



香港建築師學會  
The Hong Kong Institute of Architects

HKIA Circular: 29/2009  
15 May 2009

**HKIA/ARB Professional Assessment – Lecture & Seminar Series 2009**

I am pleased to announce that the Lecture and Seminar Series shall be held during June – September. The first lecture will be on 8 June 2009 (Monday) and you are advised to make early enrolments to secure your seats.

You are advised to read through the following appendix before enrolment.

Items	Appendix
1. Lecture schedule, enrolment fee, important points to note, location map of the lecture venue and arrangements of lectures in times of adverse weather	Appendix 1
2. Enrolment Form	Appendix 2

In view of the outbreak of Human Swine Influenza, you are advised to observe good personal hygiene in attending the lectures. Should there be any special arrangements on the lecture series due to the Human Swine Influenza, separate announcements shall be made on HKIA website.

Yours sincerely,

Rita Cheung (Mrs.)  
Registrar



## Appendix 1

HKIA Circular: 29/2009  
15 May 2009  
Revised on 18 Aug 2009

### HKIA/ARB Professional Assessment – Lecture & Seminar Series 2009

Date	Lecture / Seminar Title	Lecturer
8 June (Mon)	Paper 8 – Case Study Seminar	Ms. Lun Kit Chi Gidget, FHKIA
11 June (Thu)	Paper 1 – Planning Matters	Mr. Tam Po Yiu, PlanD
15 June (Mon)	Paper 1 – Land Matters	Mr. Ng Hang Kwong Francis, HKIS Past President
17 June (Wed)	Paper 1 – Fire Services	Mr. Yeung Chung Hau, FSD
19 June (Fri)	Seminar on Paper 6 : Site Design & Paper 7 : Building Design, Construction Details & Documentation	Paper 6 & 7 Subject Panel
22 June (Mon)	Paper 2 – Code of Professional Conduct – HKIA and ARB	Mr. Edward Shen, FHKIA
	Paper 2 – Corruption Prevention & Professional Ethics	Ms. Anna Lam, ICAC Senior Officer
2 July (Thu)	Paper 2 – Introduction of Paper 2, Conditions of Engagement and Professional Practice	Ms. Agnes Ng, Paper 2 Subject Panel Chairman
6 July (Mon)	Paper 1 – Seminar I on Buildings Ordinance	Ms. Kwong Sum Yee Anna, HKIA President
9 July (Thu)	Paper 1 – Seminar II on Buildings Ordinance	
16 July (Thu)	Paper 1 – Seminar III on Buildings Ordinance + Submission of Plan	
20 July (Mon)	Paper 1 – Practice Notes for AP and RSE	
23 July (Thu)	Paper 2 – Seminar I on Building Contract	Mr. Kwan Kin Kenneth, Levett & Bailey
27 July (Mon)	Paper 2 – Seminar II on Building Contract	
30 July (Thu)	Paper 2 – Seminar III on Building Contract	
2 Sep (Wed)	Paper 2 – Seminar IV on Building Contract	Mr. Martin Downey, Blank Rome
10 Aug (Mon)	Paper 5 – Seminar I on Building Materials & Technology	Dr. Wong Wah Sang, Paper 5 Subject Panel Chairman
12 Aug (Wed)	Paper 5 – Seminar II on Building Materials & Technology	Mr. Zhu Jingxiang, Paper 5 Subject Panel member
14 Aug (Fri)	Paper 5 – Seminar III on Building Materials & Technology	Mr. Jerome Wong, Paper 5 Subject Panel member
17 Aug (Mon)	Paper 4 – Seminar I on Building Services & Environmental Controls	Prof. Daniel Chan, FHKIE
20 Aug (Thu)	Paper 4 – Seminar II on Building Services & Environmental Controls	
24 Aug (Mon)	Paper 4 – Seminar III on Building Services & Environmental Controls	
27 Aug (Thu)	Paper 4 – Seminar IV on Building Services & Environmental Controls	Dr. Ho Hin Ming, HK PolyU
31 Aug (Mon)	Paper 3 – Seminar I on Building Structures	Mr. Renato Jose C Garcia, HKU
3 Sep (Thu)	Paper 3 – Seminar II on Building Structures	
7 Sep (Mon)	Paper 3 – Seminar III on Building Structures – advanced structural system	
10 Sep (Thu)	Paper 3 – Seminar IV on Building Structures – advanced structural system	Mr. Kang Man, MHKIE
16 Sep (Wed)	Paper 2 – Seminar on Professional Practice	Ms. Wailee Chow, HKIA Vice President
25 Sep (Fri)	Paper 1 – Planning Matters	Mr. Tam Po Yiu, PlanD
To be confirmed	Paper 1 Subject Panel Workshop	Paper 1 Subject Panel

