

**Notice of Acceptance of Appointment to act as Adjudicator**

(in accordance with the HKIA Adjudication Rules 2022)

To: The Hong Kong Institute of Architects,  
 19/F, One Hysan Avenue,  
 Causeway Bay,  
 Hong Kong.  
 (Attn: Adjudicator Nominating Body)

HKIA Case Reference:	
Main Contract/ Subcontract Details	
Main Contract Number:	
Main Contract Title:	
Award Date:	
Relevant Subcontract Number (if applicable):	
Subcontract Title:	
Subcontract Award Date:	
Claimant:	
Respondent:	
Date of Notice of Adjudication:	

1. I, [*Ir Adjudicator*] refer to the Notice of Nomination of an Adjudicator (setting out the terms and conditions of appointment of the adjudicator) dated [*dd-mm-yyyy*] for me to act as adjudicator in the dispute as identified in the above referenced Notice of Adjudication which was sent to me by the HKIA.
2. I hereby accept the appointment to act as adjudicator with my fees and expenses as set out under the "HKIA Standard Fees for Services and Expenses of Adjudication 2022".
3. I declare that:
  - (a) I am not a party (or employee or agent of a party) to the contract under which the payment dispute arose;
  - (b) I am competent to act as Adjudicator to the payment dispute;
  - (b) there is no conflict of interest in respect of the appointment;
  - (c) I will act independently, impartially and in a timely manner and avoid incurring unnecessary expenses;
  - (d) I will comply with the principles of natural justice and decide the payment dispute in accordance with the terms and conditions of the contract, the applicable law; and
  - (e) there are no circumstances likely to give rise to justifiable doubts as to my impartiality or independence;
  - (f) I will, from the time of accepting the appointment and throughout the adjudication proceedings, disclose to the parties to the adjudication any circumstances likely to give rise to justifiable doubts as to my impartiality or independence, and

(g) I am able to undertake the task within the time limits set out in DEVB Technical Circular (Works) No. 6/2021 "Security of Payment Provisions in Public Works Contracts"

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(Signed)

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(Date)

Name : [*Ir Adjudicator*]