u>

Approved by the Board of Directors on 29th November 2004.



Director



Director

NOTES TO THE FINANCIAL STATEMENTS

(Expressed in Hong Kong dollars)

1 GENERAL

The Company is a private company incorporated in Hong Kong and its ultimate holding company is The Hong Kong Institute of Architects, a company registered in Hong Kong.

The principal activity of the Company is investment holding.

2 SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements have been prepared in accordance with accounting principles generally accepted in Hong Kong and comply with accounting standards issued by the Hong Kong Institute of Certified Public Accountants. The financial statements are prepared under the historical cost convention, as modified for the revaluation of certain properties and investment in securities.

(b) Adoption of Statements of Standard Accounting Practice (SSAP)

In the current year, the Company has adopted the revised SSAP 12 "Income Taxes" issued by the Hong Kong Institute of Certified Public Accountants. In prior years, deferred taxation was accounted for in respect of timing differences between profit as computed for taxation purposes and profit as stated in the financial statements to the extent that a liability or an asset was expected to be payable or recoverable in the foreseeable future. Pursuant to the revised SSAP 12, deferred taxation is provided in full, using the liability method, for all temporary differences arising between the tax bases of assets and liabilities and their carrying values in the financial statements. Deferred tax liabilities are provided full on taxable temporary differences while deferred tax assets are recognised to the extent that it is probable that future taxable profits will be available against which the deductible temporary differences can be utilised.

The adoption of the revised SSAP 12 represents a change in accounting policy, which has been applied retrospectively and the comparative figures have been restated accordingly.

(c) Investment properties

Investment properties are completed properties which are held for their investment potential, any rental income being negotiated at arm's length.

Investment properties are stated at open market value at balance sheet date. Any revaluation increase or decrease arising on the revaluation of investment properties is credited or charged to the investment properties revaluation reserve unless the balance on this reserve is insufficient to cover a revaluation decrease, in which case the excess of revaluation decrease over the balance on the investment properties revaluation reserve is charged to the income statement. Where a decrease has previously been charged to the income statement and a revaluation increase subsequently arises, this increase is credited to the income statement to the extent of the decrease previously charged.

On disposal of an investment property, the balance on the investment properties revaluation reserve attribute to that property is transferred to the income statement.

No depreciation is provided on investment properties except where the unexpired term of the relevant lease is 20 years or less.

(d) Property, plant and equipment and depreciation

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses.

Depreciation is provided to write off the cost of office equipment over their estimated useful lives on a straight-line basis at an annual rate of 20%.

(e) Interests in associates

An associated company is a company in which the Company has significant influence, but not control or joint control, over its management, including participation in the financial and operating policy decisions. Interests in associates are stated at cost less any identified impairment loss.

(f) Impairment

At each balance sheet date, the Company reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If the recoverable amount of an asset is estimated to be less than its carrying amount, the carrying amount of the asset is reduced to its recoverable amount. Impairment losses are recognised as an expense immediately, unless the relevant asset is carried at a revalued amount under another SSAP, in which case the impairment loss is treated as a revaluation decrease under that SSAP.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income immediately, unless the relevant asset is carried at a revalued amount under another SSAP, in which case the reversal of the impairment loss is treated as a revaluation increase under that SSAP.

(g) Revenue recognition

- i) Rental income under operating leases is recognised on a straight-line basis over the terms of the relevant leases.
- ii) Interest income is accrued on a time basis, by reference to the principal outstanding and at the interest rate applicable.

(h) Trade and other receivables

Provision is made against trade and other receivable to the extent they are considered to be doubtful. Trade and other receivables are stated at cost net of such provision.

(i) Taxation

Income tax expenses represents the sum of the tax currently payable and deferred tax.

The tax currently payable is based on taxable profit for the year. Taxable profit differs from net profit as reported in the income statement because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The Company's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the balance sheet date.

(i) Taxation (continued)

Deferred tax is the tax expected to be payable or recoverable on differences between the carrying amounts of assets and liabilities in the financial statements and the corresponding tax bases used in the computation of taxable profit, and is accounted for using the balance sheet liability method. Deferred tax liabilities are generally recognised for all taxable temporary differences, and deferred tax assets are recognised to the extent that it is probable that taxable profits will be available against which deductible temporary differences can be utilised. Such assets and liabilities are not recognised if the temporary difference arises from goodwill (or negative goodwill) or from the initial recognition (other than in a business combination) of other assets and liabilities in a transaction that affects neither the tax profit nor the accounting profit.

The carrying amount of deferred tax assets is reviewed at each balance sheet date and reduced to the extent that it is no longer probable that sufficient taxable profit will be available to allow all or part of the asset to be recovered.

Deferred tax is calculated at the tax rates that are expected to apply in the period when the liability is settled or the asset realised. Deferred tax is charged or credited in the income statement, except when it relates to items charged or credited directly to equity, in which case the deferred tax is also dealt with in equity.

(j) Related parties

For the purposes of these financial statements, parties are considered to be related to the Company if the Company has the ability, directly or indirectly, to control the party or exercise significant influence over the party in making financial and operating decisions, or vice versa, or where the Company and the party are subject to common control or common significant influence. Related parties may be individuals or other entities.

3 TURNOVER AND OTHER REVENUE

	2004 HK\$	2003 HK\$
Turnover		
Rental income from investment property	174,000	174,000
Other revenue		
Bank interest income	51	1,269
Sundry income	573	0
	624	1,269

4 PROFIT BEFORE TAXATION

Profit before taxation has been arrived at after charging the following:

	2004 HK\$	2003 HK\$
Auditors' remuneration	6,000	6,000

5 DIRECTORS' REMUNERATION

None of the directors received any remuneration in respect of their services to the Company during the year (2003 : Nil).

