

## HKIA/ARB Professional Assessment (PA) 2021 – Papers 3, 4 and 5 (March)

Registration for PA 2021 – Papers 3, 4 and 5 (March) (for re-sitting candidates) is now open until **11:59pm on 10 February 2021 (Wednesday)**. A list of important dates to note can be found in the **Annex**.

### GENERAL POINTS

1. Candidates should register for PA via the **online platform** at [www.joinhkia.net](http://www.joinhkia.net). Starting from PA 2018, hard copies of the application form are **NOT** accepted. After candidates have registered, withdrawal from the assessment is not allowed and registration fee will not be refunded under any circumstances.
2. To better understand the online application procedure and to keep track of the documents required to be uploaded for the application, please read the **online registration guidelines** at [https://www.joinhkia.net/hkiaonline/session\\_control\\_msg.php](https://www.joinhkia.net/hkiaonline/session_control_msg.php) before you start the registration process.
3. Please peruse the syllabus and rules in the *PA Handbook*, which is downloadable from the Institute's website at [www.hkia.net](http://www.hkia.net)
4. It is the candidates' responsibility to start registration early, provide complete information and substantiating documents, make valid payments and observe the rules and deadlines.  
  
Incomplete applications, including those with incomplete application forms or any applications not accompanied by all the necessary substantiating documents and items will not be accepted.
5. **Validity of passes**  
The validity of passes in Papers 1 to Paper 8 is eight successive years (HKIA Circular no. 76/2010 dated 28 October 2010). Passes obtained from PA 2014 onwards will be counted as valid to PA 2021 (HKIA website: [https://www.hkia.net/UserFiles/File/pa/Extension\\_of\\_validity\\_of\\_passes.pdf](https://www.hkia.net/UserFiles/File/pa/Extension_of_validity_of_passes.pdf)).

### REGISTRATION REQUIREMENTS & DEADLINES

6. As only 250 quotas will be allowed for PA 2021 – Papers 3, 4 and 5 (March) candidates, the registration will be on a first-come-first-served basis. Please register early to reserve your seat.
7. For registration, the following items should be submitted **via online registration platform**:
  - (a) a photocopy of your Hong Kong Identity Card or relevant identification documents;
  - (b) current fees for Professional Assessment as specified in Point 11 below;
  - (c) one passport-size recent photograph; and
  - (d) Open-book Declaration.

**Candidates should submit Logbook (summary of practical experience and logsheets) duly completed by the candidate and counter-signed by the Office Supervisor when they apply for future PA. Please refer to respective registration circular for details.**

8. **Deadlines**  
Applicants are reminded to observe all submission deadlines. Late applications will not be accepted. (a summary can be found in the **Annex**) Where an applicant is unable to make a submission on time due to extenuating circumstances, a written notification addressed to the Chairman of the Professional Assessment Committee should be provided along with documentary proof in support of such claims. The Professional Assessment Committee reserves the right not to accept any late submission.
9. **Open-book arrangement**  
HKIA will not provide any reference books or documents for candidates at the PA. Candidates may bring their own **clean copy** of HKIA listed reference books to the PA with the following provisos:

- Handwritten markings and notes on any of the reference books are **NOT** permitted;
- Reference books may include new memorandum to the regulations (with authorised download version only for those not available for sale by the government); and
- Apart from above items, other materials, documents or attachments are forbidden.

Invigilators may conduct random checks on candidates' reference books at the assessment centre and are authorised to confiscate any suspected materials for further investigation by the PAC. **Candidates who bring unauthorised materials to the PA may be disqualified.** Please visit the Institute's website at [www.hkia.net](http://www.hkia.net) for the latest list of open-book reference books permitted by HKIA.

## PAYMENT

### 10. Eligibility for discounted rates

Discounted rates are offered to Graduate Members / Associates who have:

- (a) settled their membership subscription fee for 2021;
- (b) fulfilled CPD requirement in 2020; and
- (c) been elected on or before 30 January 2021.

### Professional Assessment fees

<b>Registration Fee</b>  <b>(one-off payment for PA2021 Papers 3, 4 and 5)</b>	HKIA Graduate Member / Associate		\$600
	Non-HKIA Member		\$1,800
<b>Fees for Papers and Lectures</b>	3	Building Structures	\$1,250
	4	Building Services & Environmental Controls	\$1,250
	5	Building Materials & Technology	\$1,250

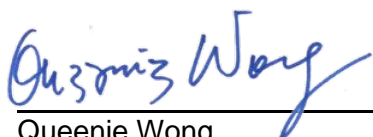
(i) For further details concerning lectures, please refer to <https://www.hkia.net/en/whats-on.html?id=7720>  
The links for past recordings and upcoming lectures will be provided after the registration deadline.

(ii) For further details concerning Papers 1, 2, 6, 7 and 8 (November), please refer to separate circular.

11. Payment can be made by credit card or by cheque payable to “**The Hong Kong Institute of Architects**”. **Cash is not accepted.** Applications for registration should reach the Institute within the registration period stated.

## CHANGES DUE TO COVID-19

12. In response to the COVID-19 pandemic, HKIA/ARB may implement precautionary measures in due course. Candidates will be informed as early as possible should any changes affect the arrangements for the PA.



Queenie Wong  
Registrar

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### Dates to Note

<b>Deadline (for re-sitting candidates only)</b>		<b>Event</b>		
10 February 2021 (Wednesday) 11:59pm		Registration (with all required documents)		
<b>Written Papers</b>				
<b>Paper</b>	<b>Subject</b>	<b>Date</b>	<b>Time</b>	<b>Venue</b>
Paper 3	Building Structures	8 March 2021	10:30am – 12:00nn	KITEC*
Paper 4	Building Services & Environmental Controls	8 March 2021	2:30pm – 4:00pm	KITEC*
Paper 5	Building Materials & Technology	9 March 2021	10:30am – 12:00nn	KITEC*
<b>Announcement of Results – Written Papers</b>		<b>12 April 2021 (Monday) (Tentative)</b>		
Professional Interview		To be confirmed		
Announcement of Results – Final		To be confirmed		

\* KITEC – Kowloonbay International Trade & Exhibition Centre, 1 Trademart Drive, Kowloon Bay

Updated on 27 January 2021