

## HKIA BIM Accreditation Programme Frequently Asked Questions

### Eligibility

- Q1 How about the BIM experience obtained not from a local registered practice in Hong Kong and how can I get it endorsed ? Would it be counted for application for HKIA BIM Pro ?**

The experience shall be signed by employer and counter-signed by a HKIA Member.

- Q2 If I am not a HKIA member but am fully qualified overseas, can that be different to HKIA members ? Am I eligible to apply for HKIA BIM Pro ?**

The applicant can apply for Graduate Member of HKIA to obtain the HKIA BIM Pro qualification. It is acceptable to submit both applications at the same time for concurrent processing, where the granting of BIM Pro will be subject to the granting of Graduate Membership (likewise for BIM Co).

- Q3 If a member who is experienced and gained BIM experience in an overseas famous project which widely adopted BIM as a design tool, would the experience be recognized ?**

The Programme requires the applicant to possess the necessary working experience and BIM experience. In this case, the experience would be counted even it is an overseas project.

The entry requirements for BIM Pro requires at least 6 months of local BIM experience to be endorsed by registered practice or HKIA member. For entry under grandfathering route, it requires at least 2 years of local BIM experience. If the applicant only possesses overseas BIM experience but without local experience, he or she is not eligible to apply for the BIM Pro.

- Q4 To what degree of BIM experience would be counted ? For some of the projects, BIM consultants were commissioned and the project architects would focus on the supervisory role. Does it count as BIM experience ?**

For HKIA BIM Pro, it would not require all aspects of experience are hands-on, but knowledge on certain aspects of BIM are required. The applicant has to convince the assessment panel he or she possess the required knowledge for qualifying as HKIA BIM Pro. The required levels of detailed items of core competencies are listed out in the appendix B of the Application Handbook. The assessment panel would assess in accordance with the required level of competencies as set out in the appendix. The applicant would show his/her portfolio to the assessment panel.

- Q5 Is there any sample of portfolio for reference of preparing application ?**

There is no strict requirement of submission of portfolio. The portfolio should demonstrate the applicant's competencies in the 6 areas of core competencies of HKIA BIM Pro. Enclosed please find a sample of portfolio showing the necessary information. If the assessment panel finds the information is insufficient, an interview would be arranged to understand more about the experience of the applicant.

- Q6 Would Associate Member be considered for HKIA BIM Pro and HKIA BIM Co ?**

HKIA Fellows, Members, Graduate Members would be eligible to apply for HKIA BIM Pro. For BIM Co, HKIA Fellows, Members, Graduate Members and Affiliate Members are eligible for HKIA BIM Co.

**Q7 In terms of the recognized practical BIM experience, does the minimum 6-month of BIM working experience in Hong Kong mean experience gained when station in Hong Kong, i.e. local projects in Hong Kong ?**

Yes. Though the "local projects" in HK could take site aboard, in considering the candidate is running a BIM practice/setup/standard of a local firm in HK. Besides, BIM experience could be a collection of various aspects of different projects (including new projects or A&A works) to meet the requirement of Appendix B of Application Handbook.

**Q8 Who are the members of the Assessment Panels ? Are they all HKIA Members or do they come from CIC ?**

Majority of the Assessment Panel members are HKIA Members who possess substantial BIM working experience. Each panel consists of 3 members.

**Q9 How long will the application process take ?**

It would take about 3 months, the first batch of HKIA BIM Pro is planning to be listed by end of 2019.

**Q10 If the information for application is found not enough, would the application be rejected ?**

Applicant is advised to submit required information to support the applicant in accordance with the checklist. If the information submitted is not missing, the applicant would be asked to submit the required information for assessment. If all the required information submitted is not sufficient to demonstrate the required competencies, the applicant would be invited for an interview.

**Q11 Is there any limitation on the certifier for BIM working experience at Section C of application form ? Would it be the project architect in charge of the project or would it be a Director of the employer ?**

For experience gained in local HKIA registered practices, the certifier would be the supervisor of the applicant in the project or the Director responsible for the registered practices, plus company chop.

For experience gained in non HKIA registered practices (local or overseas), two certifiers are required (1) the supervisor of the applicant in same company or the Director responsible for the practices, plus company chop. (2) one HKIA Fellow or Member who know the involvement of the applicant in the project.