6 TAXATION

	2004 HK\$	2003 HK\$ (As restated)
The tax credit/(charge) comprises:		
Hong Kong profits tax		
Current year	-23,049	-21,282
Over-provision in prior years	748	0
	<hr/>	<hr/>
Deferred tax credit/(charge) [Note 12]	-22,301	-21,282
	-4,552	-4,552
	<hr/>	<hr/>
	-26,853	-25,834
	<hr/>	<hr/>

Hong Kong profits tax has been provided at the rate of 17.5% (2003 : 17.5%) on estimated assessable profits for the year.

The tax credit/(charge) for the year can be reconciled to the profit/(loss) before taxation per the income statement as follows:

	2004 HK\$	2003 HK\$
Profit/(Loss) before taxation	157,772	144,619
	<hr/>	<hr/>
Tax credit/(charge) of Hong Kong Profit Tax rate of 17.5% (2003 : 17.5%)	-27,610	-25,308
Tax effect of non-assessable revenues	9	222
Others	748	-748
	<hr/>	<hr/>
Tax credit/(charge) for the year	-26,853	-25,834
	<hr/>	<hr/>

Details of the deferred tax are set out in note 12.

7 PRIOR YEAR ADJUSTMENT

The prior year adjustment represents a reversal of accumulated depreciation on the Company's investment property (formerly classified as leasehold land and buildings), previously recognised in the Company's income statement, against the property revaluation reserve as a result of a revaluation of the Company's investment property carried out as at 30th September 1998.

8 PROPERTY, PLANT AND EQUIPMENT

	Investment property HK\$	Office equipment HK\$	Total HK\$
Cost or valuation			
At 30th September 2003	2,500,000	6,650	2,506,650
Revaluation	1,150,000	0	1,150,000
	<hr/>	<hr/>	<hr/>
At 30th September 2004	3,650,000	6,650	3,656,650
Accumulated depreciation			
At 30th September 2003	0	6,650	6,650
Charge for the year	0	0	0
	<hr/>	<hr/>	<hr/>
At 30th September 2004	0	6,650	6,650
Net book value			
At 30th September 2004	3,650,000	0	3,650,000
	<hr/>	<hr/>	<hr/>
At 30th September 2003	2,500,000	0	2,500,000
	<hr/>	<hr/>	<hr/>

The Company's investment property is held for rental purposes under operating leases.

The investment property is held under long term leases and situated in Hong Kong.

The property was first revalued on 30th September 1993 on an open market value basis, by Prudential Surveyors International Limited, an independent professional property valuer. The surplus arose on valuation of this investment property amounted to HK\$8,697,185 was credited to revaluation reserve.

The second revaluation was carried out on 30th September 1998 by the Council's representation. The surplus arose on valuation of this investment property amounted to HK\$2,616,833 was credited to revaluation reserve.

The third revaluation was carried out on 30th September 2001 on an open market value basis, by Debenham Tie Leung Limited, an independent professional property valuer. The deficit arose on valuation of this investment property amounted to HK\$7,896,000 was debited to revaluation reserve.

The forth revaluation was carried out on 30th September 2003 on an open market value basis, by Debenham Tie Leung Limited, an independent professional property valuer. The surplus arose on valuation of this investment property amounted to HK\$100,000 was credited to revaluation reserve.

The latest revaluation was carried out on 25th November 2004 on an open market value basis, by Debenham Tie Leung Limited, an independent professional property valuer. The surplus arose on valuation of this investment property amounted to HK\$1,150,000 was credited to revaluation reserve.

9 ASSOCIATED COMPANY

	2004 HK\$	2003 HK\$
Unlisted shares, at cost		11

Particulars of the associated company at 30th September 2004 are as follows:-

<u>Name of Company</u>	<u>Country of incorporation</u>	<u>Percentage of equity held</u>	<u>Nature of business</u>
Star Creation Development Limited	Hong Kong	50%	General trading

Share of losses not dealt with in the accounts amounted to HK\$369,859 (2003 : HK\$290,092) of which HK\$290,092 (2003 : HK\$215,631) were related to prior years.

10 SHARE CAPITAL

	2004 HK\$	2003 HK\$
Authorised:		
10,000 ordinary shares of HK\$1 each	10,000	10,000
Issued and fully paid:		
2 ordinary shares of HK\$1 each	2	2

11 LONG TERM LOAN FROM ULTIMATE HOLDING COMPANY

The loan is interest free, unsecured and not repayable within one year.

12 DEFERRED TAXATION

At the balance sheet date and during the year, deferred tax assets/(liabilities) have been recognised in respect of the temporary differences attributable to the following:

	Investment property HK\$
At 30th September 2002	-22,757
Credited/(Charged) to income statement	-4,552
At 30th September 2003	-27,309
Credited/(Charged) to income statement	-4,552
At 30th September 2004	-31,861

13 LEASE COMMITMENTS

The Company as a lessor

At the balance sheet date, the Company had contracted with tenants for the following future minimum lease payments:

	2004 HK\$	2003 HK\$
Within one year	105,850	174,000
In the second to fifth years inclusive	0	105,850
	<u>105,850</u>	<u>279,850</u>

14 COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

FOR MANAGEMENT INFORMATION PURPOSES ONLYHKIA SERVICES LIMITED
DETAILED INCOME STATEMENT
FOR THE YEAR ENDED 30TH SEPTEMBER 2004

