

HKIA/ARB Professional Assessment 2021 Registration Guide

WHO should register?

1. Those who plan to take Papers 3, 4 and 5 in July 2021
2. Those who plan to **re-sit** Papers 1, 2, 6, 7 and 8 in November 2021

**Note: For fresh candidates of Papers 1, 2, 6, 7 and 8, the deadline was 31 October 2020.
New registration will not be accepted.*

WHEN will be the deadline?

<u>30 April 2021</u> (Friday)	Registration	Papers 3, 4 and 5 (July)
	Registration <u>(for re-sitting only)</u>	Papers 1, 2, 6, 7 and 8
	Submission	Paper 8 Case Study Summary (PDF) Signed copy of Architect's Permission Form
<u>30 September 2021</u> (Thursday)	Submission	Logsheets and Adviser Consultation Forms (remaining 2 quarters; for <u>all</u> PA 2021 Papers 1, 2, 6, 7 and 8 candidates)
	Submission	Paper 8 Full Case Study Report (PDF)

HOW to register and submit?

Step 1: Online registration – See instructions at:
https://www.joinhkia.net/hkiaonline/session_control_msg.php

Step 2: Online submission – Follow steps on:
https://www.joinhkia.net/hkiaonline/Upload_documents.pdf

WHAT do you need to know?

1. Eligibility

	Academic	Practical Experience
Papers 3, 4 and 5 (July)	Completed a professional architectural programme accredited or recognised by HKIA/ARB	- a minimum of 12 months of recognised practical experience (including year-out experience) by 30 April 2021
Papers 1, 2, 6, 7 and 8	Completed a professional architectural programme accredited or recognised by HKIA/ARB	- a minimum of 24 months of recognised practical experience (including year-out) by 30 September 2021 <i>Note: For those who studied for less than 5 years' full-time in HKIA/ARB accredited or recognised pre-professional and professional programmes combined, they are required to undergo an additional period of recognised practical experience, which in any case shall not exceed 3 years. Hence the maximum total period of recognised practical experience required before taking Papers 1, 2, 6, 7 and 8 shall be 5 years.</i> <i>The required duration of additional experience shall be determined by the Professional Assessment Committee (PAC) and its decision shall be final. Candidates will receive a reminder if they will be required to make up the shortfall before taking Papers 1, 2, 6, 7 and 8.</i>

**Note: Practical experience in one office should at least be 5 consecutive months in duration.*

2. Validity of Passing Result

The validity of passes in Papers 1 to Paper 8 is eight successive years. To qualify for Professional Interview of PA 2021, Passes in Papers 1 to 8 obtained **from PA 2014 onwards** will be counted. (HKIA website: https://www.hkia.net/UserFiles/File/pa/Extension_of_validity_of_passes.pdf).

3. Open Book Arrangement

HKIA will not provide any reference books or documents for candidates at Professional Assessment. Candidates may bring their own **clean copy** of HKIA listed reference books to the

Professional Assessment with the following provisos:

- a) Handwritten markings and notes on any of the reference books are **NOT** permitted;
- b) The reference books may include new memoranda to the regulations, codes or guidelines (authorised downloaded version only for those not available for sale by the government); and
- c) All other materials, documents or attachments are forbidden.

Invigilators may conduct random checks on candidates' reference books at the assessment centre and are authorised to confiscate any suspected materials for further investigation.

Candidates who bring unauthorised materials to the PA may be disqualified. Please visit the Institute's website at www.hkia.net for the latest list of open-book reference books permitted by HKIA.

4. Late Registration / Incomplete Registration

Applicants are reminded to observe all submission deadlines. Incomplete applications, including those with incomplete application forms or missing substantiating documents and items will not be accepted.

Where an applicant is unable to make a submission on time due to extenuating circumstances, a written notification addressed to the Chairman of the Professional Assessment Committee (PAC) should be provided along with documentary proof in support of such claims. The PAC reserves the right not to accept any late submission.

5. Withdrawal from Professional Assessment

Papers 3, 4 and 5 (July)	- Withdrawal from the assessment is not allowed.
Papers 1, 2, 6, 7 and 8	- Applications for withdrawal from any or all of the papers registered should be submitted to the Registrar of HKIA and ARB in writing not later than 30 September 2021 (Thursday) . Candidates will be entitled to a full refund of PA fees for the respective papers. - Registration fee is not refundable.

6. Special Arrangement due to COVID-19

In response to the COVID-19 pandemic, HKIA/ARB may implement precautionary measures in due course. Candidates will be informed as early as possible should any changes affect the arrangements for the PA.

7. Fees

Registration Fee	
Graduate Members / Associates	\$600
Non-members	\$1,800
Fee for Exam and Lectures	
Paper 1	\$1,250 each
Paper 2	
Paper 3	
Paper 4	
Paper 5	
Paper 6	\$1,750 each
Paper 7	
Paper 8	\$1,250
Professional Interview	\$1,500

Please make **cashless payment** by credit card or by cheque payable to “The Hong Kong Institute of Architects”.

8. Syllabus and Specific Requirements

Please refer to the HKIA/ARB Professional Assessment Handbook:

https://www.hkia.net/uploads/en/page/BEEdA/PA/PA_Handbook_revised_2020.pdf

	Subject	Page in Handbook
Paper 1	Statutory Controls in Building Works	24
Paper 2	Building Contracts & Professional Practice, Professional Conduct & Conditions of Agreement	25-26
Paper 3	Building Structures	27-28
Paper 4	Building Services and Environmental Controls	29-31
Paper 5	Building Materials and Technology	32-33
Paper 6	Site Design	34
Paper 7	Building Design	35
Paper 8	Case Study	36-39

WHEN will be the lectures?

Papers 3, 4 and 5 (July)	Lecture recordings will be sent to candidates after registration deadline.
Papers 1, 2, 6, 7 and 8	To be announced soon.

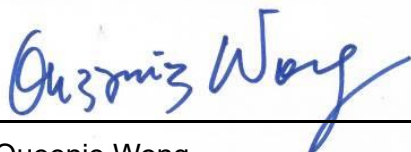
WHEN will be Professional Assessment 2021?

Paper	Subject	Date	Time	Venue
PA 2021 – Papers 3, 4 and 5 (July)				
Paper 3	Building Structures	7 July 2021 (Wed)	10:30 – 12:00	KITEC*
Paper 4	Building Services and Environmental Controls	7 July 2021 (Wed)	14:30 – 16:00	
Paper 5	Building Materials and Technology	8 July 2021 (Thu)	10:30 – 12:00	
PA 2021 – Papers 1, 2, 6 and 7				
Paper 1	Statutory Controls in Building Works	15 Nov 2021 (Mon)	10:00 – 13:00	KITEC*
Paper 2	Building Contracts & Professional Practice, Professional Conduct & Conditions of Agreement	16 Nov 2021 (Tue)	09:00 – 13:00	
Paper 6	Site Design	17 Nov 2021 (Wed)	09:00 – 13:00	
Paper 7	Building Design	18 Nov 2021 (Thu)	09:00 – 15:00	

*KITEC - Kowloonbay International Trade & Exhibition Centre, 1 Trademart Drive, Kowloon Bay

WHEN will be the result announcement?

Papers 3, 4 and 5 (July)	16 August 2021 (Monday) (Tentative)
Papers 1, 2, 6, 7 and 8	21 February 2022 (Monday) (Tentative)



Queenie Wong
Registrar