In case of genuine difficulty to obtain past employers' signature on BIM experience, sufficient substantiation of difficulty and working experience shall be submitted by the applicant and HKIA will review it case by case.

**Q12 For criteria on BIM training, should the company have the records of all those in-house training ? What records of in-housing training would need to be submitted ?**

If the HKIA member applying for BIM Co with only in-house training, then he or she should justify the in-housing training by his or her senior management of his or her employer. If the applicant cannot justify the training, he or she will be invited for interview. A statement with company letterhead would be considered acceptable.

**Q13 For grandfathering of HKIA BIM Pro, does it need at least 3 years of BIM working experience before 31 July 2019 ? Can the experience be counted till the lapse of application under grandfathering on 31 July 2020 ?**

The BIM working experience does not limit to post-HKIA working experience. Post-degree experience would be counted. For experience duration, it can be counted till application date if application is made under normal route. Experience can only be counted till 31 July 2019 for application under grandfathering.

### **Streamline Assessment Procedure for CCBM**

**Q14 If I have obtained the CIC Certified BIM Manager qualification, am I automatically be listed as HKIA BIM Pro ?**

It is not automatic. The member needs to submit application to HKIA for consideration. The application fee is waived.

**Q15 What is the difference between the CIC Certified BIM Manager qualification and the HKIA BIM Pro qualification ?**

There are different requirements for the core competencies for CIC Certified BIM Manager and HKIA BIM Pro. The core competencies of HKIA BIM Pro are more stringent than that of CIC. The requirements of HKIA BIM Pro focus in architecture. The core competencies of HKIA BIM Pro meet the requirements of CIC for CIC Certified BIM Manager. For core competencies of HKIA BIM Pro, please refer to appendix B of Application Handbook.

**Q16 For CIC Certified BIM Manager, deadline for application is end of 2019. For HKIA BIM Pro, the deadline for application is 31 July 2020. If the application for HKIA BIM Pro is successful next year, does it mean the applicant can obtain the dual qualifications of both HKIA BIM Pro and CIC Certified BIM Manager. What are the implications if the application for HKIA BIM Pro is not successful ? If the applicant wants to reapply, does he or she need to apply for both HKIA BIM Pro and CIC Certified BIM Manager ?**

The applicant needs to re-apply for HKIA BIM Pro for streamline assessment procedure for CIC Certified BIM Manager.

**Q17 What is the advantage of having the HKIA BIM Pro qualification ? Are there any implications on projects ?**

HKIA has been discussing with the Government not to specify only particular qualification of BIM professional. HKIA has spent more than 2 years to set up its own accreditation to avoid the bottleneck of BIM professionals supply for meeting the new BIM requirements for public works projects. HKIA has been keeping the efforts to convince the Government that HKIA BIM Pro is equivalent to the qualifications of other BIM professionals.

**Q18 For HKIA member who are the CIC Certified BIM Manager, what does he or she need to submit for application for HKIA BIM Pro ?**

The member needs to submit the duly completed application form, portfolio, CV and application fee.

# **BIM PROJECT PORTFOLIO**

**Name**

**Title**

**Company Name**

Sample  
for reference only

# **BIM TRAINING**

Sample  
for reference only

mm.yyyy – mm.yyyy	<b>BIM Training Programme Title</b>  (Scope of Training)
mm.yyyy – mm.yyyy	<b>BIM Training Programme Title</b>  (Scope of Training)
mm.yyyy – mm.yyyy	<b>BIM Training Programme Title</b>  (Scope of Training)

## **BIM WORKING EXPERIENCE**

Sample  
for reference only

mm.yyyy – mm.yyyy	<b>BIM Project Name</b>  (Description of BIM implementation in the project)
mm.yyyy – mm.yyyy	<b>BIM Project Name</b>  (Description of BIM implementation in the project)
mm.yyyy – mm.yyyy	<b>BIM Project Name</b>  (Description of BIM implementation in the project)