	HK\$	2004 HK\$	2003 HK\$
Rental income		174,000	174,000
Other revenue			
Bank interest income	51		1,269
Sundry income	<u>573</u>		<u>0</u>
		624	1,269
		<u>174,624</u>	<u>175,269</u>
Less: Administrative and other operating expenses			
Auditors' remuneration	6,000		6,000
Bank charges	240		240
Business registration fee	2,600		2,600
Insurance	720		720
Legal and professional fees	5,235		14,000
Repair and maintenance	0		5,125
Sundry expense	<u>2,057</u>		<u>1,965</u>
		-16,852	-30,650
Profit before taxation		<u>157,772</u>	<u>144,619</u>

HKIA Awards for Architectural Excellence

51



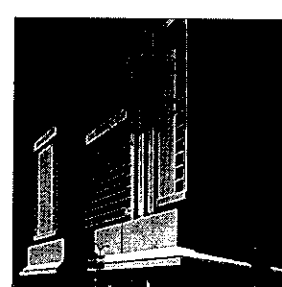
1965
Choi Hung Estate
Silver Medal



1969
AIA Building
Silver Medal



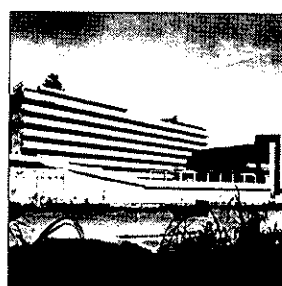
1973
Kowloon Hospital West Wing
Silver Medal



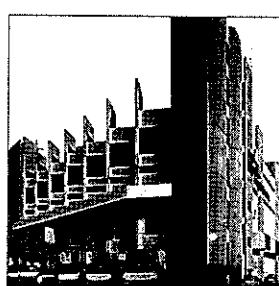
1974
Sheraton Hotel
Silver Medal



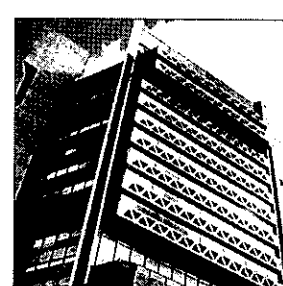
1975
May Tower
Silver Medal



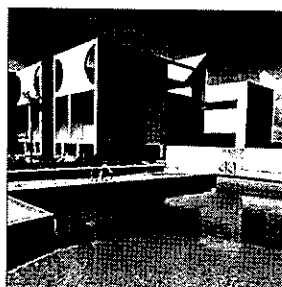
1976
Sheng Kung Hui Bishop
Mok Sau Tsang Secondary School
Silver Medal



1977
Aircraft Catering Building
Silver Medal



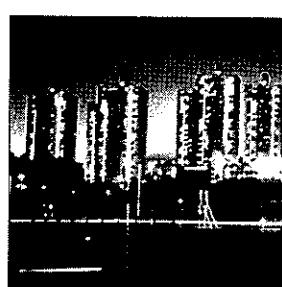
1978
Hong Kong Arts Centre
Silver Medal



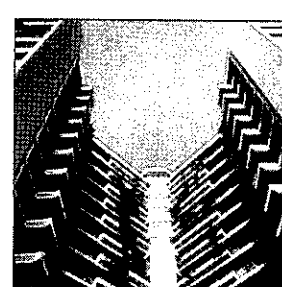
1979
42 Sassoon Road
Honorable Mention



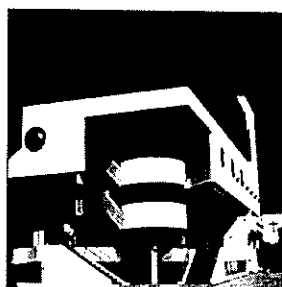
1980
Hung Hom Bay Centre
Honorable Mention



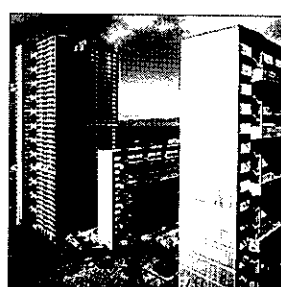
1981
Sui Wo Court
Silver Medal



1981
Pak Sui Yuen
Certificate of Merit



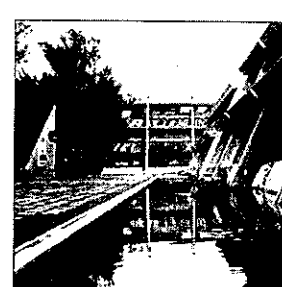
1981
Franki Centre
Certificate of Merit



1981
Cho Yiu Chuen Estate
Certificate of Merit

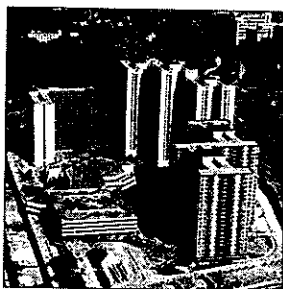


1982
Landmark
Silver Medal

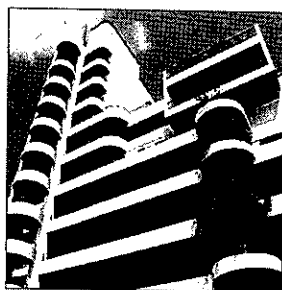


1982
St Stephen's College
Certificate of Merit

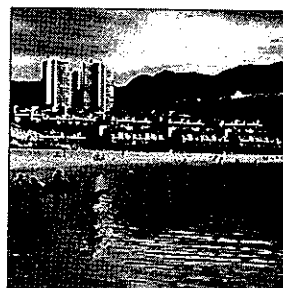
HKIA Awards for Architectural Excellence



