



香港建築師學會
The Hong Kong Institute of Architects

HKIA Circular: 36/2010
14 May 2010

HKIA/ARB Professional Assessment – Lecture & Seminar Series 2010

I am pleased to announce that the Lecture and Seminar Series shall be held during June – September. The first lecture will be on 7 June 2010 (Monday) and you are advised to make early enrolments to secure your seats.

You are advised to read through the following appendix before enrolment.

Items	Appendix
1. Lecture schedule, enrolment fee, important points to note, location map of the lecture venue and arrangements of lectures in times of adverse weather	Appendix 1
2. Enrolment Form	Appendix 2

Yours sincerely,

Rita Cheung (Mrs.)
Registrar

Patron: The Honourable Donald Tsang Yam-Kuen, Chief Executive, Hong Kong Special Administrative Region
A Member of The International Union of Architects (UIA), Commonwealth Association of Architects (CAA) and Architects Regional Council Asia (ARCASIA)

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Appendix 1

HKIA Circular: 36/2010

14 May 2010

Revised on 13 August 2010

HKIA/ARB Professional Assessment – Lecture & Seminar Series 2010

Date	Lecture / Seminar Title	Lecturer	Venue
7 June (Mon)	Paper 8 - Case Study Seminar	Ms. Lun Kit Chi Gidget, Paper 8 Subject Panel Chair	VTC
11 June (Fri)	Paper 1 - Planning Matters	Mr. Ling Chi Tack, Acting Assistant Director of Planning/Tech Services, Planning Department	VTC
14 June (Mon)	Paper 1 - Land Matters	Mr. Francis Ng, HKIS Past President	VTC
18 June (Fri)	Paper 1 - Fire Services	Ir. Tam Tai-keung Roger, Senior Divisional Officer (New Projects)	VTC
21 June (Mon)	Seminar on Paper 6 : Site Design & Paper 7 : Building Design, Construction Details & Documentation	Paper 6 & 7 Subject Panel	DWSS
25 June (Fri)	Paper 1 - Seminar I on Buildings Ordinance	Mr. Thomas Leung, Buildings Department	VTC
28 June (Mon)	Paper 1 - Seminar II on Buildings Ordinance		VTC
2 July (Fri)	Paper 1 - Seminar III on Buildings Ordinance + Submission of Plan		VTC
5 July (Mon)	Paper 1 - Practice Notes for AP and RSE		VTC
9 July (Fri)	Introduction of Paper 2, Conditions of Engagement and Professional Practice	Ms. Agnes Ng, Paper 2 Subject Panel Chair	VTC
12 July (Mon)	Paper 2 – HKIA & ARB Code of Professional Conduct	Mr. Edward Shen, FHKIA	VTC
	Paper 2 - Corruption Prevention & Professional Ethics	Ms. Anna Lam, ICAC Senior Officer	
19 July (Mon)	Paper 2 - Seminar I on Building Contract	Mr. Kwan Kin Kenneth, Levett & Bailey	HKU
20 July (Tue)	Paper 2 - Seminar II on Building Contract		HKU
6 Aug (Fri)	Paper 5 – Seminar I on Building Materials & Technology	Dr. Wong Wah Sang, Paper 5 Subject Panel Chair	VTC
9 Aug (Mon)	Paper 5 – Seminar II on Building Materials & Technology	Mr. Zhu Jingxiang, Paper 5 Subject Panel	VTC
11 Aug (Wed)	Paper 5 – Seminar III on Building Materials & Technology	Mr. Jerome Wong, Paper 5 Subject Panel	VTC
16 Aug (Mon)	Paper 4 – Seminar I on Building Services & Environmental Controls	Prof. Daniel Chan, FHKIE	VTC
20 Aug (Fri)	Paper 4 – Seminar II on Building Services & Environmental Controls		VTC
23 Aug (Mon)	Paper 4 – Seminar III on Building Services & Environmental Controls	Mr. Ho Hin Ming	VTC
27 Aug (Fri)	Paper 4 – Seminar IV on Building Services & Environmental Controls		VTC
30 Aug (Mon)	Paper 3 – Seminar I on Building Structures	Mr. Bruce Lonman	VTC
3 Sep (Fri)	Paper 3 – Seminar II on Building Structures	Mr. Renato Jose C Garcia	VTC
6 Sep (Mon)	Paper 3 – Seminar III on Building Structures – advanced structural system	Mr. Kang Man, MHKIE	VTC
13 Sep (Mon)	Paper 3 – Seminar IV on Building Structures – advanced structural system		VTC
15 Sep (Wed)	Paper 2 - Seminar III on Building Contract	Mr. Martin Downey, Blank Rome	HKU
20 Sep (Mon)	Paper 2 – Seminar IV on Building Contract		HKU
12 Oct (Tue)	Paper 1 Subject Panel Workshop	Paper 1 Subject Panel	HITEC

Time : 6:30 p.m. – 9:00 p.m except

For Case Study Seminar : 7:00 p.m. – 9:00 p.m.

