

Q&A for Paper 1 Written Assessment “Open Book” Arrangement (15 Sept 2021)		
Item	Question	Answer
1.	What materials can I bring into the assessment venue and look up when answering questions?	You are allowed to look up the 12 number of “reference books” identified in circular letter issued to you on 23 August 2021 ref. HKIA 41/2021 and ARB/18/2021 during assessment.
2.	Corrigenda or amendments to some of the “reference books” have been issued. Are corrigenda and amendments also allowed during assessment?	Yes. Original codes and their amendments or corrigenda as listed in https://www.bd.gov.hk/en/resources/codes-and-references/codes-and-design-manuals/index.html are allowed.
3.	Can I use tablets, Kindle or other electronic devices during assessment for looking up the 12 “reference books”?	No. You can only use printed copies on paper.
3.	The number of “reference books” that is allowed is drastically reduced compared to previous years. Does it mean the syllabus for Paper 1 is limited to these 12 items and I only need to study these 12 items?	No. The syllabus for Paper 1 has not changed. Only the number of items that candidates can look up during assessment has changed.
4.	I may not be able to answer the examination questions if only 12 “reference books” are allowed.	Any materials or documents that the examiners consider necessary for answering the examination questions and cannot be found within the 12 “reference books” listed in the Circular Letter will be provided in the question booklet.
5.	Can I write any notes, do highlighting or write any words on the “reference books” that I bring during the assessment?	No, you must not. You may be disqualified for the Paper 1 assessment if any of those are found on the “reference books” that you place on your desk during assessment.

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6.	Will the materials on my desk be checked during assessment?	Yes. Invigilators will conduct random checks on your “reference books” during assessment.
7.	Will the checking of the invigilators during the assessment interrupt my answering of the questions?	Normally there would be minimal disturbances. However, there would be inevitable disruption when items you brought in are suspicious, with mark-up or highlights, with notes, or are different in appearance compared to materials directly printed out from the government websites.
8.	Can HKIA provide the PDFs of materials that can be allowed?	Please see below for a list compiled for candidate’s REFERENCE. For laws, all PDF versions that can be downloaded from the e-legislation webpage are allowed. However , the “ Assisted Monolingual PDF (English) ” inside “ PDF ” under “ Other Copy (with no legal status) ” at the bottom of the scroll on the law’s e-legislation page is recommended for simplicity and ease of reading.
9.	Can I copy and paste the text from e-legislation webpages to my own file and print them out instead of downloading the PDF files from the e-legislation, Buildings Department’s or Fire Services Department’s webpages?	This is not recommended. The formatting and page numbers on your print-out using this cut and paste operation will vary, and invigilators will take a lot of time to carry out the checking. The interruption you may experience during assessment for this checking will very likely be longer than compared to other candidates who bring in “reference books” printed out from PDF versions of laws or code of practices directly downloaded from the e-legislation, Building Department or Fire Services Department websites.

“Reference books” that are allowed to be brought into the assessment venue and looked up during Paper 1 written assessment FOR CANDIDATE’S REFERENCE

NOTE: Laws and Code of Practices and Design Manuals etc may be updated by government departments from time to time. If the following links do not work please visit the relevant government department websites and e-legislation website to download the PDF files for printing out.

No.	Item	PDF for Print-out
1.	CAP 123 Buildings Ordinance	Recommended PDF version: https://www.elegislation.gov.hk/hk/cap123!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true OR other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap123
2.	CAP 123 A Building (Administration) Regulations	Recommended PDF version: https://www.elegislation.gov.hk/hk/cap123A!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true OR other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap123A
3.	CAP 123 C Building (Demolition Works) Regulations	Recommended PDF version: https://www.elegislation.gov.hk/hk/cap123C!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true OR other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap123C

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No.	Item	PDF for Print-out
4.	CAP 123F Building (Planning) Regulations	Recommended PDF version: https://www.elegislation.gov.hk/hk/cap123F!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true OR other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap123F
5.	CAP 123H Building (Refuse Storage and Material Recovery Chambers and Refuse Chutes) Regulations	Recommended PDF version: https://www.elegislation.gov.hk/hk/cap123H!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true OR other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap123H
6.	CAP 123I Building (Standards of Sanitary Fitments, Plumbing, Drainage Works and Latrines) Regulations	Recommended PDF versions: https://www.elegislation.gov.hk/hk/cap123I!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true OR other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap123I

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No.	Item	PDF for Print-out
7.	CAP 131 Town Planning Ordinance	<p>Recommended PDF version: https://www.elegislation.gov.hk/hk/cap131!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true</p> <p>OR</p> <p>Other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap131</p>
8.	CAP 499 Environmental Impact Assessment Ordinance	<p>Recommended PDF version: https://www.elegislation.gov.hk/hk/cap499!en.assist.pdf?FILENAME=Assisted%20Monolingual%20PDF%20(English).pdf&DOC_TYPE=K&PUBLISHED=true</p> <p>OR</p> <p>Other PDF versions that can be downloaded from https://www.elegislation.gov.hk/hk/cap499</p>
9.	Code of Practice for Fire Safety in Buildings	<p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/fs2011/fs2011_full.pdf</p> <p>And any subsequent amendments that can be downloaded from https://www.bd.gov.hk/en/resources/codes-and-references/codes-and-design-manuals/index.html</p>

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No.	Item	PDF for Print-out
10.	Code of Practice on Access for External Maintenance	<p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/cop_on_access_for_external_maintenance_2021.pdf</p> <p>And any subsequent amendments that can be downloaded from</p> <p>https://www.bd.gov.hk/en/resources/codes-and-references/codes-and-design-manuals/index.html</p>
11.	Code of Practice for Minimum Fire Services Installation and Equipment and Inspection, Testing and Maintenance of Installations and Equipment	<p>https://www.hkfsd.gov.hk/eng/source/safety/File2012.pdf</p> <p>And any later version, if available, that can be downloaded from</p> <p>https://www.hkfsd.gov.hk/eng/fire_protection/notices/code.html</p>

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No.	Item	PDF for Print-out
12.	Design Manual: Barrier Free Access	<p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/BFA2008_e.pdf</p> <p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/BFA2008_Amd_2020Oct.pdf</p> <p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/BFA2008_Amd_2019Jun.pdf</p> <p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/BFA2008_Amd_2017Apr.pdf</p> <p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/BFA2008_Amd_2015Sep.pdf</p> <p>https://www.bd.gov.hk/doc/en/resources/codes-and-references/code-and-design-manuals/BFA2008_Amd_2012.pdf</p> <p>And any subsequent amendments that can be downloaded from</p> <p>https://www.bd.gov.hk/en/resources/codes-and-references/codes-and-design-manuals/index.html</p>