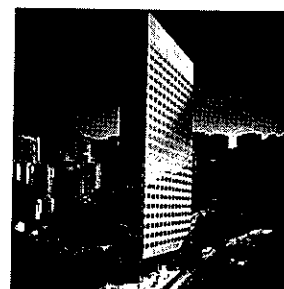
1982
Mei Lam Estate Phase 1
Certificate of Merit



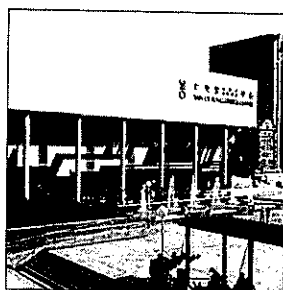
1982
Pak Tak Yuen Phase 1
Certificate of Merit



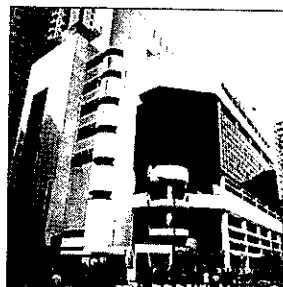
1983
The Discovery Bay
Development Phase 1, Lantau
Silver Medal



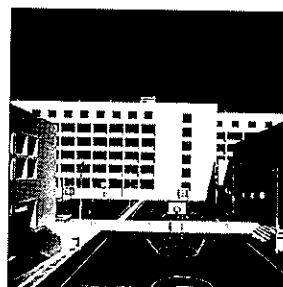
1983
St John's Building
Silver Medal



1983
Yan Oi Tong Community and
Indoor Sports Centre
Certificate of Merit



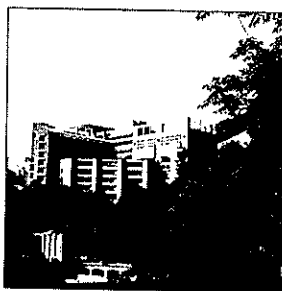
1983
Aberdeen Market Complex
Certificate of Merit



1984
Canossian Convent Primary
and Secondary School
Silver Medal



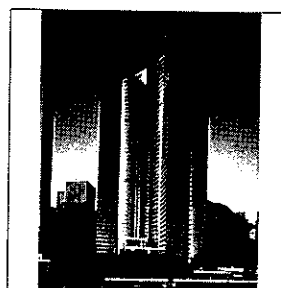
1984
Mong Tung Wah Youth Hostel
President's Prize



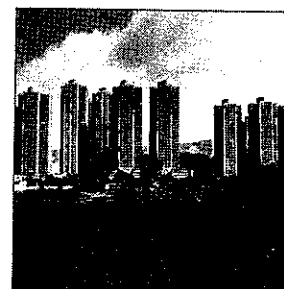
1984
French International School
Certificate of Merit



1984
Wayfoong Plaza
Certificate of Merit



1985
Exchange Square
Silver Medal



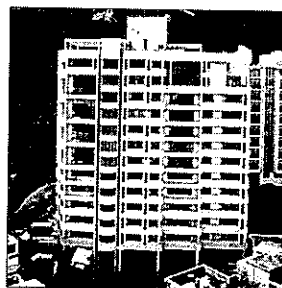
1985
Siu Hong Court Home
Ownership Scheme
Silver Medal



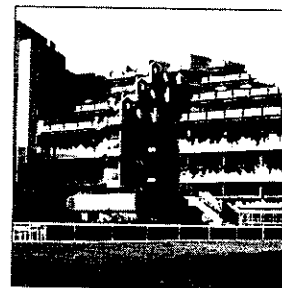
1985
Goldfish & Centenary Pavilions
President's Prize



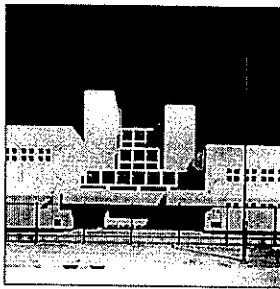
1985
The Academy for Performing
Arts
Honourable Mention



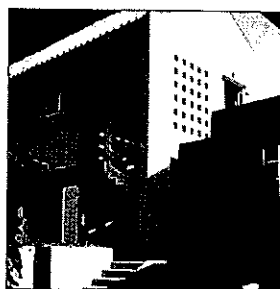
1986
6A Bowen Road
Silver Medal



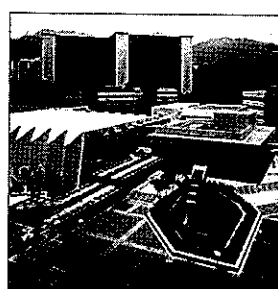
1986
The Royal Hong Kong Jockey
Club Members' Clubhouse, Shatin
Silver Medal



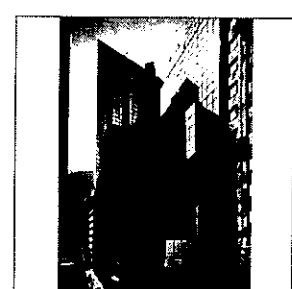
1986
Thomas De La Rue Ltd
Certificate of Merit



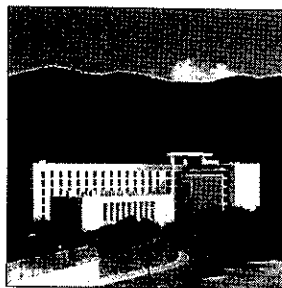
1986
Pak Sha O Youth Hostel
President's Prize



1987
Mei Lam Indoor Recreation
Centre
Silver Medal



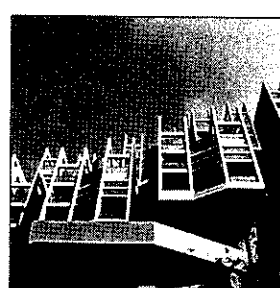
1987
Ruttonjee Centre
Certificate of Merit