For Seminar I, II, III and IV on Building Contract & Paper 1 Subject Panel Workshop: 7:00 p.m. – 9:30 p.m.

Venue : Wang Gungwu Theatre, Level P4, Graduate House, The University of Hong Kong (HKU) /

Room 751, 7/F, Vocational Training Council Tower, 27 Wood Road, Wan Chai (VTC) /

Auditorium, Duke of Windsor Social Service Building, No. 15, Hennessy Road, Wan Chai (DWSS) /

Meeting Room 11-13, 7/F, HongKong International Trade & Exhibition Centre, 1 Trademart Drive, Kowloon Bay (HITEC)



Early Bird Discount (registration not later than 7 June 2010)

- Enrolment for entire Series : HK\$3,000, no charge for any additional sessions
- Enrolment for individual Session : HK\$ 200 per session (Free for Case Study Seminar)
- 10 % discount for HKIA members

Registration after 7 June 2010

- HK\$ 200 per session (Free for Case Study Seminar)
- 10% discount for HKIA members

Important points to note :

1. Seats will be allocated on a first-come-first-served basis.
2. No refund will be made **under any circumstances**.
3. Seats are not transferable between individuals or between lectures.
4. Telephone reservation and cash are not accepted.
5. Please make cheques payable to "The Hong Kong Institute of Architects".
6. Walk-in registrations will be accepted from 7:00pm. A proper seat in the lecture theatre might not be available for walk-in registrants. Only cash is accepted for walk-in registration. Walk-in registrants are advised to bring adequate loose change for expedient transaction.
7. Registrants are required to show their **identification documents and HKIA membership cards** (if any) at the lecture venue. HKIA reserves the right to refuse any persons from attending the lecture if no valid identification documents can be presented.
8. Only lecture enrolment forms and payment are accepted at the lecture venue. All other submissions are to be made at HKIA.
9. Should there be any special arrangements on the lecture series due to Human Swine Influenza, separate announcements shall be made on the HKIA website.
10. Arrangements of the HKIA/ARB Professional Assessment Lecture & Seminar Series in times of Typhoon Signal No.8 or above, or Black Rainstorm Warning are shown as below.

Typhoon Signal 8 or above	Arrangement	
	Remain as Scheduled	Postpone*
Signal is hoisted during the Lecture		√
Signal is cancelled before 2:30pm	√	
Signal is cancelled after 2:30pm		√

Black Rainstorm Warning	Arrangement	
	Remain as Scheduled	Postpone*
Signal is hoisted during the Lecture		√
Signal is cancelled before 2:30pm	√	
Signal is cancelled after 2:30pm		√

*Notice of postponement will be issued later.

For other circumstances, please visit our website or call our enquiry hotline at 2511 6323.



Location map of Vocational Training Council Tower



Location map of Wang Gungwu Theatre, Graduate House, HKU





Location map of Duke of Windsor Social Service Building



Location map of HongKong International Trade & Exhibition Centre



HKIA/ARB Professional Assessment Lecture & Seminar Series 2010 Enrolment Form

Appendix 2

HKIA Circular: 36/2010

14 May 2010

To : Carmen Hung / Grace Yu, HKIA Secretariat (Fax : 2519 6011)

Name : _____ HKID : _____

Contact Tel No. : _____ Fax : _____

Email : _____

Address : _____

- Note :
1. Please provide an email address which you use regularly.
 2. Urgent announcements will be made on www.hkia.net and by email to you.

For enrolment on or before 7 June 2010, charges for the entire series of lectures and seminars are \$3,000 (non HKIA member) / \$2,700 (HKIA member). Charges for each individual session are \$200 (non HKIA member) / \$180 (HKIA member).