Time : **Please refer to updated arrangement in a separate file**

Venue : **Please refer to updated arrangement in a separate file**

Fee :

#### Early Bird Discount (registration not later than 5 June 2009)

- Enrolment for entire Series : HK\$3,000, no charge for any additional sessions
- Enrolment for individual Session : HK\$ 200 per session
- 10 % discount for HKIA members

#### Registration after 5 June 2009

- HK\$ 200 per session
- 10% discount for HKIA members



**Important points to note :**

1. Seats will be allocated on a first-come-first-served basis.
2. No refund will be made **under any circumstances**.
3. Seats are not transferable between individuals or between lectures.
4. Telephone reservation and cash are not accepted.
5. Please make cheques payable to "The Hong Kong Institute of Architects".
6. Walk-in registrations will be accepted from 7:00pm. A proper seat in the lecture theatre might not be available for walk-in registrants. Walk-in registrants are advised to bring adequate loose change for expedient transaction.
7. Registrants are required to show their **identification documents and HKIA membership cards** (if any) at the lecture venue. HKIA reserves the right to refuse any persons from attending the lecture if no valid identification documents can be presented.
8. Only lecture enrolment forms and payment are accepted at the lecture venue. All other submissions are to be made at HKIA.
9. Should there be any special arrangements on the lecture series due to Human Swine Influenza, separate announcements shall be made on the HKIA website.
10. Arrangements of the HKIA/ARB Professional Assessment Lecture & Seminar Series in times of Typhoon Signal No.8 or above, or Black Rainstorm Warning are shown as below.

Typhoon Signal 8 or above	Arrangement	
	Remain as Scheduled	Postpone*
Signal is hoisted during the Lecture		√
Signal is cancelled before 2:30pm	√	
Signal is cancelled after 2:30pm		√

Black Rainstorm Warning	Arrangement	
	Remain as Scheduled	Postpone*
Signal is hoisted during the Lecture		√
Signal is cancelled before 2:30pm	√	
Signal is cancelled after 2:30pm		√

\*Notice of postponement will be issued later.

For other circumstances, please visit our website or call our enquiry hotline at 2511 6323.

**Location map for SKH Tang Shiu Kin Secondary School**



地政總署測繪處版權所有，未經許可，不得翻印。

# HKIA/ARB Professional Assessment Lecture & Seminar Series 2009 Enrolment Form

## Appendix 2

To: Carmen Hung, HKIA Secretariat (Fax : 2519 6011)

HKIA Circular: 29/2009  
15 May 2009  
Revised on 18 Aug 2009

Name :  HKID :

Contact Tel No.:  Fax :

Email :

Address :

Note: 1. Please provide an email address which you use regularly.  
2. Urgent announcements will be made on www.hkia.net and by email to you.

For enrolment on or before 5 June 2009, charges for the entire series of lectures and seminars are \$3,000 (non HKIA member)/\$2,700 (HKIA member). Charges for each individual session are \$200 (non HKIA member) / \$180 (HKIA member).