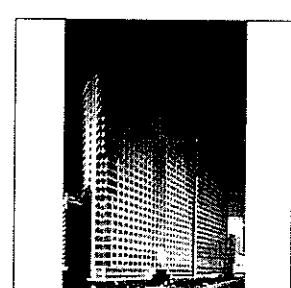
1987
St Joan of Arc Secondary School
Certificate of Merit



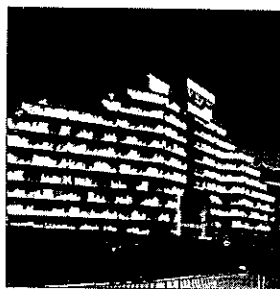
1987
Tuen Mun Technical Institute
Certificate of Merit



1988
Bayview Residential
Development
Certificate of Merit



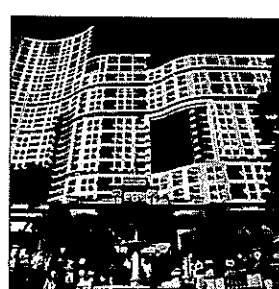
1988
Harcourt House
Certificate of Merit



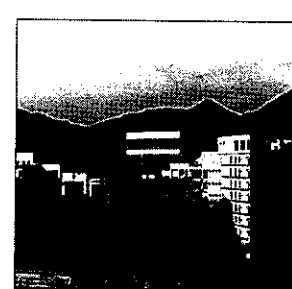
1988
Tsuen Wan Columbarium
Certificate of Merit



1988
Ellen's Lodge
President's Prize



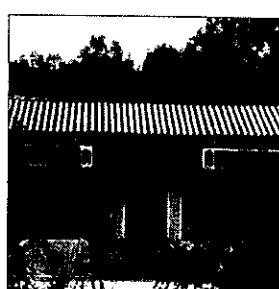
1989
The Repulse Bay
Silver Medal



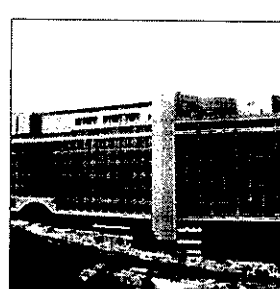
1989
Hong Kong International School
Certificate of Merit



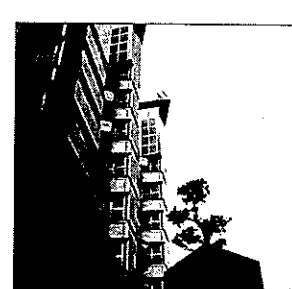
1989
Heng On Estate
Certificate of Merit



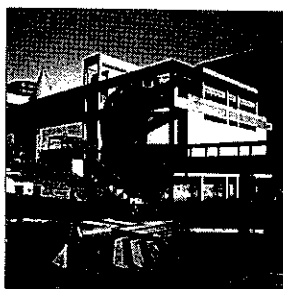
1989
Tai Fu Tai
President's Prize



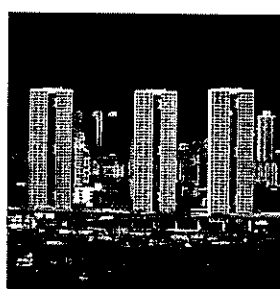
1990
The Housing Authority
Headquarters
Silver Medal



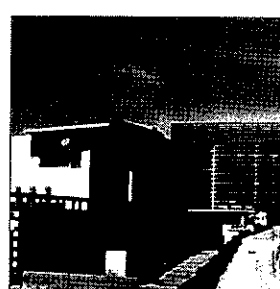
1990
Hong Kong Baptist College
Campus Redevelopment
Certificate of Merit



1990
Hong Kong Science Museum
Phase I
Certificate of Merit



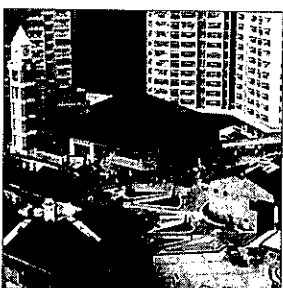
1991
Clague Garden
Certificate of Merit



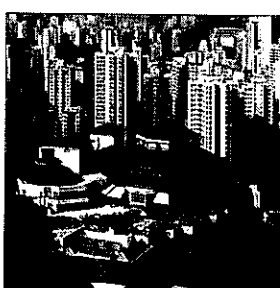
1991
Lok Fu Shopping Centre II
Certificate of Merit



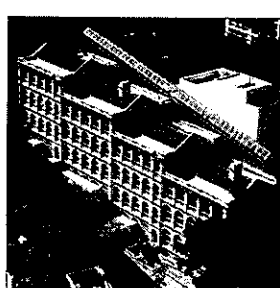
1991
Kun Ting Study Hall
President's Prize



1992
Kwong Yuen Estate Commercial
Centre
Certificate of Merit



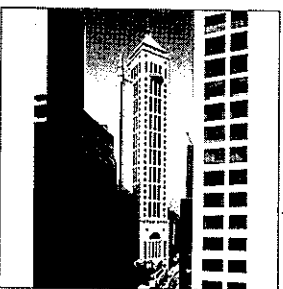
1992
The Royal Hong Kong Jockey
Club Happy Valley Clubhouse
Certificate of Merit