# **BIM PROJECT NAME**

Sample  
for reference only

## **Location**

YYYY - YYYY

Approx. xxxx sq. m. | site area

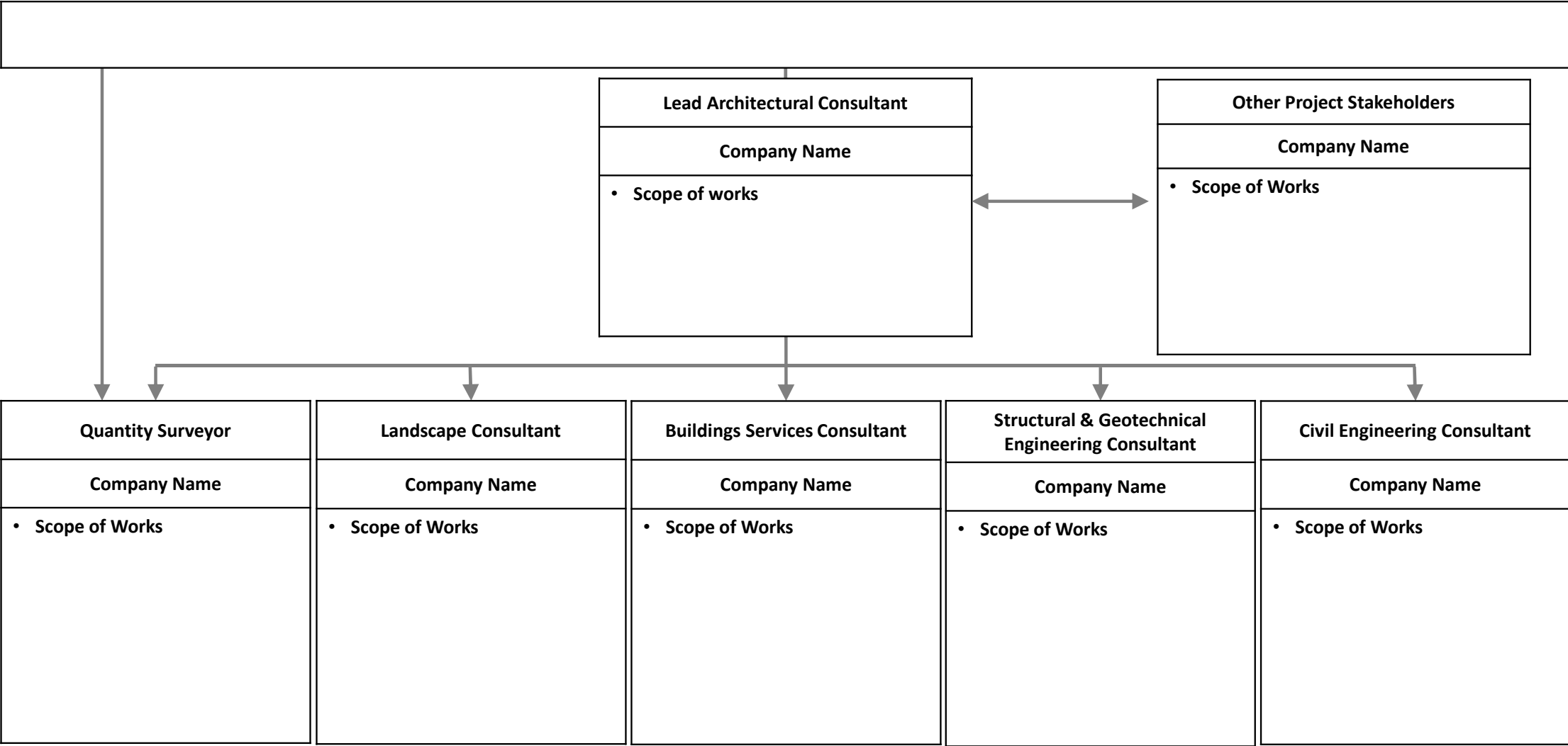
Approx. xxxx sq. m. | GFA

## **Project information**

**Project Photo/ Image**

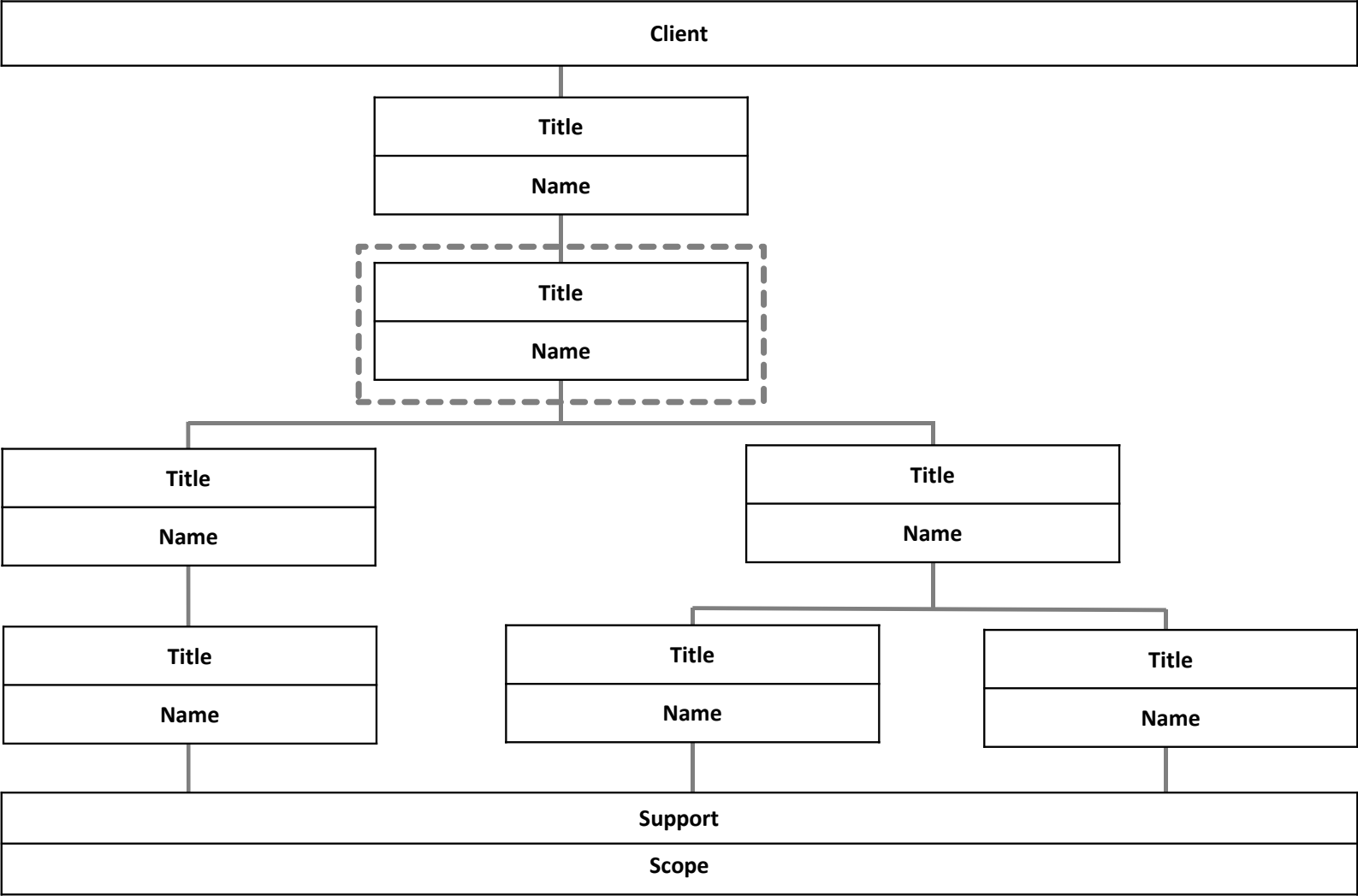
# PROJECT ORGANIZATION CHART

Sample  
for reference only



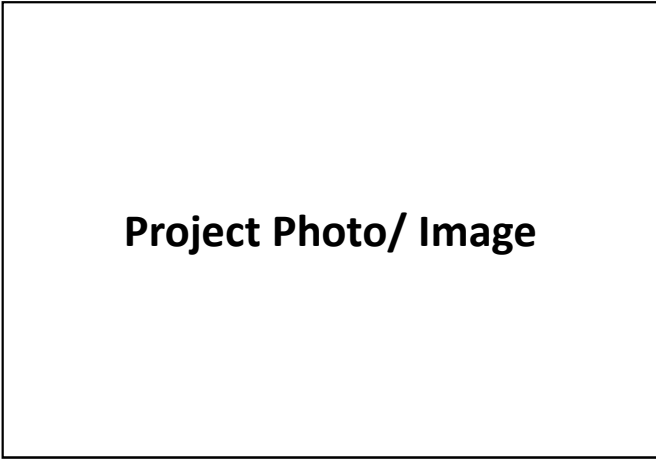
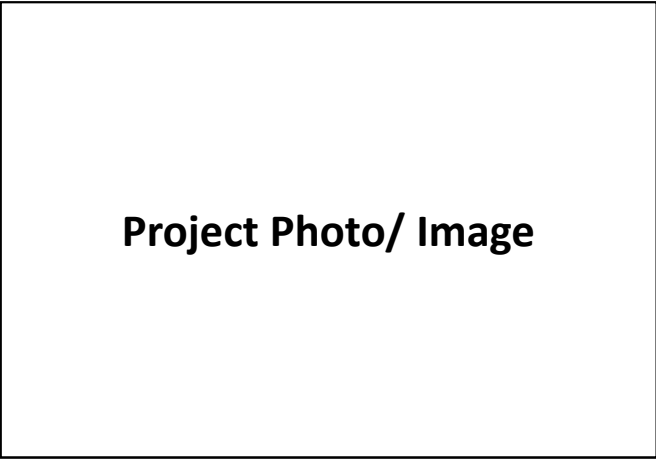
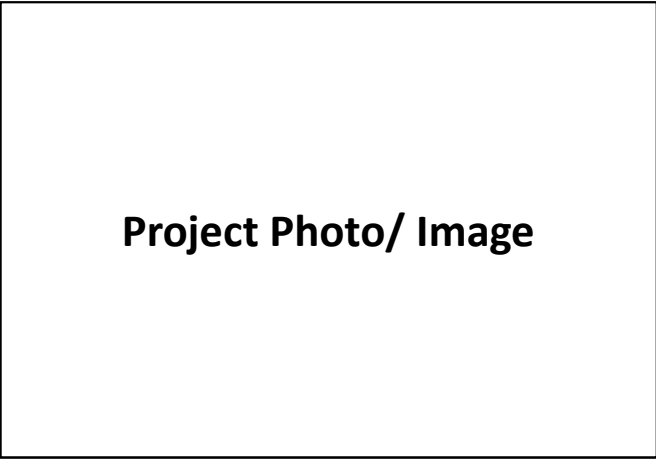


# TEAM ORGANIZATION CHART



**PROGRAMME**

Sample  
for reference only



Stage Description

Stage Description

Stage Description



mm.yyyy

mm.yyyy