Nos	Date	Lecture / Seminar Title	Cost	
1.	8 June (Mon)	Paper 8 - Case Study Seminar	\$200	<input type="checkbox"/>
2.	11 June (Thu)	Paper 1 - Planning Matters	\$200	<input type="checkbox"/>
3.	15 June (Mon)	Paper 1 - Land Matters	\$200	<input type="checkbox"/>
4.	17 June (Wed)	Paper 1 - Fire Services	\$200	<input type="checkbox"/>
5.	25 June (Thu)	Seminar on Paper 6 : Site Design & Paper 7: Building Design, Construction Details & Documentation	\$200	<input type="checkbox"/>
6.	22 June (Mon)	Paper 2 - Code of Professional Conduct and Corruption Prevention & Professional Ethics	\$200	<input type="checkbox"/>
7.	2 July (Thu)	Paper 2 - Introduction to Paper 2, Conditions of Engagement and Professional Practice	\$200	<input type="checkbox"/>
8.	6 July (Mon)	Paper 1 - Seminar I on Buildings Ordinance	\$200	<input type="checkbox"/>
9.	9 July (Thu)	Paper 1 - Seminar II on Buildings Ordinance	\$200	<input type="checkbox"/>
10.	16 July (Thu)	Paper 1 - Seminar III on Buildings Ordinance + Submission of Plan	\$200	<input type="checkbox"/>
11.	20 July (Mon)	Paper 1 - Practice Notes for AP and RSE	\$200	<input type="checkbox"/>
12.	23 July (Thu)	Paper 2 - Seminar I on Building Contract	\$200	<input type="checkbox"/>
13.	27 July (Mon)	Paper 2 - Seminar II on Building Contract	\$200	<input type="checkbox"/>
14.	30 July (Thu)	Paper 2 - Seminar III on Building Contract	\$200	<input type="checkbox"/>
15.	2 September (Wed)	Paper 2 - Seminar IV on Building Contract	\$200	<input type="checkbox"/>
16.	10 August (Mon)	Paper 5 - Seminar I on Building Materials & Technology	\$200	<input type="checkbox"/>
17.	12 August (Wed)	Paper 5 - Seminar II on Building Materials & Technology	\$200	<input type="checkbox"/>
18.	14 August (Fri)	Paper 5 - Seminar III on Building Materials & Technology	\$200	<input type="checkbox"/>
19.	17 August (Mon)	Paper 4 - Seminar I on Building Services and Environmental Controls	\$200	<input type="checkbox"/>
20.	20 August (Thu)	Paper 4 - Seminar II on Building Services and Environmental Controls	\$200	<input type="checkbox"/>
21.	24 August (Mon)	Paper 4 - Seminar III on Building Services and Environmental Controls	\$200	<input type="checkbox"/>
22.	27 August (Thu)	Paper 4 - Seminar IV on Building Services and Environmental Controls	\$200	<input type="checkbox"/>
23.	31 August (Mon)	Paper 3 - Seminar I on Building Structures	\$200	<input type="checkbox"/>
24.	3 September (Thu)	Paper 3 - Seminar II on Building Structures	\$200	<input type="checkbox"/>
25.	7 September (Mon)	Paper 3 - Seminar III on Building Structures - advanced structural system	\$200	<input type="checkbox"/>
26.	10 September (Thu)	Paper 3 - Seminar IV on Building Structures - advanced structural system	\$200	<input type="checkbox"/>
27.	16 September (Wed)	Paper 2 - Seminar on Professional Practice	\$200	<input type="checkbox"/>
28.	25 September (Fri)	Paper 1 - Planning Matters	\$200	<input type="checkbox"/>
29.	To be confirmed	Paper 1 Subject Panel Workshop	\$200	<input type="checkbox"/>
	<b>Entire Series</b>		<b>\$3,000</b>	<input type="checkbox"/>

Membership No.:  (GM/AM/AFF/M)

Total no. sessions:  Total amount:  Discounted total:



LECTURE & SEMINAR SERIES 2009

**PAYMENT**

<input type="checkbox"/> By Cheque	I will submit a cheque payable to "The Hong Kong Institute of Architects". (Note 1)	
	Cheque No.:	
	Bank:	
<input type="checkbox"/> By Credit Card	<input type="radio"/> Visa	<input type="radio"/> Master
	Credit Card No.	
	Expiry Date (MM/YYYY):	
	Cardholder's Name:	
	Amount:	Date:
	Cardholder's signature:	<input type="text"/>

Note 1: If the cheque cannot be received before the date of the lecture, the enrolment will be invalid.

Important points to note :

1. Seats will be allocated on a first-come-first-served basis.
2. No refund will be made under any circumstances.
3. Seats are not transferrable between individuals or between lectures.
4. Telephone reservation and cash are not accepted.
5. Registrants are required to show their identification documents and HKIA membership cards (if any) at the lecture venue. HKIA reserves the right to refuse any persons from attending the lecture if no valid identification documents can be presented.

LECTURE & SEMINAR SERIES 2009

Name:  For office use only:

Address:   Your enrolment cannot be accepted due to over-subscription and your payment is returned herewith.

Notes:  
 The list of successful registrants will be posted on the HKIA website. Registrants are recommended to check it on [www.hkia.net](http://www.hkia.net)  
 Otherwise, this confirmation slip and the payment will be returned to you by mail.