1992
Visual Arts Centre, Hong Kong
Museum of Art
Certificate of Merit



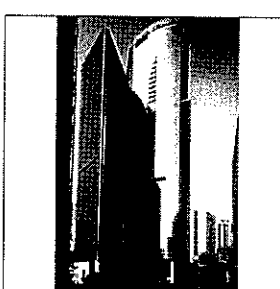
1992
The Royal Hong Kong Jockey Club
Racecourse Jockey Club Box
President's Prize



1993
Entertainment Building
Silver Medal



1993
Hong Kong Technical College
(Tsing Yi)
Certificate of Merit



1994
Citibank Plaza
Silver Medal



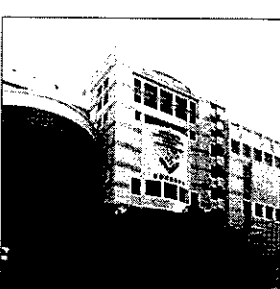
1994
Dragon Centre
Certificate of Merit



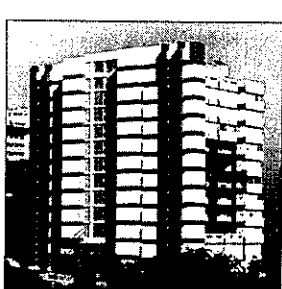
1994
Public Toilet at Hing Fat Street,
Causeway Bay
President's Prize



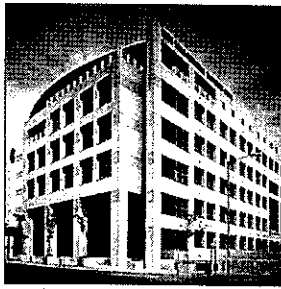
1995
Peninsula Hotel Extension
Silver Medal



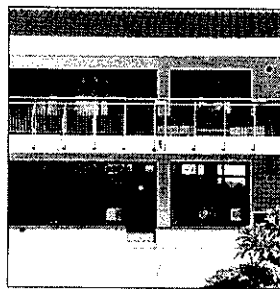
1995
Singapore International School
Certificate of Merit



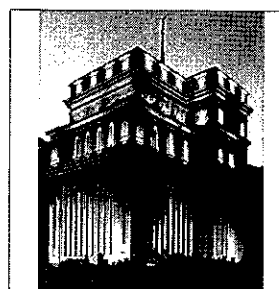
1995
Ho Sin Hang Engineering
Building, CUHK
Certificate of Merit



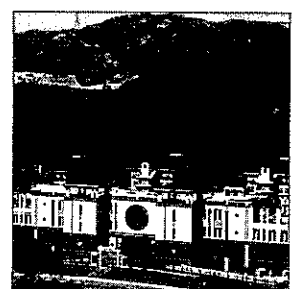
1995
Hong Kong Industrial
Technology Centre
Certificate of Merit



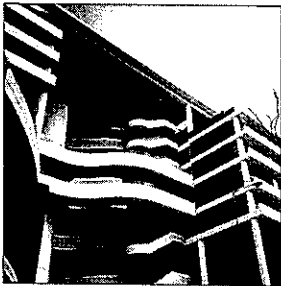
1995
Chan Nam Chong Memorial
School
President's Prize



1996
Hong Kong Temple
Certificate of Merit



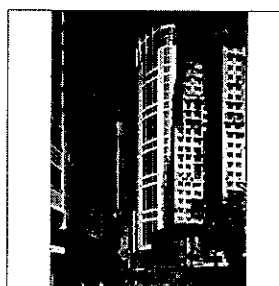
1996
Lingnan College
Certificate of Merit



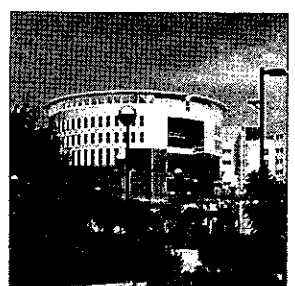
1996
West Island School
Certificate of Merit



1996
Broadway Cinematheque
President's Prize



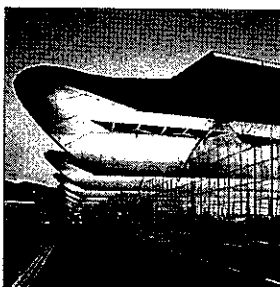
1997
Chuang's City Tower
Certificate of Merit



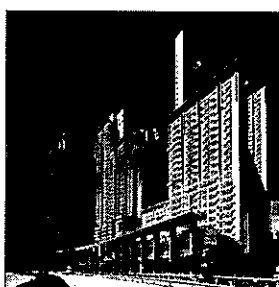
1997
Jockey Club
Environmental Building
Certificate of Merit



1998
Graduate House University of
Hong Kong
Silver Medal



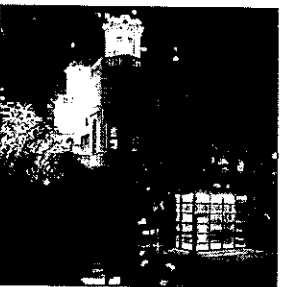
1998
Hong Kong International
Airport Passenger Terminal
Silver Medal



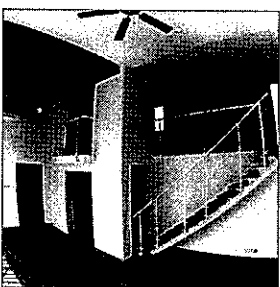
1998
Verbena Heights
Silver Medal



1998
KCRC Hung Hom Station
Renovation and Extension
Certificate of Merit



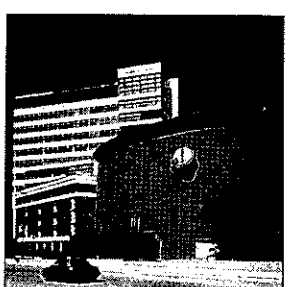
1998
Ohel Leah Synagogue
Certificate of Merit



