



Ref.: HKIA/CG/PPM/EOI/250619

19 June 2025

Dear Sir / Madam,

**Expression of Interest –HKIA Journal 2026 Editorial Team**

The Hong Kong Institute of Architects (HKIA) invites Expressions of Interest from interested individuals and teams for the Editorial Services for the 2026 edition of the HKIA Journal on or before **noon, 30 June 2025**.

HKIA Journal is aimed to promote architectural excellence of Hong Kong and for the benefits of the members of HKIA with the following mission:

- Serves as a vital platform to promote and facilitate the acquisition of knowledge among its members and the broader community as well as exchange of ideas amongst Hong Kong, GBA, China, and other overseas countries and our allied professions.
- Facilitates critical thinking on the architectural issues in Hong Kong from professional and academic perspectives.
- Promotes good architectural works for the advancement of the design culture of the city.
- Promotes the appreciation of architects' contributions to our society and to appreciate generally the art of architecture.

The Editorial Team shall consist of a Chief Editor, a team of Executive Editor(s), Graphic Designer(s), Proof-reader(s) and Copywriter(s), working in collaboration with the Publications and Printed Media Sub-Group under the Communications Group led by the Vice President of the HKIA.

Below are the tentative key milestones dates for the 2026 edition of the HKIA Journal:

End July 2025	Appointment of Editorial Team
August - October 2025	Open Call for Papers
November 2025	Open Forum for Paper Presentations
Mid-February 2026	Launching



General Requirements for the Editorial Team are listed as follows:

1. Content Development:
  - Curate and develop relevant themes and topics for the journal.
  - Commission articles, interviews, and other contributions from architects and industry professionals.
2. Editing and Review:
  - Oversee the editorial process, including reviewing submissions for quality and relevance.
  - Ensure compliance with editorial standards and guidelines.
3. Coordination:
  - Collaborate with the Publications and Printed Media Sub-Group and contributors to create a cohesive publication.
  - Schedule and manage timelines for content submission, review, and publication.
4. Promotion and Outreach:
  - Develop strategies to promote the journal and engage with a wider audience including to provide content for the Journal website.
  - Foster relationships with educational institutions, professional organizations, and other stakeholders.
5. Publication Management:
  - Responsible for the layout and design of the journal.
  - Ensure timely publication and distribution of the journal.

Please submit your Expression of Interest in soft copy on or before **noon, 30 June 2025** to [bia@hkia.org.hk](mailto:bia@hkia.org.hk). Please include the following information in your submission:

1. Cover Letter:
  - A brief introduction outlining your interest in the Editorial Team and relevant experience.
2. Organisation Chart & CV:
  - Organizational chart of a competent team for this project and detailed CV highlighting the qualifications, editorial experience, and architectural background of your team.
3. Portfolio:
  - Samples of previous editorial work or publications (if applicable).
4. Vision Statement:
  - A short statement outlining your vision for the 2026 edition of the HKIA Journal, including
  - potential themes and engagement strategies.

Please note that interview(s) may be arranged shall HKIA sees necessary.



We look forward to receiving your submissions and collaborating to create an inspiring and impactful edition of the HKIA Journal in 2026. You may contact Ms. Ashley Lee of the HKIA Secretariat at tel. 3155 0404 and/ or email ash-lee@hkia.org.hk should you have any queries.

Yours sincerely,

Margaret CHAN & Marco SIU  
Co-Chairperson  
Publication and Printed Media Sub-Group