mm.yyyy

## **BIM OBJECTIVES**

- **Description**

Sample  
for reference only

**Project Photo/ Image**

## **BIM PROCESS & IMPLEMENTATION**

- **Description of the BIM process & implementation in the project**

Sample  
for reference only

# **BIM ROLE & RESPONSIBILITY**

**Title**

- **Description of the role**

Sample  
for reference only

## **BIM IMPLEMENTATION IN DESIGN STAGE**

- **Details of BIM Execution Plan & LOD, etc.**
- **Description on design development with BIM**
- **Description on design coordination with BIM**
- **Description on design collaboration with BIM**

Sample  
for reference only

**Project Photo/ Image**

## **BIM IMPLEMENTATION IN TENDER STAGE**

- **Details of BIM Execution Plan & LOD, etc.**
- **Description on design coordination with BIM**
- **Description on design collaboration with BIM**
- **Description on drawing production with BIM**

Sample  
for reference only

**Project Photo/ Image**

## **BIM IMPLEMENTATION IN CONSTRUCTION STAGE**

- **Details of BIM Execution Plan & LOD, etc.**
- **Description on construction coordination with BIM**

Sample  
for reference only

**Project Photo/ Image**



## ADDED VALUE ON BIM IMPLEMENTATION

- Description

Sample  
for reference only