1998
Fu House
President's Prize



1999
Tung Chung Crescent
Silver Medal



1999
Hong Kong Academy of
Medicine Jockey Club Building
Certificate of Merit



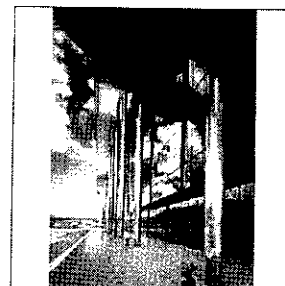
1999
Hong Kong Station &
Development - Phase 1
Certificate of Merit



1999
Tsing Yi Complex
Certificate of Merit



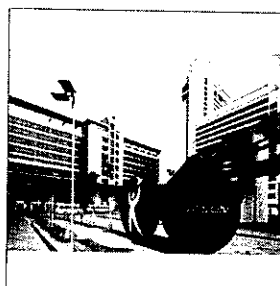
1999
Health Education Exhibition &
Resource Centre
President's Prize



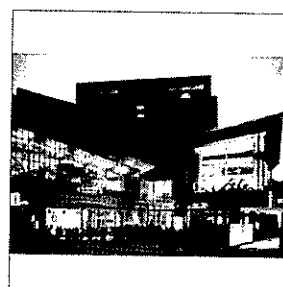
2000
Dragonair / CNAC
Headquarters
Silver Medal



2000
The Hong Kong Museum of
Coastal Defence
Silver Medal



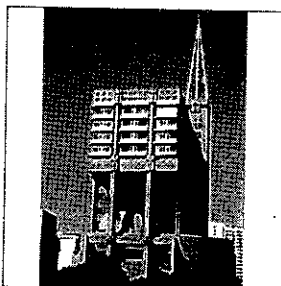
2000
Cathay Pacific Airways
Headquarters
Certificate of Merit



2000
Tung Chung Town Centre
Development (Citygate)
Certificate of Merit



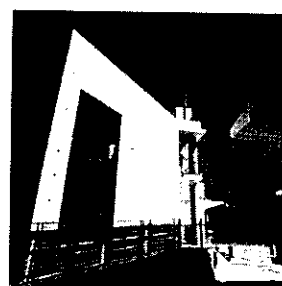
2000
University of Hong Kong Kadoorie
Biological Sciences Building
Certificate of Merit



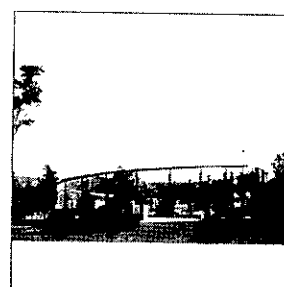
2000
Wing Kwong Pentecostal
Holiness Church
Certificate of Merit



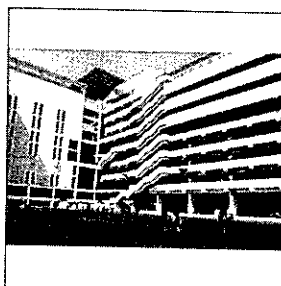
2000
Hong Kong Wetland Park
Phase I
President's Prize



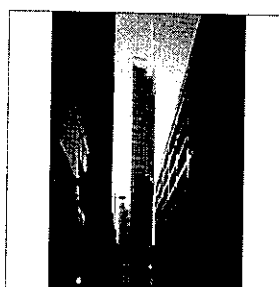
2000
Jockey Club Mt. Davis Youth
Hostel
President's Prize



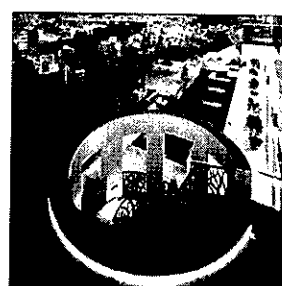
2000
HK Garden at '99 Int'l Horticultural
Exposition in Kunming Award for HKIA
Members' Works Outside of Hong Kong



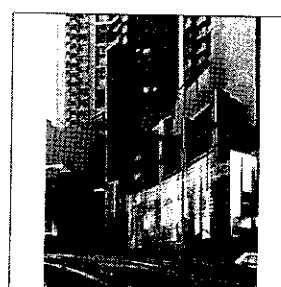
2001
Australian International School,
Hong Kong
HKIA Medal of the Year
Community Buildings Category



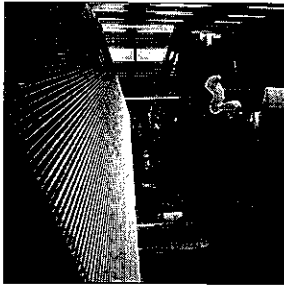
2001
8 Queen's Road Central
HKIA Merit Award Commercial
Buildings Category



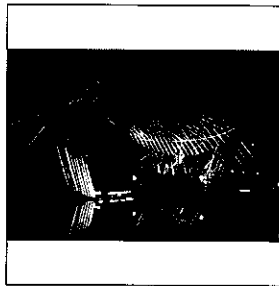
2001
56 Plantation Road
HKIA Merit Award Residential
Buildings Category



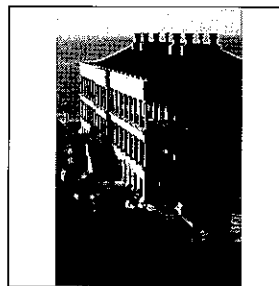
2001
Hollywood Terrace
HKIA Merit Award Residential
Buildings Category



