



APPLICATION FOR MEMBERSHIP – STUDENT MEMBER

- Please read the attached guidelines before completing this form

A PERSONAL PARTICULARS				
Full Name (in English)	<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss <hr/> <div style="display: flex; justify-content: space-between;"> (Given Name) (Surname) </div>			Photograph
	Full Name (in Chinese)			
	Date of Birth (DD/MM/YYYY)			
	Nationality			
ID Card/ Passport* No.		Issuing Place/Country		
Telephone No.		Mobile No.		
Email				
Residential Address				

B ACADEMIC INFORMATION	
Name of School	
Name of Course Taken	
Attendance of the School Course	From ____ (month)/ ____ (year) To ____ (month)/ ____ (year)
Student ID No.	

* Please delete where appropriate

C DECLARATION	
<ul style="list-style-type: none"> • I, _____ (full name in English) being a CANDIDATE for admission as Student Member of the HONG KONG INSTITUTE OF ARCHITECTS do hereby DECLARE that the above is a true statement of my particulars. • I also do hereby authorize the HONG KONG INSTITUTE OF ARCHITECTS to make any reasonable enquiries into the above given information. 	
_____ Signature of Applicant	_____ Signature of Witness
_____ Date	_____ Name of Witness

D FOR OFFICIAL USE ONLY (to be completed by the Registrar)			
Event	By	Signature (by Registrar)	Date
Application Received	Registrar		
Application Documents Checked	Registrar		
Recommendation for Endorsement <input type="checkbox"/> Accepted <input type="checkbox"/> Rejected	Board of Educational Affairs		
Election for Membership	Council		
Membership no. _____	Registrar		
Candidate Notified	Registrar		
Membership Subscription Received	Registrar		

HKIA Student Membership Application Guidelines

A. Eligibility for Student Membership

Student Members shall be persons who are enrolled in courses of study in architecture in a University or school recognized by the HKIA Council.

B. Points to note in submitting membership application

1. Fill in all sections of the Application Form where appropriate and provide an accurate and true statement of personal particulars.
2. Copies of student ID card and HKID Card/Passport must be attached to the application form.
3. Confirmation on applicant's academic qualification will be secured from the issuing authority by the HKIA. However non-local architectural students are required to submit a confirmation letter from the school confirming the student status.
4. Final approval of membership application rests with the HKIA Council.
5. A total of 4 months or more may be required for the processing of each membership application by HKIA.

C. Membership Fee

1. Membership subscriptions will be charged on a quarterly basis depending on the date of election as member by the HKIA council.
2. The membership fees (starting from 2014) are as follow:

Membership Category	Entrance Fee	Annual Subscription
Student Member	\$100	\$100
Graduate Member	\$600	\$600
Associate	\$2,400	\$2,400
Member	\$2,400	\$2,400

3. The membership fee payable shall be subject to annual review.
4. Successful applicant will be notified on the detailed payment methods after the election.

D. Personal Data

1. The personal data provided for application will be initially used for the purpose of the application only.
2. If an application is successful, the personal data of the applicant as provided in the application form will be retained and used by HKIA for the purposes of HKIA as set out in the Hong Kong Institute of Architects Incorporation Ordinance, Chapter 1147 of the Laws of Hong Kong ('The Ordinance').
3. Elected members' name, qualifications and photo may be published in HKIA publications.
4. Members are requested to notify HKIA of any subsequent changes in their personal data.
5. Under the terms of the Ordinance, an applicant or a member has the right to request access to and correction of any personal data relating to that applicant or member, but a fee as permitted by the Ordinance may be charged by HKIA for dealing with any such request.

E. Question on membership application

For any query regarding the membership application, please call the HKIA Secretariat at 25116323 or address to the HKIA Secretariat, 19th Floor, One Hysan Avenue, Causeway Bay, Hong Kong.