No	Date	Lecture / Seminar Title	Cost	
1.	7 June (Mon)	Paper 8 – Case Study Seminar	Free	<input type="checkbox"/>
2.	11 June (Fri)	Paper 1 – Planning Matters	\$200	<input type="checkbox"/>
3.	14 June (Mon)	Paper 1 – Land Matters	\$200	<input type="checkbox"/>
4.	18 June (Fri)	Paper 1 – Fire Services	\$200	<input type="checkbox"/>
5.	21 June (Mon)	Seminar on Paper 6 & Paper 7	\$200	<input type="checkbox"/>
6.	25 June (Fri)	Seminar I on Buildings Ordinance	\$200	<input type="checkbox"/>
7.	28 June (Mon)	Seminar II on Buildings Ordinance	\$200	<input type="checkbox"/>
8.	2 July (Fri)	Seminar III on Buildings Ordinance + Submission of Plan	\$200	<input type="checkbox"/>
9.	5 July (Mon)	Practice Notes for AP and RSE	\$200	<input type="checkbox"/>
10.	9 July (Fri)	Introduction of Paper 2, Conditions of Engagement and Professional Practice	\$200	<input type="checkbox"/>
11.	12 July (Mon)	HKIA & ARB Code of Professional Conduct ICAC Briefing – Corruption Prevention & Professional Ethics	\$200	<input type="checkbox"/>
12.	19 July (Mon)	Seminar I on Building Contract	\$200	<input type="checkbox"/>
13.	20 July (Tue)	Seminar II on Building Contract	\$200	<input type="checkbox"/>
14.	6 Aug (Fri)	Seminar I on Building Materials & Technology	\$200	<input type="checkbox"/>
15.	9 Aug (Mon)	Seminar II on Building Materials & Technology	\$200	<input type="checkbox"/>
16.	11 Aug (Wed)	Seminar III on Building Materials & Technology	\$200	<input type="checkbox"/>
17.	16 Aug (Mon)	Seminar I on Building Services & Environmental Controls	\$200	<input type="checkbox"/>
18.	20 Aug (Fri)	Seminar II on Building Services & Environmental Controls	\$200	<input type="checkbox"/>
19.	23 Aug (Mon)	Seminar III on Building Services & Environmental Controls	\$200	<input type="checkbox"/>
20.	27 Aug (Fri)	Seminar IV on Building Services & Environmental Controls	\$200	<input type="checkbox"/>
21.	30 Aug (Mon)	Seminar I on Building Structures	\$200	<input type="checkbox"/>
22.	3 Sep (Fri)	Seminar II on Building Structures	\$200	<input type="checkbox"/>
23.	6 Sep (Mon)	Seminar III on Building Structures – advanced structural systems	\$200	<input type="checkbox"/>
24.	13 Sep (Mon)	Seminar IV on Building Structures – advanced structural systems	\$200	<input type="checkbox"/>
25.	15 Sep (Wed)	Seminar III on Building Contract	\$200	<input type="checkbox"/>
26.	20 Sep (Mon)	Seminar IV on Building Contract	\$200	<input type="checkbox"/>
27.	12 Oct (Tue)	Paper 1 Subject Panel Workshop	\$200	<input type="checkbox"/>

Membership No.: _____ Total no. of _____ Total _____ Discounted _____
(GM/AFF/M/AM) _____ sessions. _____ amount _____ total : _____



LECTURE & SEMINAR SERIES 2010			
PAYMENT			
<input type="checkbox"/> By Cheque	I will submit a cheque payable to "The Hong Kong Institute of Architects" (Note1)		
	Cheque No.:		
	Bank :		
<input type="checkbox"/> By Credit Card	<input type="checkbox"/> Visa <input type="checkbox"/> Master		
	Credit Card No. :		
	Expiry Date : (MM/YYYY)		
	Cardholder's Name :		
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Amount</td> <td>Date</td> </tr> </table>	Amount	Date
Amount	Date		
	Signature		

Note 1: If the cheque cannot be received before the date of the lecture, the enrolment will be invalid.

Important points to note :

1. Seats will be allocated on a first-come-first-served basis.
2. No refund will be made under any circumstances.
3. Seats are not transferrable between individuals or between lectures.
4. Telephone reservation and cash are not accepted.
5. Registrants are required to show their identification documents and HKIA membership cards (if any) at the lecture venue. HKIA reserves the right to refuse any persons from attending the lecture if no valid identification documents can be presented.

LECTURE & SEMINAR SERIES 2010

Name : _____

Address : _____

For office use only : Your enrolment cannot be accepted due to over-subscription and your payment is returned herewith.

Notes :

The list of successful registrants will be posted on the HKIA website. Registrants are recommended to check it on www.hkia.net Otherwise, this confirmation slip and payment will be returned to you by mail.