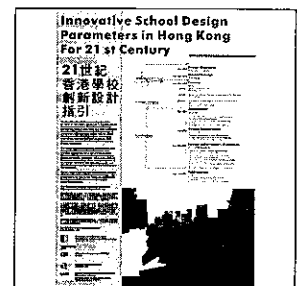
2001
Mega iAdvantage
HKIA Merit Award Architectural
Interior Category



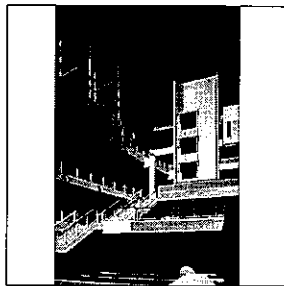
2001
The Bamboo Pavilion
Festival of Vision-Hong Kong
in Berlin
Award for HKIA Members'
Works Outside of Hong Kong



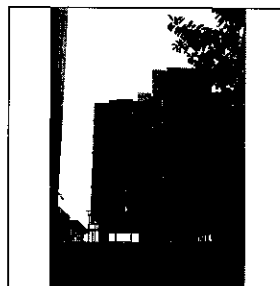
2001
Murray House
Special Architectural Award Heritage



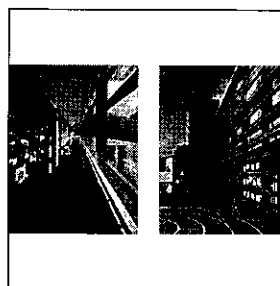
2001
Developing Innovative School
Design Parameters in Hong
Kong for 21st Century
Special Architectural Award
Architectural Research



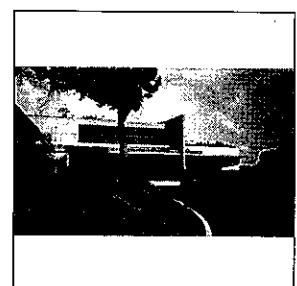
2002
The Hong Kong Institute of
Education Jockey Club Primary School
HKIA Medal of the Year



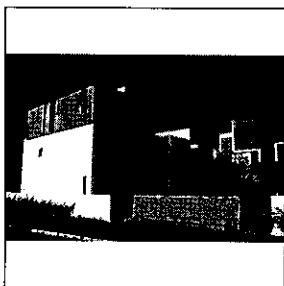
2002
Hillview Court
HKIA Merit Award



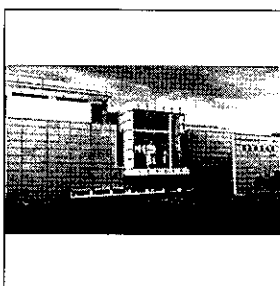
2002
Kingston International School
President's Prize



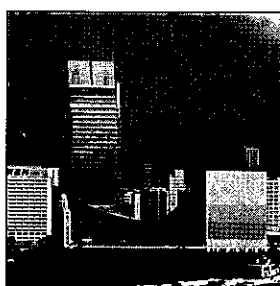
2002
Veterinary Laboratory at Tai Lung Farm
Special Architectural Award
- Sustainable Design



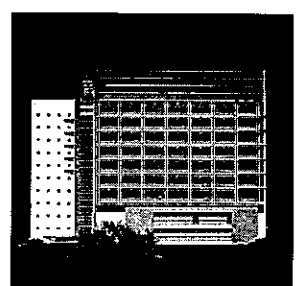
2002
Outside of Hong Kong
Baao Canal Village
Award for HKIA Members' Work



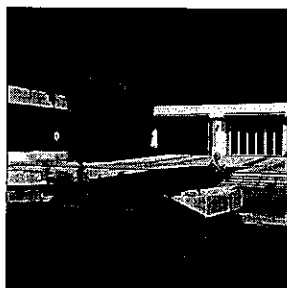
2002
Outside of Hong Kong
He Xiangning Art Gallery
Award for HKIA Members' Work



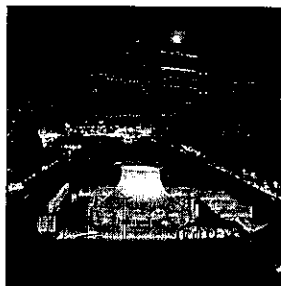
2003
HKIA Medal of the Year
1 Peking Road



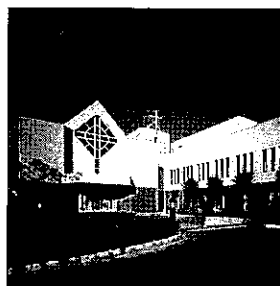
2003
HKIA Merit Award
Public Health Laboratory Centre



2003
President's Prize
Improvement of Sai Kung
Waterfront



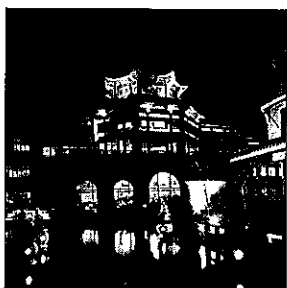
2003
President's Prize
Lantern Wonderland



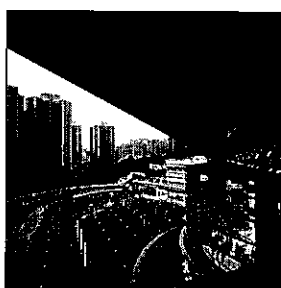
2003
President's Prize
Fairview Park Alliance Church



2003
Award for HKIA Members'
Work Outside of Hong Kong
CY Tung Maritime Museum



2003
Award for HKIA Members'
Work Outside of Hong Kong
Sheraton Suzhou Hotel



2003
Special Architectural Award-Urban
Design Sau Mau Ping Shopping
Centre and Plaza